

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

January 23, 2013
2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Anderson, Cea, Horan, Huffman, Kamath, Kohler, Kratochvil, Perfumo, Richards, Rust, Schmidt, Villegas, Adams (support).

<i>Item #</i>	<i>Topic/Activity</i>	<i>Follow-Up</i>
STANDING ITEMS:		
1.	Public Comment	
2.	<p>Approve: Agenda for January 23, 2013 The agenda was approved, with agreement to change the order to make “Enrollment Planning” the first discussion item.</p> <p>Review: Minutes from December 12, 2012 The SGC members reviewed the December minutes and discussed the language to be included during the Public Comments portion of that meeting. After some dialogue, there was consensus to add the first sentence of the paragraph sent by Alex Sterling following the meeting: <i>GE used to have 3 Mondays a semester, which went down to two, and is now down to one (or two half-slots).</i> The Council members also agreed to include a reference to their rationale for providing GE Committee with ½ of two College Assembly sessions, rather than 2 full sessions. Between the holidays and dates provided to the Academic Senate, there will only be four College Assembly sessions this semester; SGC felt it important to have slots available for other institutional issues and initiatives. The minutes were then approved, as amended. MSC: Richards/Perfumo.</p>	
3.	New Business	
	<p>3a. Enrollment Planning</p> <ul style="list-style-type: none"> • Vice President Horan distributed and presented an enrollment update for LMC. He reviewed: enrollment figures, potential reason(s) for being short on FTES (productivity down, economy bouncing back [i.e. students returning to work], students discouraged from registering by Proposition 30 messaging, etc...); how the College plans to make up the FTES (e.g. late-start classes); and how much it will cost. This trend is being seen not only at LMC, but at its sister-colleges and other institutions across the region and State. • The group discussed productivity and some of the factors that can impact the process of adding students to classes. Vice President Horan (et al) shared information about class maximums, room size, and the faculty contract. The SGC members also talked about the perception and the reality of classes being/appearing full. Sherrie Anderson spoke passionately about the frustration experienced by students who can’t add classes. 	SGC will likely ask Vice President Horan to provide an update on 2013-14 later this semester.

4.	Old Business		
	4a.	<p>Review of College Mission Statement</p> <ul style="list-style-type: none"> • President Kratochvil presented a PowerPoint and distributed a handout (summarizing the PPT) that outlined the proposed approach, task force charge, and timeline for the Mission Statement review process. • The Council had an extensive dialogue about elements of the process, including the task force membership, developing the survey instrument, and opportunities/ways for members of the campus community to provide input. The group agreed to the following adjustments to the timeline and process: <ul style="list-style-type: none"> • Shortening the length of time survey would be open/conducted • Convening the Task Force earlier (rather than waiting until survey feedback is compiled) • Bringing a draft of Mission Statement back to College Assembly • Incorporating time for Senates to have first read and second read of draft • Making sure words/concepts included in survey are specific to LMC – not just from a generic template • Based on the revisions/parameters listed above, the SGC members reached general consensus on the approach for the review process. 	Once the survey content is developed, the draft will be sent via email to the SGC members for review and/or comment before it is disseminated to the campus community.
	4b.	<p>Mid-Year Committee Updates Due to time constraints, this item was held over to a future meeting.</p>	
5.	<p>Updates & Announcements/Constituency Reports: Due to time constraints, this item updates/reports were not given at the meeting.</p>		
NEXT MEETING: Wednesday, February 13, 2013 ~ 2:00 – 4:00 p.m. in Room CO-420			