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| Item # | ***Topic/Activity*** | | ***Lead*** | ***Handouts/Reference Materials*** | ***Outcome\**** |
|  | **Public Comment** *(limited to 2-3 minutes)*  We are trying to create a comprehensive website for resources and FAQ’s, link pertinent information. Can link Employment, Food, and Public Health info such as what is on some of the handouts shared, rest we can put on PDF for further resources. | | Montoya | Crisis Resources Handout  COVID-19 Bay Area Resources  East CC Resource Guide | Information |
|  | **Approved: Agenda for March 19, 2020-** no additional items | | Montoya | http://www.losmedanos.edu/safety/committee.asp | Action |
|  | **Old Business** *(items previously appearing on agenda)* | |  |  |  |
|  | 3a. | **Campus Signs:** Safety Signs approved. Will need to decide on the number to be printed and areas to be poste e.g. Conference Rooms, Office Suites, Break Rooms, and Classrooms. Can inquire with Grace Villegas about the number of locations listed on 25Live.  Chad also noted that new signs have been posted on doors of main entrances to buildings with information from District. Chad will be working with Jennifer Adams as any changes come to update the signs. | Montoya/Wehrmeister |  | Action |
| **4.** | **Standing Items** *(Updates)* | |  |  |  |
|  | 4a | **Safety Training Subcommittee:**  Safety Training Schedule- as of now everything has been cancelled. Nothing scheduled until we return April 7th. | Wehrmeister |  | Information |
|  | 4b | **Online Resources Review**  Safety Support Team (Update Flow Chart) - Update President’s Office to say Presidents Office and VPSS. Remove Russ from B&G, replace with Bobby Quezon. Bookstore area should have Andrew Murphy and Michelle McQuaid. Communication and tentative training for Safety Monitors is postponed for now. | Montoya | Safety Support Team Flow Chart | Discussion/Action |
| **5.** | **New Business** | |  |  |  |
|  | 5a | **Campus Closure Operations-** No one but essential personnel are expected to be on campus at this time. Business Office will be sending out an email today about Operations. Child Care will be closing until April 7th.  In current situation, Campus Police is keeping a live log of visitors and are providing access to employees coming on campus. They are requesting that people get permission from Managers and provide how long they are going to be on campus. It helps track people and screen who will be in. Please call in, no email, so that police can maintain it in the log.  Employees should call campus police if they cannot lock a door or space.  Buildings & Grounds will keep 2 employees here every day, on rotation. Police will also begin overnight coverage.  Next meeting will be April 16th. Carlos will reach out if anything comes up between now and then.  Meeting ended 3:47pm | Wehrmeister/Carlos |  | Information |
|  | **NEXT MEETING:** Thursday, April 16, 2020 @ 3:00 pm location TBD | | | | |

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*

Reviewed/endorsed at SGC Meeting, 2-26-14