



A SNEAK PREVIEW

***Comprehensive Program Review***



# Overview

- What is “Comprehensive Program Review”?
- Why do we need to do it?
- How does it fit with planning, assessment, course outline updating, and resource allocation?
- How often do we need to do it?

# What is “Comprehensive Program Review”?

# According to Program and Course Approval Handbook

- “Colleges are required to periodically review curriculum in a process called ‘program review’ during which faculty and administrators review the program requirements and course content in consultation with advisory groups. Program Review is a planning process whereby academic departments determine the future needs and goals of their educational programs.”

# According to ACCJC

- “The institution demonstrates strong commitment to a mission that emphasizes achievement of student learning and to communicating the mission internally and externally. The institution uses analyses of quantitative and qualitative data and analysis in an ongoing and systematic cycle of evaluation, integrated planning, implementation, and re-evaluation to verify and improve the effectiveness by which the mission is accomplished.”

# According to ACCJC

- “The institution assures the effectiveness of its ongoing planning and resource allocation processes by systematically reviewing and modifying, as appropriate, all parts of the cycle, including institutional and other research efforts.”

Why do we need to do program  
review?

# Why?

- To continuously improve:
  - ▣ Student learning and student success
  - ▣ Programs and units
  - ▣ Institutional effectiveness
- Required by accreditation
  - ▣ To connect planning, assessment, and resource allocation to improve student learning and institutional effectiveness



# How does Comprehensive Program Review fit with...

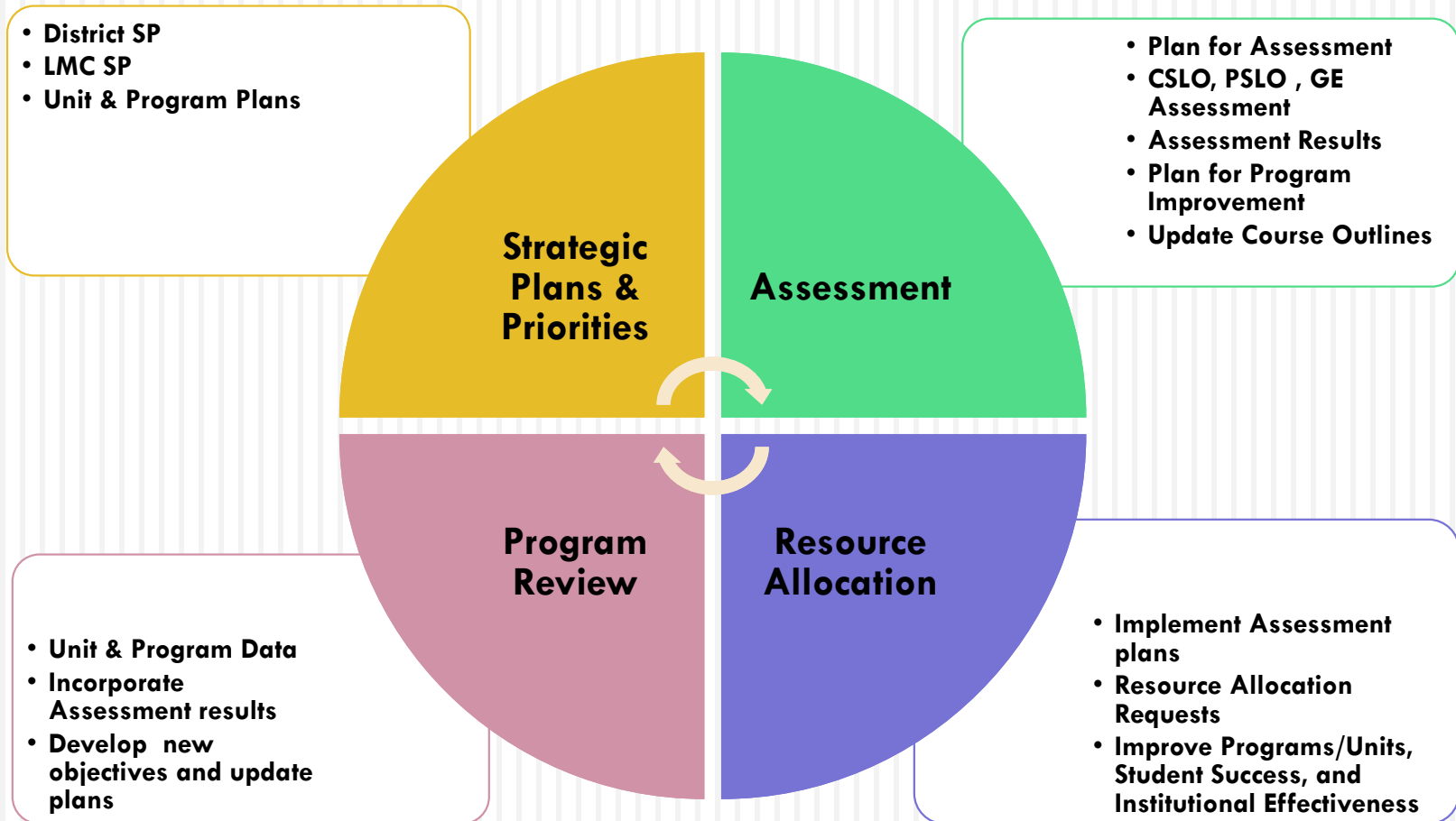
Planning

Assessment

Course outline updating

Resource allocation?

# CYCLE OF PLANNING, ASSESSMENT, RESOURCE ALLOCATION & PROGRAM REVIEW



# ALIGNING WITHIN THE CYCLE

- **Strategic plans** – Interim and 5 year District and LMC plans; and program/unit plans
- **Assessment** – Annual Course Level (CSLO) and 5 Year Program Level (PSLO) assessment
- **Course Outlines** – Updated at least once in 5 years
- **Program Review** – Annual updates and 5 Year Comprehensive PR
- **Resource Allocation** – Annual; tied to planning and assessment to improve student success, institutional effectiveness

How often do we need to do  
Comprehensive Program Review?

# Connecting the Cycles and the Timeline: Assessment, Program Review & Planning

YEAR	SLO ASSESSMENT	PROGRAM REVIEW	STRATEGIC PLANS
2011-12	PSLO ASSESSMENT	ANNUAL PR UPDATE	LMC INTERIM 2 YR PLAN WRITTEN
2012-13	CSLO ASSESSMENT YR #1	<b>COMPREHENSIVE PR</b>	DISTRICT 5 YR PLAN WRITTEN LMC 2 Yr Interim Plan Implemented
2013-14	CSLO ASSESSMENT YR #2	ANNUAL PR UPDATE	District 5 Yr Plan Implemented LMC 5 YR PLAN WRITTEN
2014-15	CSLO ASSESSMENT YR #3	ANNUAL PR UPDATE	LMC 5 Yr Plan Implemented
2015-16	CLSO ASSESSMENT YR #4	ANNUAL PR UPDATE	
2016-17	PSLO ASSESSMENT	ANNUAL PR UPDATE	
2017-18	CSLO ASSESSMENT YR #1	<b>COMPREHENSIVE PR</b>	DISTRICT 5 YR PLAN WRITTEN

# CPR Templates

# Three CPR Templates

- Instructional Programs
- Student Services
- Administration and Support Services

# CPR - Elements

- Advisory Board Update
- Success/Retention Analysis Or Customer Satisfaction
- Curriculum Update
- Course Offering Analysis
- Assessment Summary
- Certificate and Degree Requirements
- Staffing Structure
- Budget Analysis
- Facilities, Equipment, & Technology
- Professional Development
- Collaboration
- Strategic Priorities
- Long Term Goals



# Recap

- What is “Comprehensive Program Review”?
- Why do we need to it?
- How does it fit with planning, assessment, course outline updating, and resource allocation?
- How often do we need to do it?