**Los Medanos College**

**Program Review Assessment Rubric**

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| **Program review**  **section** | **Institutional Expectations** | | |
| **Does not meet** | **Meets** | **Exceeds** |
| **General** | * No mission statement   included or statement  does not describe program   * Description is missing or incomplete * Permanent program members are missing | * Mission Statement   accurately describes the program in question   * Description is complete * Program members are listed (all permanent) | * Mission Statement is well written and is linked to the college mission statement * Description is complete * All program members (including part time members) are listed * URL is up to date |
| **2009/2010** | * Status updates are in some cases missing * Reasons for progress are either missing or not described clearly * Program improvements corresponding to completed objectives are omitted | * Each objective’s status is updated with reasons for progress given * Program improvements (if applicable) are listed | * Each objective’s status is updated with valid reasons for progress * Program improvements (if applicable) are supported by evidence and connect to student learning and success or support of college services |
| **2010/2011** | * Status updates are in some cases missing * Reasons for progress are either missing not described clearly * Program improvements corresponding to completed objectives are omitted | * Each objective’s status is updated with reasons for progress given * Program improvements (if applicable) are listed | * Each objective’s status is updated with valid reasons for progress * Program improvements (if applicable) are supported by evidence and connect to student learning and success or support of college services |
| **2011/2012**  **Objectives** | * Objectives are either missing, unclear, unattainable, or impossible to measure * There are clear areas of program need that are not being addressed by any objectives * The timeline is missing or unreasonable * There are far too few objectives for the needs and size of the unit/program | * Objectives are measurable and address the needs of the unit/ program * The timeline for completion is given * The number of objectives is reasonable according to the needs and size of the unit/program | * Objectives are clear, specific, attainable, benchmarked (if applicable) and measurable * The timeline for completion is reasonable * The number of objectives is appropriate to the needs and size of the unit/program |
| **2011/2012**  **Rationale** | * Rationale is either missing, or unclear * Objectives do not directly tie to the mission of the program/unit and of the college * There is an insufficient amount of analysis of program/unit needs and rationale is not evidence based | * Objectives are tied to the mission of the program/unit and of the college * Analysis of program/ unit needs is clearly communicated * Desired program improvements are identified | * Objectives are clearly related to the mission of the program/unit and of the college * Rationale is based upon cited evidence and analysis of program/unit needs * Desired program improvements are clearly identified |
| **2011/2012**  **Activities** | * Activities are either missing or do not directly support the corresponding objective * Timeframe for completion is not well defined or unreasonable * Resources needed are either not clearly described or do not directly support the completion of the objective | * Activities listed relate to the corresponding objective * A timeframe for completion of activities is given * Resources needed for the activities are described | * Activities listed directly relate to the corresponding objective * The timeframe given for the completion of the activities is appropriate * The members of the unit/program are comprehensively represented in their involvement * Resources needed for the activities are clearly identified |