

Shared Governance Council

MINUTES

February 10, 2016 2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louis Giambattista, Natalie Hannum, Laurie Huffman, Linda Kohler, Bob Kratochvil, Darren Meeks, Ronke Olatunji, Ginny Richards, Carla Rosas, Tabitha

Romero-Bothi, Arzu Smith

COMMITTEE SUPPORT: Jennifer Adams

GUESTS/OBSERVERS: Margaret Kenrick, Nancy Ybarra

Item #	Topic/Activity	Handouts/ References	Action(s)
STANI	DING ITEMS:		
1.	Public Comment Laurie Huffman reminded everyone about the Drama Department's special performances of My Block at the California Theatre.		
2.	Welcome & Introductions President Kratochvil welcomed the group to the meeting. He asked everyone to introduce themselves, as several new members were in attendance: Darren Meeks, representing LMCAS; Tabitha Romero-Bothi, representing LMCAS; and Arzu Smith, who will be serving as Interim Director of Business Services while Ronke Olatunji is on maternity leave.		
3.	 Agenda for January 27, 2016 President Kratochvil reviewed the agenda, which was unanimously approved. MSC: Hannum/Smith. ○ Yeas − Hannum, Huffman, Kohler, Meeks, Olatunji, Richards, Rosas; Nays − N/A; Abstentions − N/A. Minutes (draft) from October 28, November 11th, December 9th & January 27th The Council members reviewed and approved the minutes from October 28th and December 9th. ○ October 28th, MSC: Hannum/Richards. ○ Yeas − Hannum, Huffman, Kohler, Meeks, Olatunji, Richards, Rosas; Nays − N/A; Abstentions − N/A. ○ December 9th, MSC: Richards/Rosas. ○ Yeas − Hannum, Huffman, Kohler, Meeks, Olatunji, Richards, Rosas; Nays − N/A; Abstentions − N/A. ○ January 27th, MSC: Richards/Rosas. ○ Yeas − Hannum, Huffman, Kohler, Meeks, Richards, Rosas; Nays − N/A; Abstentions − Olatunji. The audio recording from November 11th did not capture the full meeting, so the minutes will have to be reconstructed from memory and put forward at a future meeting. 		Agenda approved Minutes approved (10/28, 12/9 & 1/27)
4.	Old Business		
	4a. Accreditation O President Kratochvil commended everyone for their good work and contributions leading to the positive news from ACCJC. As conveyed in his campus-wide email, the Commission accepted the Follow-Up Report and Visit Team findings: all Recommendations were addressed and all deficiencies resolved. Both DVC and CCC received the same notification about their respective reports and visits. The next Accreditation-related project will be commencing work on the Midterm Report (due October 2017).	Accreditation Follow-Up Report & ACCJC Letter	
	4b. SGC Sub-Committees & 2015-16 Charges • Equal Employment Opportunity (EEO) Committee The proposed EEO Committee charges were displayed and distributed to the Council members. Ronke Olatunji and Carla Rosas, both members of EEO, provided an overview of the Committee's work and its charges. At their meeting yesterday, the EEO members had an extensive dialogue about what workforce/hiring diversity means to us as a college. The discussion was extremely valuable, but they recognize that these conversations/topics are not always easy or straightforward. The EEO Committee is also looking at relevant data and developing recruitment "checkpoints." SGC talked about elements of District hiring process(es) and EEO, including: alignment of LMC's EEO guidelines/practices with the District EEO Plan; compliance with mandates; the need to identify potential "trigger points" for	List of/links to SGC Sub- Committee Websites	

suspending a search; and clarifying the responsibility/role of interview panel members (e.g. communicating EEO/diversity concerns to the communication of the EEO and the concerns to the conc	
during an active recruitment process). Ronke Olatunji expressed her appreciation for the EEO members' discussion yesterday, a	as they
overcame a hurdle after having a somewhat "uncomfortable" – but important – conversation.	
4c. Budget & Resource Allocation	
 2016-17 RAP Cycle – Timeline & Forms Ronke Olatunji pointed out a change to the RAP timeline: presentations to SGC will be made on March 30, as March 23 fa 	alle during
Spring Break; April 6 will serve as a back-up date, if necessary. L-109 is already reserved for a Blood Drive, so an alternative state of the serve as a back-up date.	
will be needed. Ms. Olatunji and President Kratochvil explained that, in anticipation of having fewer operational dollars a	11.11
this year, SGC may need to be even more discerning in their review/prioritization of proposals. It was noted that there can	
challenging balance: units are encouraged to identify programmatic/operational resource needs via Program Review, but w	
going in that there won't be as much money available.	100
 Nancy Ybarra offered clarification for the timing of RAP proposals and the BSI plan. The BSI Committee develops the pl 	lan by
May, then presents it to SGC as an informational item in early Fall. Natalie Hannum noted that the CTE Committee will n	
February 23 to review Perkins proposals and make funding recommendations. When asked about 3SP, Carla Rosas indica	ited that
those funding requests can be reviewed via RAP.	
4d. Community College Items of Interest: Legislation, Research & Best Practices	
o 2017 Aspen Prize for Community College Excellence	
 President Kratochvil provided an update about work on the Aspen Prize application. Greg Stoup and the District Research 	
working on compiling all of the data elements, which were displayed on the screen. Each data section requires a narrative	as well, so
various "resident experts" will be asked to assist with the writing. Several suggestions were made regarding possible	
contributors/resources: Jennifer Ma may have info on licensure exams (Tab 6); Jorge Cea and/or the Assessment Office for	r
assessment info (Tab 4); and info on learning outcomes should have already been uploaded into the PRST (Tab 6).	+
5. New Business	
5a. Planning & Institutional Effectiveness	
o Planning Committee – Community College Survey of Student Engagement (CCSSE) and District Research & Planning Up	
President Kratochvil reported that Greg Stoup attended the last Planning Committee meeting to provide information on CC	
an update on District Research. This year, all three colleges will participate in CCSSE; a sub-group from the Planning Comwill be meeting with the new District Director of Research Collaboration, Marilyn Sargeant, to talk about the steps and required to the step and required to t	
(displayed on the screen) for administering the survey.	quirements
6. Updates & Announcements/Constituency Reports:	
• President Kratochvil: no report.	
 Academic Senate: Louis Giambattista shared that the Senate held its first Spring meeting on Monday. He was asked about the stat 	us of
managers voting on SGC, and explained to his faculty colleagues that – although the Academic Senate didn't do so – SGC approve	
Position Paper revisions (including the voting change). He reminded them that the Senate was supposed to revisit the topic last sen	
• Associated Students: Tabitha Romero-Bothi stated that LMCAS is working on plans for the annual Academic Competition, althou	
don't have all of the budget details yet.	
• Classified Senate: Linda Kohler reported that the Senate hasn't met yet this semester, as a number of departments were open later of	on Friday.
Curriculum Committee: Louis Giambattista shared that Vice President Horan announced that LMC is "cutting ties" with CurricUN	NET.
Other: Laurie Huffman learned that DVC periodically holds committee meetings at SRC. On behalf of personnel at the Brentwoo	od Center,
she'd like to have consideration given to occasionally holding committee/governance meetings in Brentwood. Natalie Hannum sh	
she attended a CTE Enhancement Funds meeting last Friday. Previous Enhancement Funds totaled about \$50M, with about \$235H	
to LMC; new funds to be allocated equal roughly \$200M, and the CTE Enhancement group is working to develop/agree on a fund	ing model.
7. Campus Communication: Actions & Notable Items to Report from SGC	
The SGC members agreed that information about the RAP timeline and key dates should be shared with their respective constituency gr	oups.
8. Adjournment The SGC meeting adjourned at 3:54 p.m.	
The DOC meeting aujourned at J.JT p.m.	