**PDAC Conference (PDAC, Equity, ESP) and Nexus Funding for 20-21 Review and Approval Timeline**

**Application:** [**https://moleson.wufoo.com/forms/lmc-request-for-conference-funding-for-202021**](https://moleson.wufoo.com/forms/lmc-request-for-conference-funding-for-202021)

**Please note deadlines, funding requests will not be reviewed outside of the deadlines.**

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| **PDAC CONFERENCE-NEXUS-EQUITY-3SP AND PDAC MINI-GRANT FUNDING**  **REVIEW AND APPROVAL SCHEDULE AND SUBMISSION DEADLINES** | | | | | |
| **Funding Schedule for the Month of:**  **Note:** Nexus funding will be reviewed by the Equity and Inclusion Manager.  If the Nexus request exceeds $1,000, supplemental PDAC funding will follow the PDAC funding review timeline. | **By this date:** Submit your Wufoo funding application. Our Office will email your completed Funding Request to your Manager/Dean for their review and approval.  **The request must include ALL required documents, including an already approved Leave Request and estimated expenses.** | **By this date:** Dean/Manager will reply with their approval/comments to our office to proceed with funding review. | **On this date,** PDAC Subcommittee will review requests for funding from:   * PDAC * Equity * 3SP * Mini-grant Requests   Meets Tuesday, the week before PDAC Meeting.  If your request is approved for Equity or 3SP funding, you will be notified within one week of this date. These requests will not be reviewed at the PDAC meeting. | **On this date:** PDAC reviews subcommittee recommendations for PDAC funding and forwards those recommendations to the College President the day after the PDAC meeting for his final review and approval. | **PDAC-** President decides within one week of PDAC meeting and notifies Office of Equity & Inclusion. Coordinator will then notify Requestor by this date.\*  **Nexus Funding:** Nexus funding will be reviewed by the Equity and Inclusion Manager. If the Nexus request exceeds $1,000, supplemental PDAC funding will follow the PDAC funding review timeline. |
| August 2020 | Since August is the first month of the  semester, the review and approval timeline has been condensed for this month only. **Funding requests are due via on-line Wufoo application by the last day of August.** | September 24, 2020 | \*In order to accommodate requests made early in the semester prior to the first PDAC meeting, the College President will review funding recommendations made by the Equity and Inclusion Office for the month of August. You will be notified of the outcome of that review by the Professional Development Coordinator no later than September 24, 2020. | | Next Meeting September 24, 2020 |
| September 2020 | September 2020 | September 10, 2020 | September 15, 2020 | September 24, 2020 | Next Meeting: October 22, 2020 |
| October 2020 | No Funding Review this month. | | | | |
| November 2020 | October 22, 2020 | November 12, 2020 | November 17, 2020 | November 25, 2020 (next review meeting is in February) | Next Meeting: February 25, 2021 |
| December 2020 | No Funding Review this month – NO DECEMBER MEETING | | | | |
| January 2021 | No Funding Review this month – NO JANUARY MEETING | | | | |
| February 2021 | January 28, 2021 | February 11, 2021 | February 16, 2021 | February 25, 2021 | Next Meeting: April 22, 2021 |
| March 2021 | No Funding Review this month – NO MARCH MEETING | | | | |
| April 2021  No Funding proposals will be reviewed again until September 2021. | March 25, 2021 | April 8, 2021 | April 13, 2021 | April 22, 2021 | Next Meeting: May 27, 2021 |