



# ***SPOTLIGHT on YOU!***

***A SCHOLARSHIP FOR  
VOCATIONAL/CAREER TECHNOLOGY  
EDUCATIONAL PROGRAM STUDENTS***



***Renewable Award to  
Complete Your Education***

**UP TO \$3000**

## **CRITERIA**

- Financial need
- A minimum grade point average of 2.5



## **SPOTLIGHT on YOU SCHOLARSHIP**

### **APPLICATION GUIDELINES & PROCEDURES**

Assistance League of Diablo Valley shall provide funding for a scholarship to be paid in two installments per year to help cover tuition, books and supplies. A recipient must be a full time student, remain in school to complete each term following receipt of a scholarship payment and maintain a minimum grade point average of 2.5 each semester. This scholarship is renewable. All scholarship information is confidential.

#### **Requirements for Application:**

1. A student attending, or planning to attend, a community college or vocational/technology school.
2. Applications **MUST BE RECEIVED in the Assistance League office by March 29, 2018.** Incomplete or late applications will NOT be considered.
3. Mail or deliver your completed application and any required documentation to:

**Spotlight Scholarship Chairman  
Assistance League of Diablo Valley  
2711 Buena Vista Avenue  
Walnut Creek, CA 94597**

\*\*We will not accept faxed or e-mailed applications or grades.

**Please retain copies of all materials submitted for your records.**

We will not be able to return applications.

All scholarship recipients will be notified no later than May 1, 2018.



## **GUIDELINES & PROCEDURES**

### **PAGE 2**

#### **To be considered applications MUST contain the following:**

- A completed application form.
- A transcript of grades, having the official seal of the school and signed by the Registrar or other designated school official. We will accept copies of the transcript with the seal and signature.
- A letter of recommendation from a community or school source.
- Your personal statement describing your goals and potential career path. Additional topics may include your personal situation, financial situation and greatest challenge(s).

#### **Criteria for Receiving the Scholarship:**

- Financial need, GPA, job/school/community activities and special needs.
- Enrolled or planning to enroll in a vocational and/or technology program.
- Evaluation of all applications and selection of the award recipient will be made by the Assistance League of Diablo Valley Scholarships Committee members.
- There will be a mandatory personal interview during April with members of the Scholarships Committee to assist in the selection process. At that time the applicant must fully disclose all other scholarships, grants or financial aid they have applied for or received.

#### **Criteria for Maintaining the Scholarship**

- Award recipient must maintain at least a 2.5 GPA during each period in which he/she is receiving the scholarship and be a full time student.
- Recipient is required to complete each school term for which the award is paid out. Failure to do so will require repayment of the amount awarded.

#### **Criteria for Renewing the Scholarship**

- Maintain at least a 2.5GPA during each period in which he/she is receiving the scholarship and be a full time student.
- Maintain focus on requirements for graduation in your major field of study.



## SPOTLIGHT on YOU SCHOLARSHIP APPLICATION

### PERSONAL INFORMATION

Please Print

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address: \_\_\_\_\_  
(Number and Street) (City, State, ZIP code)

Cell Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Who is responsible for your school expenses? \_\_\_\_\_

Estimated yearly family contribution toward education expenses: \_\_\_\_\_

Annual family after-tax income: \_\_\_\_\_

**\*List each scholarship or financial aid package you are receiving, including all Pell and Cal grants, with the amount, length and renewability of the award:**

---

---

---

---

### SCHOOL INFORMATION

Present school: \_\_\_\_\_

Anticipated field of study or major: \_\_\_\_\_

Current activities: \_\_\_\_\_  
(Use additional pages if necessary)

Annual tuition cost: \_\_\_\_\_ Annual room and board cost: \_\_\_\_\_

Hours/week that you are working: \_\_\_\_\_ Employer: \_\_\_\_\_

**A mandatory personal interview will be held in April in Walnut Creek. Please advise if not available.**

I certify that all information in this application is true and complete. I understand that information contained in my application will be read and reviewed by volunteers of Assistance League of Diablo Valley Scholarships Committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

7/17

FINANCIAL PLANNING

Name \_\_\_\_\_

*Make your best estimate of what your budget will look like for the **YEAR**.*

*If you go to your school's website, a breakdown of these costs are usually provided under*

***"Cost of Attendance"***

ESTIMATED BUDGET FOR THE 2018-2019 SCHOLARSHIP YEAR			
ESTIMATED RESOURCES (A)		ESTIMATE EXPENSES (B)	
Personal Savings	\$	Tuition and Fees	\$
Expected Summer Earnings	\$	Books and Supplies	\$
Expected School Year Earnings	\$	Room and Board (rent, utilities, food)	\$
Pell Grant	\$	Transportation	\$
Cal Grant	\$	Child Care Costs (if any)	\$
Outside Scholarships	\$	Clothing	\$
Other* (explain):	\$	Miscellaneous (phone, other bills)	\$
TOTAL (A)	\$	TOTAL (B)	\$

\*Include FAFSA if available

Additional Notes to Financial Planning if any:

---



---



---



---



---