



October 5, 2017

Dear Undergraduate Applicant:

The Kennedy-King Memorial Scholarship Fund annually awards two-year scholarships of \$5,000 per year to members of minority groups underrepresented at California four-year colleges and universities. Scholarships are awarded to students of proven financial need who are transferring from Contra Costa Community College District colleges to junior standing at four-year, accredited U.S. colleges or universities in the fall, 2018 or spring, 2019. **Scholarship funding will commence in the fall, 2018 or spring, 2019 after acceptance and enrollment in such institutions.** We are pleased you wish to be considered for one of our scholarships.

Do you qualify for a scholarship? In order to do so, you must:

- ✓ Belong to a minority group under-represented in the California College and University system, principally African-Americans; Americans (North, Central, or South) derived from Spanish speaking cultures; Native Americans; and Pacific Islanders;
- ✓ Have successfully completed at least 12 transferable units of course work within 12 months prior to the scholarship deadline at Contra Costa, Diablo Valley or Los Medanos Colleges; and
- ✓ Be eligible to transfer to a four-year college or university with junior standing (60 qualified units required) next fall, 2018, or not later than spring of 2019. If you do not transfer with junior standing or diligently pursue your degree thereafter as a full time student (minimum 12 units per semester or quarter), your scholarship award may be forfeited.

The Selection Committee will select a number of finalists for interviews. **If selected, you must attend an interview held only on Saturday morning, March 24, 2018.** You may be asked to bring copies of various financial and other documents so that we may fairly evaluate your application.

You must return the fully completed and ink signed application with all attachments to your appropriate community college financial aid/scholarship office by the deadline, **February 2, 2018.** This cover letter, the application and instructions can be found at <http://www.kennedyking.org>.

Failure to fully complete and return the application and the additional required materials by the **February 2, 2018 deadline** are causes for disqualification. Don't delay. Begin your task now and good luck to you!

Sincerely,

Board of Directors Selection Committee

Dr. Diane G. Scott-Summers
Kennedy-King Board Member
cool2bad1@aol.com

Laurie Fox
Chair, Kennedy-King Board Member
oskifox@gmail.com

Arthur Rangel
Co-Chair, Kennedy-King Board Member
arthurrangel@me.com

Kennedy King Scholarship Undergraduate Application

Submission Instructions

The Application is a PDF form which allows you to download it to your computer, insert the requested information, save it on your computer, later modify and save your answers. When completed, submit a printed hard copy. Alternatively you can print the downloaded form, fill it out, and submit the printed form; type or write in legible form.

Please limit your responses to the space provided. Insert cursor at the left side of the answer area and begin typing in the dark area that will appear. Use “enter” to start a new paragraph. You may also provide a fuller answer in the section entitled “**Explanatory Notes to Application Answers.**”

Page 1 of Application. Some questions seek basic information about you. Others questions ask when you expect to transfer to a four-year college with junior standing. Fill the answers in from your Community College Counselor’s Verification form and course transcripts. If you will not have the required units to transfer by spring, 2019, you do not qualify for the scholarship and should consider applying next year. There are also questions as to Estimated College School Year costs. Most colleges publish these costs on their web sites.

Page 2-5. Most questions are directed to your need for financial assistance. We expect you to apply for all scholarship and grant money (public and private) that may be reasonably available to you, including Pell and Cal Grants (including Dream Act). Some students do not qualify for Pell and/or Cal Grants. Nonetheless, we have awarded many of our scholarships to such students. In any case, we need a clear and specific explanation of your financial need including you, your spouse’s and parents’ taxable and non taxable income, including government aid, food stamps, foster child monies, etc. Please provide your SAR, FAFSA or Cal Grant Dream Act application if you intend to file. Note, if you receive a grant that pays all your college fees, tuition and expenses, our scholarship may be revoked.

Page 3. (Explanatory Notes and Instructions for Autobiographical Essay & Publication Summary).

This section provides space for your explanatory notes and provides instructions for your Autobiographical Essay and Publication summary. Space is provided for your **AUTOBIOGRAPHICAL ESSAY (Pages 10-11) and PUBLICATION SUMMARY (Page 12)**. You may want to cut and paste from a separately composed document. Please do not use separate pages for these items unless you are not filling in the application on your computer.

Page 8. Authorizations. Wherever a signature is required in the application, you must sign the hard copy in ink.

Page 9. Permission Form. Complete and sign the Permission form in ink.

Counselor’s Verification and Reference Forms. Download and enter your name, address, anticipated four-year college, anticipated major, community college, etc. on these forms. Email the forms to your Counselor or References, or give to them in hard copy for completion. Please email them where possible as these electronic forms are easily and preferably completed on a computer. Make sure they understand your deadlines. Provide three References (not family members), preferably from two faculty members and one community or civic leader. **Counselors and References should also sign the hard copy of their submissions in ink.**

Return the completed Application hard copy with all attachments to your College Scholarship Office below, **preferably before the February 2, 2018, deadline**, where it will be reviewed. Your scholarship counselor will then send the hard copy to the Selection Committee. The application must be complete when forwarded to the Selection Committee.

You will not have an opportunity to correct or fill in missing information thereafter.

Contra Costa College

Mia Henderson-Bonilla
Scholarship Program Coordinator
Contra Costa College,
2600 Mission Bell Dr., AA-203
San Pablo, CA 94806

(510) 215-3952 • mhendersonbonilla@contracosta.edu

Diablo Valley College

Shari Keller
Scholarship Coordinator
Student Service Building,
Diablo Valley College, 321 Golf Club Rd.
Pleasant Hill, CA 94523

(925) 969-2094 • scholarships@dvc.edu

Los Medanos College

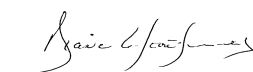
Tammy Oranje
Scholarship Coordinator
Room SS3, Room 109
(Student Services Complex)
Los Medanos College
2700 East Leland Rd.,
Pittsburg, CA 94565

(925) 473 7518 • toranje@losmedanos.edu

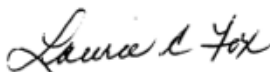
Kennedy King Scholarship Undergraduate Application

Submission Checklist

- ☐ Complete, **sign in ink**, and submit the Application and **all** requested documents in hard copy. Answer all questions or otherwise explain why a question has not been fully answered using the Explanatory Note section in Application if necessary. All questions must be answered or your application may be rejected.
- ☐ Your ink signed Application, including your Autobiography, Publication Summary, Authorizations (ink signed) and Permission Form (ink signed) need to be submitted in printed hard form.
- ☐ Signed Counselor's Verification Form. Include your name, community college and anticipated major at your 4-year college, etc. Be sure to provide a detailed "Educational Plan" signed by you and your counselor if you will not have sufficient units in June, 2018 to transfer with junior standing (60 qualified units required) and are planning to transfer in fall, 2018 or spring, 2019. Note, that you must have at least 54 transferable units upon completion of your spring, 2018 term courses (42 units if planning to transfer in spring 2019) to qualify. The Counselor's Verification Form can be hand written or typed, but we prefer it typed into the computer form and submitted in hard copy.
- ☐ Reference statements from three (3) individuals in sealed envelopes. These submissions can be hand written or typed, but we prefer they be typed into the computer form, printed, and submitted directly to your College Scholarship Office where possible.
- ☐ Course transcript including units and grades from **each** college you have attended. Downloaded Web Advisor transcripts from CCC, DVC and LMC Community Colleges are acceptable, but **Official Transcripts from all other colleges are required**.
- ☐ Attach your SAR or, if not available, your FAFSA or Cal Grant Dream Act (sections B-E) application if you file one. Tax or other documentary evidence of your and your family's economic need is helpful, particularly if you do not submit a SAR or FAFSA or Dream Act application. Delete Social Security numbers from **all** documents submitted.
- ☐ If you are a Native American/Alaskan or Native U. S. Pacific Islander, include your tribe/native people affiliation and registration form from the Bureau of Indian Affairs if you have one.
- ☐ Do not submit the cover letter or these instructions with your hard copy.
- ☐ **Hard copy must be printed on one side of sheet and no staples or clips should be used, and please paperclip the whole entire copy submission.** If obtained from a third party printed on both sides of sheet, copy important backside information on a separate sheet and place behind the original sheet. This is necessary as we make hard copies of your hard copy original application with all its requested documents for your interviewers and otherwise important sheet backside information and stapled parts may not get copied.



Dr. Diane G. Scott-Summers
Kennedy-King Board Member
cool2bad1@aol.com



Laurie Fox
Chair, Kennedy-King Board Member
oskifox@gmail.com



Arthur Rangel
Co-Chair, Kennedy-King Board Member
arthurrangel@me.com