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| **CURRENT ITEMS** |
| Item # | ***Topic/Activity*** | ***Notes*** |
|  | Welcome | * Margaret’s generous service to the committee was celebrated with cake and laughter
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|  | Agenda Approval | * Future standing item on agendas to be added for accreditation updates from Kiran
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|  | Membership | * Reggie Turner was welcomed to the committee as a new classified member
* George Mills is also a new member of the committee, but was not able to make it to the meeting today
* Management still needs to appoint the 3 official management representatives
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|  | Announcements & Planning Related Committee Reporting | * IDEA will be leading focused FLEX in the Spring and will be updating the student equity plan
* TLC discussed structuring campus-wide dialog and professional development surrounding assessment; this work should be linked with planning and program review professional development
* The leads of professional development, TLC, and planning should meet to divide ownership and form professional development plan for integrated planning
* We need to update and integrate the facilities and technology plans into our planning processes
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|  | Focused FLEX in Fall 2012 | * Evaluation from the event were shared
* Some ideas were shared surrounding review and feedback models for program review
* Past models were discussed including
	+ TLP assessment feedback used in the past
	+ Management review and report to cabinet
	+ Planning review and feedback given to each program (labor intensive)
* Danielle will pull together the FLEX planning group to develop an action plan for the next steps; this may be linked with the professional development plan discussed above
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|  | Planning Schedule and Possible Revisions (Program Review) | * Ryan, Kiran, Kevin, Bob, and Bruce met to discuss RAP and program review timelines
* The comprehensive review, annual update, and RAP will ALL be due on Feb. 25 at 5 PM
* Ryan presented a letter which will be sent to the campus from Bob concerning the planning processes this cycle.
* The committee provided feedback for revisions to the letter
* A final list of beta testers was developed for the new PRST (Program Review Submission Tool):

Clint RyanEloine ChapmanJoe MeyerAllison CarlsonChristina GoffRobin ArmourRuth GoodinGail NewmanCamme BenzlerPam Perfuno* Beta testers will meet with Eng the week of October 22. Ryan will organize, Eng will present
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|  | Strategic Planning | * Subgroup to revise strategic plan to include student learning data needs to be formed. A group consisting of Ruth, Miguel, Katalina, Paula, and Ryan was suggested
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|  | Surveys for Accreditation | * A potential student satisfaction survey with questions tied directly to the standards was presented. The District would like all colleges to choose a uniform process
* The committee felt the survey was too long and felt that there should be a joint CCC, DVC, LMC group that looks at the wording of the questions
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|  | Other –  | * The committee needs a standing subcommittee to review continually the strategic plan progress and activities.
* It was discussed that looking at program reviews would make sense, but may be too labor intensive for this group
* Ryan will consult with Eng about how we could use the PRST to track objectives created in individual programs that relate to each strategic priority.
* Status of the accreditation committees and current progress was updated.
* All committee members were encouraged to do the 90 min. training on the ACCJC website. FLEX credit is available
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Note-taker: Gail and Ruth kindly volunteered