# Safety Committee AGENDA
October 16, 2014
3:00 PM – 4:00 PM – Library Room L106

<table>
<thead>
<tr>
<th>Item #</th>
<th>Topic/Activity</th>
<th>Lead</th>
<th>Handouts/Reference Materials</th>
<th>Outcome*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Public Comment</td>
<td>N/A</td>
<td></td>
<td>Information</td>
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</tbody>
</table>
| 2.     | Approve: Agenda for October 16, 2014  
Review: Minutes from September 18, 2014 | Olatunji |                               | Action |
| 3.     | Old Business (items previously appearing on agenda) | | | |
| 3a.    | Safety Evacuation Drill – Evacuation Site B  
• Follow-up/feed-back  
  o What went well  
  o Areas of improvement  
  o Things to change/concerns | Olatunji, Huddleston and Evacuation Site B Monitors | See Flowchart Evacuation Plan  
Evacuation Map Library 1  
Evacuation Map Library 2 | Discussion |
| 3d.    | Next Safety Drill-  
• Evacuation Site  
• Date  
• Process | Olatunji & Huddleston | | Discussion |
| 4.     | New Business (items appearing on agenda for first time) | | | |
| 5.     | Updates & Announcements (time permitting) | (committee members) | | Discussion |
| 6.     | Wrap Up & Next Steps (meeting summary) | Olatunji | | Discussion |

**NEXT MEETING:** Thursday, November 20, 2014 ~ (3:00 p.m. to 4:00 p.m.) in Room L-106

*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” If there is a related document being reviewed, indicate “first read” or “second read.”