

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

October 22, 2014

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Kiran Kamath, Bob Kratochvil, Linda Kohler, Ronke Olatunji, Tue Rust, Jamila Stewart; Dave Belman (presenter)

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome & Introductions		
3.	Review <ul style="list-style-type: none"> • Agenda for October 22, 2014 The SGC members unanimously reviewed and approved the agenda for October 22. <i>MSC: Rust/Kohler.</i> <ul style="list-style-type: none"> ○ Yeas – Kohler, Rust, Stewart; Nays – N/A; Abstentions – N/A. • Minutes for October 8, 2014 The Council members reviewed and approved the minutes from October 8. <i>MSC: Rust/Kohler.</i> <ul style="list-style-type: none"> ○ Yeas – Kohler, Rust, Stewart; Nays – N/A; Abstentions – N/A. 		<p style="text-align: center;">Agenda approved</p> <p style="text-align: center;">Minutes approved</p>
4.	Old Business		
4a.	SGC Priorities & Sub-Committees <ul style="list-style-type: none"> • Accreditation <ul style="list-style-type: none"> ○ President Kratochvil provided a recap of the Accreditation Visit and the Team members’ attendance at SGC. During the Team’s oral Exit Report, they offered 3 recommendations and 5 commendations; they also shared a great deal of positive feedback, particularly related to student engagement/empowerment in institutional dialogue. Several SGC members expressed appreciation for the respectful, positive, and personal comments from Dr. Cox, Team Chair. President Kratochvil thanked the Council members for their individual and collective contributions, and acknowledged ALO Kiran Kamath for her exceptional effort. ○ The SGC members reflected on the Exit Report meeting, the External Team Visit, and all of the preparation for the Self Evaluation. It was noted that, although it involved a great deal of work, it is better to over-prepare than just “hope for the best.” There was a feeling that the extensive preparation helped the College achieve such a successful outcome. • Sub-Committee Charges & Updates <ul style="list-style-type: none"> ○ Nothing to report/discuss. • Strategic Planning <ul style="list-style-type: none"> ○ Kiran Kamath gave an update on LMC’s strategic planning process, which is continuing and on-track for completion in December. She noted that it has been very inclusive, with significant vetting and input; the challenge is compiling the feedback, which sometimes contains different viewpoints or wordsmithing. The next iteration of the Strategic Directions will be sent out (to the Core Planning Team, Senates, etc...) in the next few days, and there will be a College Assembly presentation on November 3. Thus far, there has been support and “buy-in” for the Strategic Directions, with suggestions to streamline the objectives and strategies. ○ SGC talked about the institution’s capacity to do everything contained within the Strategic Plan over the next five years. The group discussed the need to find a balance between setting goals that “stretch” the College and developing objectives that are achievable/feasible. • SGC Position Paper <ul style="list-style-type: none"> ○ President Kratochvil displayed and reviewed a modified version of the 2003 Position Paper, including the suggestions and edits from SGC’s dialogue last year. The “Track Changes” feature has been used to incorporate omissions/revisions, and areas requiring more clarification are highlighted. Copies of this document will be distributed at the next SGC meeting. 	<p style="text-align: center;">Accreditation 2014</p> <p style="text-align: center;">Strategic Planning Key Dates</p> <p style="text-align: center;">Draft Strategic Directions</p> <p style="text-align: center;">2003 SGC Position Paper</p>	

	<p>4b. Smoking on Campus: E-Cigarettes</p> <ul style="list-style-type: none"> President Kratochvil reminded SGC about the item put forward by LMCAS at the last meeting. The group discussed: policies for the College, District, and County; designated smoking areas; e-cigarettes; campus signage; ashtray/snuffer locations; and enforcement. President Kratochvil took the topic to Chancellor’s Cabinet, who will now work to update the District smoking policy (to include e-cigarettes). He also reported that one snuffer has been moved, and he will do an “inventory” with Russ Holt to determine the other ashtray locations on campus. 		
5. New Business			
5a.	<p>Student Equity Plan (first discussion item at the meeting)</p> <ul style="list-style-type: none"> Dave Belman provided an overview of LMC’s Student Equity Plan, along with a recap of its development. Launched at Opening Day in August, the college-wide planning process included open forum sessions/planning retreats and broad communication (via emails and College Assembly). Although the State only requires signatures from the President, Vice President, and Academic Senate, the planning team wanted this to be a college-wide plan and added signatures for the Classified Senate and LMCAS. Dean Belman noted the inclusiveness of the planning process, which incorporated broad input from many groups. He noted that, after seeing the approach used for strategic planning, he has a new-found respect for an inclusive and thorough planning process. He also shared that, after attending a meeting earlier today at CCSF with people closely involved with the State’s Student Equity Plan initiative and 3SP, it seems we may be “ahead of the curve” with LMC’s efforts. Dean Belman went on to summarize the main elements of the Student Equity Plan, including the timeline, activity areas, budget (funds provided by the State), and resource allocation. He explained that the Plan is not intended to outline everything at LMC related to student equity, but instead focuses on ways to increase and enhance student equity at the College. The Council members discussed the Student Equity Plan and sought clarification of Dean Belman. There was dialogue about whether or not endorsement was needed/wanted from SGC (though not required for Governing Board/State submission): one thought was that SGC’s endorsement wasn’t necessary, since the three Senates had already approved the Plan and their respective representatives’ votes would be consistent with their constituents; on the other hand, the Senates may only be looking at the Plan from a particular perspective and not necessarily considering the institutionalization of resources. Dean Belman reviewed the items outlined in the Student Equity Plan budget, including those to be supported by State equity dollars and those proposed for institutional funding. SGC inquired about the job announcements for the State-funded equity positions (i.e. are they posted as “contingent on funding”?) and about 1.0 FTE faculty positions going through the Box 2A process. Both issues were of interest to the Council, as it could impact the availability of resources for RAP requests and funding recommendations. The Plan also identifies the need for institutional funds for the IDEA Committee, which has historically been supported by the Chair’s own department budget. It was noted that there are other committees without budgets. SGC continued discussing the Student Equity Plan following Dean Belman’s departure from the meeting. President Kratochvil asked Ronke Olatunji to get clarification from Human Resources about the recruitment language used for positions funded by the State equity funds; he will also follow up with Dean Belman to follow up on some of the questions raised during the discussion. SGC will have the Student Equity Plan on a future agenda to continue the dialogue, so that the members can have a clear understanding of the institutional commitment of resources. 	Student Equity Plan	
5b.	<p>Monday Meeting Calendar – Spring 2015</p> <ul style="list-style-type: none"> President Kratochvil reviewed the draft Spring 2015 “Monday Meeting” Calendar that was sent to SGC in advance. The proposed schedule includes six College Assemblies, and timeslots available for presentations from members of the campus community; the schedule also includes 8 Academic Senate meetings, without any back-to-back dates. The Spring 2015 calendar will be an action item on the next SGC agenda. 	Draft Monday Meeting Calendar	
6.	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> President Kratochvil referenced the recent discussions related to SB 850 and community colleges offering Baccalaureate degrees. The District is not planning to participate in the pilot, but it will be worthwhile to see and learn from its outcome. He also reported that the Student Services remodel is on schedule, with move-in dates planned for December 16-19. Academic Senate: Louie Giambattista shared that the Senate reviewed the Student Equity Plan and has an upcoming election for VP. Tue Rust reported that the Senate discussed Program Review and the need to codify what already takes place (e.g. review/sign-off by Deans). Associated Students: no representative present. Classified Senate: Linda Kohler shared that the Senate had to cancel its last meeting (no quorum). Upcoming Classified Senate events include the Annual “Meltdown” Potluck on October 31 and the Soup Cook-Off on November 12. Curriculum Committee: Louie Giambattista reported that the Committee talked about the assessment of Cohort 1 and 2 courses (approx. 200); he believes that agreement has been reached on a process that involves Office of Instruction personnel handling more of the “administrative tasks” to expedite assessment. He also went to a regional curriculum institute meeting last Friday; SB 86 was a big topic, but he wasn’t sure about the latest developments in that area (Adult Education). President Kratochvil indicated that Dean Hannum has been involved in those discussions and suggested that perhaps she could provide an update on the work being done. 		
7.	<p>Campus Communication: Actions & Notable Items to Report from SGC – N/A</p>		
8.	<p>Adjournment – SGC voted to adjourn the meeting at 3:59p.m. <i>MSC: Kohler/Rust.</i></p>		