Core Planning Team
MINUTES
September 30, 2014   2:00 – 4:00 pm
Library Conference Room L-106

Planning Committee Chair: Kiran Kamath

Recorder: BethAnn Robertson

Planning Committee Members Present: Gail Newman, Ruth Goodin, Cecil Nasworthy, Ryan Pedersen, Paula Gunder, George Mills, Catherine Fonseca

Planning Committee Members Not Present: Bob Kratochvil, Rashaad McAlpin

Expanded Membership for Strategic Planning Present: Aderonke Olatunji, Leetha Robertson, Jennifer Ma, Gary Walker, Keith Archuleta

Expanded Membership for Strategic Planning Not Present: Linda Kohler, Louie Giambattista, Silvester Henderson, Erich Holtmann, Gregory Stoup, Brianna Klipp, A'kilah Moore

CURRENT ITEMS						
Item #	*Topic/Activity*	*Desired Outcome*	*Information Discussion Action*	*Lead*	*Time (mins)*	*Follow up*
1.	Public Comment	Information	I	Kamath	5	• No Public Comment
2.	October 2, 2014 Planning Committee Meeting	Review and approval	I, D, A	Kamath	5	• The Core Planning Team decided to reschedule the 10/2/14 Planning Committee meeting for a date in mid-October to allow time for changes in the draft Strategic Plan to be incorporated and vetted.
3.	History, Overview and Introductions	Review	I, D	Kamath/ Archuleta	20	• Kiran provided a brief history of the process (i.e. retreats, meetings, development of writing team, etc.). Introductions of the Core Planning Team were made. • Keith provided the team with a review of the process so far including the vetting with various committees and the feedback from retreats and Opening Day. Still need to vet draft with the Technology Advisory Group (TAG), Academic Senate (AS) and the President's Council. • It is suggested that the Distance Education Committee and the PDAC Technology Sub-Committee should also be included in the vetting process if there was time.
4.	Review of Draft Four Strategic Directions	Review and Discussion	I, D	Kiran/ Archuleta	90	Strategic Direction #1 (SD #1) • Suggestion to rewrite 2nd paragraph of the SD #1 to make it "flow" better". Possibly make it bullet points. • 1.1, Strategy #4 – Suggestion to find a different word for "cultural humility", a word that includes all cultures, genders, etc. Maybe completely leave out "cultural humility" and just leave in "mutual respect". Should we take out "cultural" and leave it to say "humility and mutual respect"?

					• 1.1 Strategy #1 – By just stating "achievement data" it could be narrowing as we look at a lot of other data besides achievement data. Suggested to take out "achievement" and replace it with the word "relevant". • 1.1 Strategy #2 – Add "and local measures of student learning" after "degree and certificate completion". • 1.2 Strategy #4 – Tracking job placement is becoming necessary and required by the USDOE, the State and the community around us. We should have more job placement services and a way of tracking job placements. It is agreed that we should have this a goal in our Strategic Directions. However, we have not yet found a way to track nor have we developed job placement services. We should change the wording of this strategy to something similar to "expand job placement services and explore tracking mechanisms". • 1.3 Strategy #2 – Add "who reflect our ever-changing student population" after "result in the hiring of employees". Some of the team is unsure if we should add this statement. Should the hiring pools result in a reflection of our student population, community or both? Our student population is different from that of our community so we cannot add both to the statement. • 1.3 Strategy #2 – Change "hiring pools" to "LMC hiring pools" • 1.3 Strategy #4 – Add "Research and apply" to beginning of the statement. • 1.4 Strategy #2 – The phrase "more accessible and affordable" refers to a clarification of the process and outcomes of Financial Aid and other Student Services Departments. All students are aware of Financial Aid however, we do need a way to make the process easier to understand, so navigation through it is easier. Suggestion to rephrase to "Support student access by clarifying how admission and financial aid processes are navigated". E-mail ideas and suggestions on this bullet to Kiran and Keith. • 1.4 Strategy #3 – Possibly move the location of this bullet to Objective # 1.3. Strategic Direction #2 (SD #2) • In first paragraph, second sentence after "integrated instruction across all majors" revise to "and develop communications and seamless pathways from and to the College".

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					Strategic Direction #3 (SD #3) • 3.1 Strategy, #2 – Replace "Encourage and enhance" with "Support" • 3.2 Strategy, #2 – "Technology advances in Instruction and Learning & Support Services"
5.	Next Meeting Date	Review and approval	I, D, A	Kamath	5	• After reviewing calendars the Planning Committee meeting scheduled for 10/2/14 has been rescheduled to a Core Planning Team meeting on 10/14/14 at 2:30 p.m. in CO-420. An e-mail reminder will be sent to Core Planning Team members. A revised draft will also be sent in advance of this meeting.