**PROPOSED PDAC AGENDA FOR   
Thursday, August 25, 2016**

**CO-420**

**2:00 - 4:00 P.M.**

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| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** |
| 1. Welcome and Introductions 2. Announcements (Public) | Goodin/Oleson | 10 | Information |
| **Consent Agenda** |  |  |  |
| 1. Review and Approval of Agenda (Hand-out) | Oleson | 5 | Action |
| **On-going Business** | | | |
| |  |  |  |  | | --- | --- | --- | --- | | 1. Membership Openings | Goodin/Oleson | 10 | Information/Discussion | | 1. Quorum Recommendations | Goodin/Oleson | 15 | Information/Discussion/  Follow-up | | 1. Budget for 2016-17  * Allocations * Budgeting Process | Goodin | 10 | Discussion/Follow-up/  Action | | 1. Completing Strategic Plan | Goodin | 15 | Discussion/Follow-up | | 1. Webpage updates | Oleson | 5 | Information | | 1. On-line Process for Conference Funding | Oleson/Sanchez | 10 | Information | | 1. Letter from Classified - Professional Development | Sanchez | 10 | Discussion/Follow-up/Action | | | | |
| **New Business:** | | | |
| 1. Professional Development L-215 Open House | Goodin | 5 | Discussion/Follow-up |
| 1. Mentoring/Job Shadowing for Classified/Managers | Goodin | 10 | Discussion/Follow-up |
| **Staff Updates** | | | |
| 1. Staff Reports | Diputado (3)  Goodin (3)  Oleson (3)  Caldwell (3)  Townsend (3) | 15 | Information |
| **2016-17 MEETING DATES:** September 22, October 27, No Meeting Nov. 24, December 1, January 26, February 23, March 23, April 27, May 25 (tentative) |  |  |  |