

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

February 11, 2015

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Sable Horton, Kiran Kamath, Bob Kratochvil, Linda Kohler, Demetria Lawrence, Ginny Richards, Tue Rust, Diona Shelbourne, Jamila Stewart

Item #	Topic/Activity	Handouts/References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome President Kratochvil welcomed the attendees to the meeting, including a student observer from Professor Clarke’s class.		
3.	Review <ul style="list-style-type: none"> • Agenda for February 11, 2015 President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: Rust/Lawrence.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Stewart; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from January 28, 2015 The SGC members reviewed and approved the minutes from January 28th. <i>MSC: Kohler/Richards.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Horton, Kohler, Lawrence, Richards, Rust, Stewart; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved Minutes approved
4.	Old Business		
4a.	Accreditation <ul style="list-style-type: none"> • President Kratochvil congratulated everyone for their efforts leading to LMC’s accreditation being reaffirmed by ACCJC. He asked Kiran Kamath to provide an overview of the ACCJC action letter and the College’s prospective next steps. She outlined the recommendations to be addressed, which include: 1) Brentwood Center [College Recommendation 1] -- “meeting identified needs of students at the Brentwood Center including quality and availability of student services, technology, facilities, and library support services” and “demonstrate that these services and resources, regardless of location or means of delivery, support student learning and enhance student achievement”; 2) SLOs and Evaluations [College/District Recommendation 1] – “thoroughly integrate student learning outcomes into the evaluation process for those who have a direct responsibility for student progress toward achieving student learning outcomes, including non-instructional faculty and staff”; and 3) Resource Allocation and Institutional Effectiveness [College Recommendation 2] – “close the loop by systematically assessing the effective use of financial resources allocated through RAP, and use the results of the assessment as the basis for institutional improvement.” • It was noted that the College/District recommendation about SLOs and evaluations applies not only to faculty, but also to non-instructional personnel directly involved with SLOs and supervisors (e.g. some Student Services staff, Deans, etc...). Addressing this Recommendation will require a District-wide approach and involvement with UF, Local One, and Management Council. • The Accreditation Steering Committee is reviewing the full External Evaluation Report; teams will be established to address each of the Recommendations to be addressed in the Follow-Up Report, which is due to ACCJC by October 15, 2015. 		
4b.	SGC Priorities & Sub-Committees <ul style="list-style-type: none"> ○ Sub-Committee Charges & Updates <ul style="list-style-type: none"> ○ No items to report or discuss. 		

	<ul style="list-style-type: none"> o SGC Position Paper <ul style="list-style-type: none"> o The Council members continued their review of the 2003 Position Paper. To date, the potential updates discussed by SGC have not been shared beyond the committee; the Council members agreed to hold off on vetting the revised document with their respective constituency groups until SGC reaches consensus on the remaining sections. In order to help facilitate discussion at the next SGC meeting, the President’s Office will provide an annotated version of the “under revision” version of the Position Paper that specifies the 15-20 items to be addressed o SGC briefly reviewed some of the highlighted sections, noting areas that could require further discussion within the Senates (e.g. committee reporting relationships). President Kratochvil suggested that it would be helpful for SGC and others to have a clear understanding of AB 1725, the “10+1,” Board Policy, etc... and that it could be useful to bring in an outside presenter. 	2003 SGC Position Paper	
4c.	<p>Preparing for RAP: FY 2015-16</p> <ul style="list-style-type: none"> • President Kratochvil reminded SGC about the upcoming deadlines for Program Review (February 17) and RAP (February 27). He referenced LMC’s Actionable Improvement Plan (AIP) and the ACCJC Recommendation related to RAP, noting the work that will underway this semester to address both. In their subsequent discussion, the Council members suggested that the RAP evaluation may need to be developed as a 3-year cycle: year 1 – submit request/receive approval; year 2 – receive/apply the allocation; year 3 – evaluate the impact/effectiveness that the resources had on the project or objective. 	Resource Allocation Process	
5. New Business			
5a.	<p>Convocation on Innovation – Follow-Up & Implementation</p> <ul style="list-style-type: none"> o For those members who missed the last SGC meeting, President Kratochvil provided a recap of the group’s discussion and “de-brief” about the Convocation on Innovation event. He also shared that plans are underway to continue the initiative by the District and Colleges, and that the proposal is to have a funding process separate from the colleges’ existing resource allocation processes. More information will be forthcoming soon. 		
5b.	<p>LMC Community Open House – March 21, 2015</p> <ul style="list-style-type: none"> o President Kratochvil shared information about plans for LMC’s 40th Anniversary Open House to be held on Saturday, March 21 (10:00 a.m. to 3:00 p.m.); he also displayed the info posted on the College website. Demetria Lawrence and Kiran Kamath, both members of the planning committee, provided some additional details about the event including: ribbon-cutting for the new Student Services Center; activities and demonstrations by programs/departments; refreshments available from two food trucks, cafeteria, and student clubs; a possible guest speaker (TBA); and all of the former LMC Presidents. 		
6.	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President: President Kratochvil did not have any further announcements beyond the information shared about the March 21st Open House. • Academic Senate: Louie Giambattista reported that the biggest discussion was around the District’s exploration of a compressed calendar; Jeffrey Michaels was there seeking input, but there were still many questions. They also approved Cindy McGrath as CSLO/PSLO Coordinator. • Associated Students: Diona Shelbourne shared that she had attended the Veterans Appreciation Dinner, and LMCAS received letters of recognition from Congressman McNerney and Assemblymember Frazier. LMCAS is working on a proposal for the 40th Anniversary event and has representatives going to the FACCC conference (linked to March-in-March on March 2). They held interviews on Monday and now have three new Senators. They have also received several requests for support from student clubs and departments that still have funds in their respective budgets. President Kratochvil noted that, at the Veterans Dinner, Assemblymember Frazier expressed that the District/Colleges need to do more to support veterans – and both Chancellor Benjamin and Governing Board President Marquez indicated that the three colleges will be taking steps to increase/enhance services. As a result, the colleges should expect to see action/progress in this area. Demetria Lawrence expressed concerns about students working to plan an event (Veterans Dinner) without necessary guidance/involvement from LMC personnel. • Classified Senate: Linda Kohler reported that the 10th Annual Chili Cook-Off will be held on March 10th, but identifying a location has been challenging. The Senate has also filled committee appointments and is still reviewing the survey, adopting goals, and going through by-laws. • Curriculum Committee: Louie Giambattista stated that the committee is just starting to get COORs changes (from Program Review), picking up the backlog from Cohort 1 and 2. 		
7. Campus Communication: Actions & Notable Items to Report from SGC – N/A			
8. Adjournment			
The SGC meeting adjourned at 3:56 p.m. <i>MSC: Stewart/Lawrence.</i>			