**LPG Minutes for Thursday, December 3, 2015 (4:15 - 4:30 p.m.) CO-420**

**Voting Members Present**: Chair: Christin Kromer (Park) (F), Robin Armour (M), Mike Becker (M), Natalie Hannum (M), Ruth Goodin (M), Erlinda Jones (F), Janith Norman (F), Carla Rosas (M), Janice Townsend(F), Dave Wahl(M)

**Absent (excused):** Courtney Diputado (Staff-Classified); Paula Gunder (Staff-Faculty); Dave Wahl (M); Hannah Tatmon (Student Worker)

**Staff:** Mary Oleson

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| **Topic/Activity** | **Information, Discussion, Action, Follow-up** |
| 1. Welcome and Review Agenda | Christine Kromer, Chair, welcomed members to LPG. PDAC members are also on LPG. PDAC Classified Professionals have the option to stay for LPG but are not mandatory.  Rosa Armendariz, a faculty representative, submitted her resignation from LPG but stated that she will be remaining on PDAC and will send an official email stating the same.  The Agenda was presented for approval.  *Mike Becker made a Motion to approve the Agenda. Carla Rosas seconded the Motion. All were in favor and the Motion was approved.* |
| 1. Review of Draft Flex Schedule and Approval of Proposals Voted on by LPG members On-line | The proposed schedule for Professional Learning/Flex week was reviewed and there were no questions or opposition. Official voting of each proposal takes place on Insite on a committee review site which is maintained as the official record of the review meeting. |
| 1. Review and Approval of Variable Flex Proposals Voted on by LPG members On-line  * Smart Classroom Training Blanket for 15-16 (Diputado) * DSPS Spring Retreat * Honors Faculty Retreat * Classified Educators - Equity in Action | The review and approval of the Variable Flex proposals was postponed for review at the on-line review site. |
| 1. Next Meeting and Follow-up Items | Christine reported that a list of topics to be discussed at the first meeting of 2016 will be compiled, including:   * What is the difference between a Department Meeting Flex proposal and just a workshop (define using state and local language) * Define “Flex” and “Professional Development/Learning” as it relates to our work at LMC * Specify what LPG is approving and what does not need their approval * Determine if Classified attendance is increasing at Flex workshops |