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| **CURRENT ITEMS** | | |
| Item # | ***Topic/Activity*** | ***Notes*** |
|  | Welcome | * Margaret’s generous service to the committee was celebrated with cake and laughter |
|  | Agenda Approval | * Future standing item on agendas to be added for accreditation updates from Kiran |
|  | Membership | * Reggie Turner was welcomed to the committee as a new classified member * George Mills is also a new member of the committee, but was not able to make it to the meeting today * Management still needs to appoint the 3 official management representatives |
|  | Announcements & Planning Related Committee Reporting | * IDEA will be leading focused FLEX in the Spring and will be updating the student equity plan * TLC discussed structuring campus-wide dialog and professional development surrounding assessment; this work should be linked with planning and program review professional development * The leads of professional development, TLC, and planning should meet to divide ownership and form professional development plan for integrated planning * We need to update and integrate the facilities and technology plans into our planning processes |
|  | Focused FLEX in Fall 2012 | * Evaluation from the event were shared * Some ideas were shared surrounding review and feedback models for program review * Past models were discussed including   + TLP assessment feedback used in the past   + Management review and report to cabinet   + Planning review and feedback given to each program (labor intensive) * Danielle will pull together the FLEX planning group to develop an action plan for the next steps; this may be linked with the professional development plan discussed above |
|  | Planning Schedule and Possible Revisions (Program Review) | * Ryan, Kiran, Kevin, Bob, and Bruce met to discuss RAP and program review timelines * The comprehensive review, annual update, and RAP will ALL be due on Feb. 25 at 5 PM * Ryan presented a letter which will be sent to the campus from Bob concerning the planning processes this cycle. * The committee provided feedback for revisions to the letter * A final list of beta testers was developed for the new PRST (Program Review Submission Tool):   Clint Ryan  Eloine Chapman  Joe Meyer  Allison Carlson  Christina Goff  Robin Armour  Ruth Goodin  Gail Newman  Camme Benzler  Pam Perfuno   * Beta testers will meet with Eng the week of October 22. Ryan will organize, Eng will present |
|  | Strategic Planning | * Subgroup to revise strategic plan to include student learning data needs to be formed. A group consisting of Ruth, Miguel, Katalina, Paula, and Ryan was suggested |
|  | Surveys for Accreditation | * A potential student satisfaction survey with questions tied directly to the standards was presented. The District would like all colleges to choose a uniform process * The committee felt the survey was too long and felt that there should be a joint CCC, DVC, LMC group that looks at the wording of the questions |
|  | Other – | * The committee needs a standing subcommittee to review continually the strategic plan progress and activities. * It was discussed that looking at program reviews would make sense, but may be too labor intensive for this group * Ryan will consult with Eng about how we could use the PRST to track objectives created in individual programs that relate to each strategic priority. * Status of the accreditation committees and current progress was updated. * All committee members were encouraged to do the 90 min. training on the ACCJC website. FLEX credit is available |

Note-taker: Gail and Ruth kindly volunteered