

LOS MEDANOS
COLLEGE

**Safety Committee
MINUTES**

Thursday, February 22, 2018
3:00 PM – 4:30 PM- MA1-142

<i>Item #</i>	<i>Topic/Activity</i>	<i>Lead</i>	<i>Handouts/ Reference Materials</i>	<i>Outcome*</i>
	<p><i>Members present: Alex Porter- Chair, Clarissa Cadena (support), Eloine Chapman, Victor Coronado, Robert Estrada, Susie Hansen, Russ Holt, Michael Hotton, Sharen McLean, Sandra Mills, Chad Wehrmeister.</i></p> <p><i>Student Representative: Jocelyn Villalobos</i></p>			
1.	<p>Public Comment (<i>limited to 2-3 minutes</i>)</p> <p>Faculty Steve Goldberg expressed need for security cameras in Science Building due to recent thefts and robbery. Paul West suggested it could be a deterrent.</p> <p>A. Porter informed them district is looking at installing a security camera program.</p> <p>Lt. Wehrmeister provided camera installations will begin in major entry ways, childcare, open places like the quad- it all requires getting Bond money. Currently cameras in Student Services have been helpful in identify and pull of photos of suspects. R. Holt noted not to install own cameras, need to follow District procedure. There is specific language that cameras are not to be used for disciplinary use.</p> <p>Lt. Wehrmeister introduced Paul Barbosa, new officer.</p> <p>A. Porter wanted to inform that there are counseling services available to staff and students affected by event in Florida.</p> <p>Sharen McLean asked question about locking classrooms for safety purposes- can topic be addressed. R. Holt provided that the hardware is made so that classrooms are locked from outside. Upcoming classroom notification system, will allow to send communication to Police Department, will start operating at LMC in the next few weeks- Districtwide project.</p> <p>Student rep, Jocelyn Villalobos had a question for a student protest in March- A.Porter directed her to talk to Dave Belman and he would inform her about rules and regulations involving student activity.</p>	<p>N/A</p> <p>Paul West</p>		<p>Information</p>
2.	<p>Approve: Agenda for February 22, 2018- M/S/A.</p> <p>Review/Approve: Minutes from: May 18, 2017 – Defer.</p> <p style="text-align: center;">October 19, 2017- M/S/A, 1 abstention.</p> <p>Review Notes as no quorum took place November 30, 2017. A.Porter reminded committee to read minutes from previous meetings.</p>	<p>Porter</p>	<p>http://www.losmedanos.edu/safety/committee.asp</p>	<p>Action</p> <p>Action</p> <p>Action</p>

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3.	Old Business (<i>items previously appearing on agenda</i>)				
	2a 2b	<ul style="list-style-type: none"> • Night Walk-Through – Attended by student rep Serena Neal, also in attendance were R. Holt, C. Wehrmeister, and A. Porter. Parking dispenser got moved for more accessibility. Noted lights that needed to be fixed, or added. • Emergency Equipment and Supply - this is handled by the college centrally, we will roll out a schedule to check bags- possibly semi-annually. 	Porter Porter		Information Discussion
4.	New Business (<i>New items on agenda</i>)				
	3a 3b	<ul style="list-style-type: none"> • Committee Membership- Jessica Wilson will no longer be a member. Remove Crystal Stahl as alternate. We will confirm with Sylvester about other members in Academic Senate. We will ask member bodies to reappoint. • Safety Monitors: Roles and Expectations- review with safety monitors what their roles and expectations are. Staff came and stated they felt they were in danger, as evacuation sites possibly being targets. Lt. Wehrmeister suggested to refresh the safety monitor list. Be aware of critical incidents, active shooters, items discussed at safety trainings. 	Porter Estrada		Information Information/ Discussion
5.	Standing Items (<i>Updates</i>)				
	4a 4b 4c	<ul style="list-style-type: none"> • Safety Training Subcommittee: <ul style="list-style-type: none"> • Safety Training Schedule- Job Links will have 2 trainings held by Police Department. Follow-up departmental walk-throughs we do bag checks, equipment as they do trainings. Admissions needs to be added to training. S. Mills brought up safety of student workers that are working alone in another room with students, away from Supervisor. C. Wehrmeister will follow up on these situations. Schedule an evacuation drill- Subcommittee will come up with this schedule. • Online Resources Review <ul style="list-style-type: none"> • Safety Support Team- list needs to go on webpage and updated. • Other Updates <ul style="list-style-type: none"> • Proposed Training Plan- same as subcommittees work. 	Wehrmeister , Estrada, Mills Porter Wehrmeister		Information Discussion Update
Motion to adjourn meeting at 3:39.					

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	<p>NEXT MEETING: Thursday, March 22, 2018; MA1-142, 3:00pm to 4:30pm</p> <p>Spring Schedule:</p> <ul style="list-style-type: none">• April 26, 2018• May 24, 2018• June 28, 2018			

**List the intended outcome for each agenda item as "Information," "Discussion," and/or "Action." †If there is a related document being reviewed, indicate "first read" or "second read."*