

From: [Oleson, Mary](#)
To: [LMC ALL Employees](#)
Subject: Announcement of PDAC Mini-grant Application Opportunity
Date: Thursday, November 03, 2016 4:55:12 PM
Attachments: [Mini-grant Rubric - Final 11-2-16.doc](#)
[PDAC Mini-grant Review Timeline as of 11-2-16.docx](#)

Good afternoon! The Professional Development Advisory Committee (PDAC) is pleased to announce the opportunity for all faculty and staff to submit an application for a Professional Development Mini-grant. Total funding available is \$4,000. Up to \$1,000 may be submitted per application. (One application per person or group.) This funding is not intended for conference funding needs (see <http://www.losmedanos.edu/profdev/conference.asp> for more information on how to request PDAC conference funding). The College goals and professional development objectives are listed within the form and you are asked to align your mini-grant with those goals and objectives.

The link to the on-line Wufoo Mini-grant application is:
<https://moleson.wufoo.com/forms/z1vt3fv80r5hug7/>

Proposal review will be done by the PDAC Conference Review Subcommittee using the attached funding rubric and a recommendation will be made to the full PDAC for their approval. You will be notified of funding decisions within 1-2 business days after the PDAC meeting (see attached schedule).

** If all funds have not been awarded by January 31, 2017, the funding cap may be adjusted to better meet the needs of faculty and staff.

*The funding is available for the 2016-27 Academic year only and must be spent by June 30, 2017 according to the Business Office deadlines to be published in spring, 2017.

Please Mary Oleson know if you have any questions about the process. We are looking forward to hearing about your ideas!

Mary Oleson and Ruth Goodin, PDAC Co-Chairs

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