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| Item # | ***Topic/Activity******Members present: Eloine Chapman, Juliana Curtis, Robert Estrada, Teresa Ferguson, Russ Holt, Michael Hotton, Sandra Mills, Kathryn Nielsen, Melissa Pon, Alex Porter, Virginia Richards, Jocelyn Villalobos*** | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment** *(limited to 2-3 minutes)*Student Rep Jocelyn Villalobos provided “Public Space” meeting allowed for students to be more aware of where to go with questions, concerns. Last Monday LMCAS held self-defense event that taught students how to defend themselvesChad attended sexual harassment and sexual assault training | Porter |  | Information |
|  | **Approve: Agenda for April 26, 2018: M/S/A** **Review/Approve: Minutes from: March 22, 2018- M/S/A** | Porter | http://www.losmedanos.edu/safety/committee.asp | ActionAction |
|  | **Old Business** *(items previously appearing on agenda)* |  |  |  |
|  | 2a  | * **Emergency Equipment and Supply**
* Expand emergency radios- equipment is failing and needs to be replaced. Old ones are becoming obsolete so there would not be replacement parts
* R. Holt provided the intent was people at top of the flow chart would have a radio.
* R. Holt will inform people to be on the same channel and check with K. Nielsen and determine if this is equipment issue.
* Recommended to stay with same radio and company to stay on frequency.
* New radios should not need to be reset.
* Radio audit will be done by R. Holt for state and location of radios
* P. West suggested have a drill and call radios make sure they all work.
* Safety monitors need to be checking equipment periodically to ensure working properly.
 | Porter |  |  Discussion  |
| 1.
 | **New Business** *(New items on agenda)* |  |  |  |
|  | 3a3b | * **May Meeting Date-** motion to cancel 05/24/18- M/S/A
* **Report on Accessibility Issue/ Accessibility when tabling –**
* Create a webpage to report accessibility issues such as elevator broken down, car blocking driveway, tree branch on way, etc. How do people feel about adding this to our website?
* Suggestion on deciding language to be used for this webpage: Hazard Report.
* Currently for facilities request they can submit issues to B&G, work order system is checked once or twice a day.
* G. Richards can bring a proposal to be triaged into where requests can go. Will be on next agenda
 | PorterRichards |  | Action/DiscussionDiscussion |
|  | **Standing Items** *(Updates)* |  |  |  |
|  | 4a4b4c | * **Safety Training Subcommittee:**
	+ - * Safety Training Schedule- TBD
* **Online Resources Review**
	+ - * Safety Support Team (Update on Flow Chart from Managers- R.Holt is helping with this to get it all updated)
* **Other Updates**
* Proposed Training Plan- since last meeting, have done more department trainings including with student workers, library and 2nd floor Lib, going onto second round of training. Want max people when they do training. Brentwood will be upcoming.

**Safety monitor training**: There will be an initial group of people, then subcommittee will train the remaining people, beginning of Fall. Admin announcement: Clarissa Cadena will not be doing the admin support for this committee. Need to find someone else.**Next meeting will be Aug. 23, 2018**.Re-evaluate charge and purpose at next meeting. Safety bags replacements and extras bring to Business Office.  | Estrada/Mills HoltWehrmeister |   | InformationDiscussionUpdate |
|  | **NEXT MEETING:** Fall, 2018 |

 *\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*

Reviewed/endorsed at SGC Meeting, 2-26-14