LOS MEDANOS COLLEGE

Planning Committee
AGENDA
December 7, 2017   2:00 – 4:00 pm
Core Conference Room CO-420

Committee Chair: Chialin Hsieh

Recorder: BethAnn Robertson

Committee Members: Nancy Ybarra, Gail Newman, Bob Kratochvil, Laurie Huffman, Scott Hubbard, Louie Giambattista, Leetha Robertson, Mary Oleson, BethAnn Robertson

Guests: Bob Pacheco

	CURRENT ITEMS					
Item #	*Topic/Activity*	*Desired Outcome*	*Information Discussion Action*	*Lead*	*Time (mins)*	*Follow up*
1.	Welcome			Hsieh		
2.	Public Comment	Listen to our college community	I	Hsieh	5	
3.	Agenda Minutes from November 2, 2017	Review and approval Review and approval	A A	Hsieh	5	
4.	District Research Updates	➢ Provide district updates and information on research, planning &/or accreditation	I, D	Pacheco	10	
	OLD BUSINESS					
5.	Strategic Plan: An Educational Master Plan • Receive input on timeline and planning calendar. • Review and discuss four-year institution models for tracking strategic goals • Discuss how to best approach the process	➢ Discuss and receive feedback from review of the handouts provided at the November meeting. ➢ Form a small work group/sub-committee	I, D, A	Hsieh	20	
6.	Educational Master Plan 2006-16 • Evaluation of previous EMP • EMP Sub-Committee Report	➢ Review, discuss, approve format of *EMP Closing the Loop Report* ➢ Discuss and approve process of reporting to College	I, D, A	Hubbard, Ybarra, Hsieh, B. Robertson	20	
	NEW BUSINESS					
7.	Comprehensive Program Review • Resource Request (RAP)	➢ Information on Resource Request ➢ Discuss and approve roadshow, date/time and location.	I I, D, A	Hsieh	15	

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	• Roadshow (Training & Big Picture): Discuss if the College needs the informational presentation.					
8.	Flex Learning Options for Workers (FLOW) Project • Review and discuss proposal PowerPoint	➢Review and discuss presentation	I, D	Huffman	5	
9.	Enterprise Technology Tool – Update • Provide information to the Committee from the advisory group.	➢Discuss information received on status of Enterprise Technology Tool from advisory group.	I, D	Hsieh	5	
10.	Accreditation Update	➢ACCJC letter ➢ACCJC trainings	I	Hsieh	5	
11.	Data resources http://www.losmedanos.edu/planning/survey.asp	➢Review website with Committee	I	Hsieh/ B. Robertson	5	
12.	Planning Committee Spring Meeting Dates • Confirm meeting dates for spring 2018 semester • Confirm membership for spring 2018	Discuss and approve spring 2018 meeting dates, time and location Confirm membership for spring 2018	I, D, A	B. Robertson	5	
13.	Campus Communication	Actions and Notable Items to Report from Planning Committee to Constituency			10	
14.	Announcements			All	5	
15.	Building Future Agendas: • Frequency of Program Review Cycle • Discuss strategies to implement Integrated Planning • Regular Cycles for Surveys and Reviewing the College Mission	Gather Committee comments and suggestions re these and additional agenda items	I, D	All	5	
16.	Adjournment					
	Spring 2018 meeting dates: February 1st, March 1st, April 5th and May 3rd					