**Committee Chair:** Kiran Kamath

**Recorder:** BethAnn Robertson

**Committee Members:**  Bob Kratochvil*,* Ruth Goodin, Carol Hernandez, Clint Ryan, Gail Newman, George Mills, Allison Roeder

 **Invitee:** Gregory Stoup *(Senior Dean of Research and Planning, District Office)*

 **Guests:** Kevin Horan *(LMC Vice President),* Aderonke Olatunji *(Director of Business Services),* Rosa Armendariz *(Manager of Academic & Student Services)*

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| --- | --- | --- | --- | --- |
| **CURRENT ITEMS** |  |  |  |  |
| Item # | ***Topic/Activity*** | ***Desired Outcome*** | ***Information******Discussion******Action*** | ***Lead*** | ***Time******(mins)*** | ***Follow up*** |
|  | Agenda Minutes | Review and approve | A | Kiran | 3-5 |  |
|  | Committee Membership  | Adequate Shared governance representation  | I | Kiran | 5 |  |
|  | Updates | Share new developments since last meeting | I | All | 5 |  |
|  | Goals for 2013-14(Handout of previous charge) | Recommended ‘charge’ to SGC for goals to be accomplished  | D | All | 10 |  |
|  | Meeting Schedule and committee organization  | Determine how best to address the work for the year | D | All | 5-10 |  |
|  | Student Satisfaction Surveys – SENSE and CCSSE (Survey results emailed with agenda) | Share highlights of what you have learned from studying the results. Prepare for College Assembly on 9/9/13  | D | All | 25 |  |
|  | 2013 Program Review Update  | Determine start and end date for the process | D, A | All | 10-15 |  |
|  | Validation Process for 2012 Comprehensive Program Review  | Determine a sustainable process to validate program reviews  | D | All | 10 |  |
|  | Other: |  |  |  |  |  |
|  | Future agenda items: | Committee Recommendations | D | All | 5 |  |