

## Safety Committee Notes

Thursday, February 15<sup>th</sup>, 2024    3:00 PM – 4:30 PM- via Zoom

Join via Zoom <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone: 1 (669) 900 6833

**Members (15):** Carlos Montoya (Chair), Eloine Chapman, Lawrence Punsalang, Lisa Avery, Penny Wilkins, Victor Coronado, Kurt Crowder (new member), Robert Estrada, Angela Fantuzzi, Ginny Richards, Ryan Huddleston, Jarrod Holcombe, Zine Sandy, Marty Storti, Sandra Mills

**Attendees (12):** Carlos Montoya (Chair), Eloine Chapman, Lawrence Punsalang, Penny Wilkins, Kurt Crowder (new member), Robert Estrada, Angela Fantuzzi, Ginny Richards, Jarrod Holcombe, Zine Sandy, Marty Storti, Sandra Mills, David Valencia (Guest), Roseann Erwin (Guest)

Note taker: Mika Mobley

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	<b>Public Comment</b> (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	<b>Review:</b> Review Agenda for Thursday February 15th 2024 Review Notes for Thursday October 19th 2023	C. Montoya	<a href="http://www.losmedanos.edu/safety/committee.asp">http://www.losmedanos.edu/safety/committee.asp</a>	Reviewed Agenda for February 15th 2024. Reviewed Notes from previous meeting on October 19th 2023.
3.	<b>Standing Items</b>			
	<ul style="list-style-type: none"> <li><b>Committee Membership Review</b> 2024 SPRING</li> </ul>	C. Montoya	<a href="http://www.losmedanos.edu/safety/committee.asp">http://www.losmedanos.edu/safety/committee.asp</a>	C. Montoya introduced a new member - Kurt Crowder.
	<ul style="list-style-type: none"> <li><b>Safety Monitor Plan and Training</b></li> </ul>	C. Montoya	<a href="http://www.losmedanos.edu/LMC_SST_2023.09.28.pdf">LMC_SST_2023.09.28.pdf</a> ( <a href="http://www.losmedanos.edu">losmedanos.edu</a> )	C. Montoya explained the plan for all committee members on updated Safety Support Team, Safety Equipment, Trainings and flipcharts recently been distributed out. Necessary follow-up suggested for flipchart distribution status in Brentwood campus >> placed in class & conference rooms, managers offices and bookstore.
4.	<b>Old Business</b>			
	<ul style="list-style-type: none"> <li><b>Campus maps of Brentwood and Pittsburg</b></li> </ul>	D. Valencia	<a href="https://www.losmedanos.edu/safety/comresources.aspx">https://www.losmedanos.edu/safety/comresources.aspx</a>	D. Valencia updated us all AED added for Pittsburg campus and 2 more maps to be updated for Brentwood campus.
5.	<b>New Business</b>			
	<ul style="list-style-type: none"> <li><b>College Complex update</b></li> </ul>	C. Montoya		There was a crack found between 2 <sup>nd</sup> and 3 <sup>rd</sup> floor of College Complex in front of Student Services area. The repair project started to make sure of structural safety of the building. Update of repair plan to be developed by engineer.
	<ul style="list-style-type: none"> <li><b>Participatory Governance Assessment Task Group</b></li> </ul>	Roseann Erwin		The task group to solicit feedback from the Safety Committee members on some aspects of the Participatory Governance work and structure. Roseann joined us with several questions for the committee members to discuss and provide feedback. Please refer to notes by the Task Group (to be shared) for discussion details. S. Mills suggested to re-announce the committee meeting invitation to All LMC Employees and P. Wilkins mentioned to have Zoom link to be published on the Safety website >> updated on Feb.23.



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6.	Updates & Announcements/ Report Outs	All		Updated memberships with 1 new member. Provided overview of Safety Monitor Plan and Training. Updates shared on campus maps of Brentwood and Pittsburg. A repair project status of College Complex was shared. Also the childcare center repair challenges to be looked into next. Had discussions with Roseann from Participatory Governance Assessment Task Group.
	Adjourn Meeting			At 4:25 pm
<b>NEXT MEETING: April 18<sup>th</sup>, 2024 3:00pm</b>				

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*