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| --- | --- | --- | --- | --- |
| Item # | ***Topic/Activity*** | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment:** Introduced Denise Schreiner joining us from CCC Schools Insurance Group. Angela Fantuzzi also provided that The Great Shake Out drill was practiced in the Child Study Center on 10/17. Sandra Mills commented that the evacuation from fire alarm on 09/26 went well.Presidents Council requested that we have a discussion in today’s meeting on Safety Preparedness due to recent events- add item to agenda.  | N/A |  | Information |
| 3. **2.** | **Approve: Agenda for September 19, 2019**Agenda Approval: Add item 5c. per Presidents Council request to discuss Safety Preparedness. Sandra Mills motioned to approve, Bob Estrada seconded- Approved. **Review/Approve: Minutes from September 19, 2019**Sandra Mills motioned to approve, Bob Estrada seconded- Approved | Montoya |  | Action |
|  **3.** | **Old Business**  |  |  |  |
|  | 3a | **Campus Safety Topics: CPR/First Aid Classes, De-Escalation Training, CCCSIG Training**Denise Schreiner joined us from CCC Schools Insurance Group (CCCSIG). Provided handout of Health and Safety Services offered through them for employees at no additional cost. Services also include Ergonomic Evaluations, Fitness Challenges, Online Trainings and Non-Violent Crisis Intervention (CPI) trainings. Contact Denise if interested to bring a training to LMC. Ed Carney provided that AMR can provide a CPR/ First Aid training with a minimum group of 10.  |  Schreiner/Pon | Health and Safety Services/Staff Development Day Trainings | Information/Discussion |
|  | 3b | **Review Committee Membership and Vacancies:**Angela Fantuzzi will be replacing Kathryn Nielsen in Child Study Center as Interim Director. We have one LMCAS student rep: Chism Iwunze. All other positions are filled, no vacancies. | Montoya |  | Information |
|  | 3c | **Committee Recommendation – Vote to Operationalize Safety Committee**Carlos provided a re-cap on the action to vote to Operationalize Safety Committee. Today’s vote will be brought to SGC to be approved and a decision on who committee will report to. Report-back would still be provided to Classified and Academic Senate and President’s Council. Action: Sandra Mills motioned to approve the vote to operationalize Safety Committee; Derek Domenichelli seconded. Motion Approved. 9 members approved, no abstentions. Motion carried.Recommendation that the committee report to the VP of Business Services. Action: Sandra Mills motioned to approve; Derek Domenichelli seconded. Unanimous approval.   | Montoya |  | Action  |
| **4.** | **Standing Items**  |  |  |  |
|  |  4a. | **Accreditation Draft Review- Standard III**Beth Ann Robertson joined the committee to provide a draft of the Standard III.B.1 as it relates to the Safety Committee. Would like the committee to review and provide feedback for accuracy of content. She informed the committee that a campus wide draft will be sent out the upcoming Wednesday. Committee will review and will return to Beth Ann with any feedback.  | Montoya/Robertson | ISER Standard Draft III.B.1 | Discussion |
|  **5.** | **Updates & Announcements** |  |  |  |
|  | 5a  5b  5c | **Safety Training Subcommittee:** Chad provided an update on continued Emergency Preparedness trainings- will hold training with Deans and admins, Level 4 of Student Services, then LMCAS and Student Life. College Complex training will be approximately in early Spring. Will bring a schedule at next committee meeting. **Online Resources Review:** Clarissa provided a copy of updated flow chart, if there are any additional changes, please email updates to her. Evacuation Site C sign is currently missing- needs to be replaced. Will send Site Evacuation map to John Schall to update. Chad will review the maps and set up the new buildings according to evacuation sites. **President’s Council Debrief Request**At President’s Council request, Chad provided further details about campus lockdown occurrence. He clarified the campus did not receive a phone call about a shooting, rather it was inquiry about there being an emergency on campus. Pittsburg Police Department was notified, who quickly responded and conducted a security sweep with campus police. ReGroup sent classroom notifications. Three (3) messages went out about the Shelter in Place in Los Medanos College, to raise awareness of the situation. Ed Carney shared a pamphlet and poster on Emergency Response tips. Committee will vote at next meeting if these should be posted in campus classrooms. Meeting adjourned at 4:27 p.m.  |  |  | Information Information  Information/Discussion  |
| Reviewed/endorsed at SGC Meeting, 2-26-14 | **NEXT MEETING:** Thursday, November 21st, 2019; MA-142, 3:00pm to 4:30pm |

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*

**2019 Safety Committee Meetings, 3:00 PM – 4:30 PM, MA-142:**

**December 19, 2019**