

LOS MEDANOS
COLLEGE

Planning Committee

AGENDA

September 7, 2017 2:00 – 4:00 pm
Core Conference Room CO-420

Committee Chair: Chialin Hsieh

Recorder: BethAnn Robertson

Committee Members: Nancy Ybarra, Gail Newman, Bob Kratochvil, Laurie Huffman, Scott Hubbard, Leetha Robertson, Mary Oleson

Guests: Greg Stoup, Marilyn Sargent

CURRENT ITEMS						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Action</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome			Hsieh		
2.	Public Comment	Listen to our college community	I	Hsieh	5	
3.	Agenda Minutes from April 13, 2017 and May 4, 2017	Review and approval Review and approval	A A	Hsieh	5	
<u>OLD BUSINESS</u>						
4.	Research and Data <ul style="list-style-type: none"> • Updates from District Research • Research Request Approval/Verification Process 	District Research to provide updates on available data Update about the Research Request Approval/Verification Process	I, D	Hsieh/Stoup	15	
5.	Educational Master Plan (EMP) <ul style="list-style-type: none"> • Discuss which option to adopt • Discuss which plan (Strategic Plan vs EMP) 	Approval of Planning Cycle Option (A, B, C) Approval of plan nomenclature	I, D, A	Hsieh	25	
6.	Comprehensive Program Review <ul style="list-style-type: none"> • Discuss process, timeline and PRST • Discuss template 	Approval of timeline and process Approval of Comprehensive PR template	I, D, A	Hsieh/B. Robertson/ Ybarra/ Newman	25	
<u>NEW BUSINESS</u>						
7.	Planning Committee Membership & Charge <ul style="list-style-type: none"> • New members and representation needed • Member responsibilities • Review and discuss revision for 2017-18 charges 	Discuss plan of action for full constituency representation Review responsibilities of Committee members Approval of 2017-18 Charges	I, D, A	Hsieh	20	

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8.	BSI/SSSP/Student Equity Integrated Plan • Discuss and provide input/feedback to	Review and discuss presentation on integrated plan for BSI/3SP/Student Equity	I, D	Belman/ Kwist/ Ybarra	15	
9.	Announcements			All	5	
10.	Building Future Agendas: • Frequency of Program Review Cycle • Discuss strategies to implement Integrated Planning • Regular Cycles for Surveys and Reviewing the College Mission	Gather Committee comments and suggestions re these and additional agenda items	I, D	All	5	
11.	Adjournment					
Fall 2017 meeting dates: October 5 th , November 2 nd , December 7 th						