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## New IT staff

Thanks to the support of SGC and President Garcia, IT has been able to hire two new staff. Toshiya Hotei and Ahmad Jamil came on board on July 1, 2008 as Computer and Network Technicians. They bring with them much needed knowledge and skills that will help us serve you

better. Please welcome Toshiya and Ahmad to the LMC family!

On a related but less encouraging note, one of our new Librarians, Richard Tan, has separated from the District and Shellie Jacobson is our long-term sub librarian for the fall 2008 semester. Welcome Shellie

### LMC Free Public Wireless Update

Free public access wireless network (network name= **LMC public**) is now available in the following locations in the College Complex:

- ◆ President's area/Information Center
- ◆ Voc Tech area
- ◆ Old quad (between Music and Bookstore)
- ◆ Cafeteria
- ◆ English department open area
- ◆ R&W Center (old Math area)
- ◆ CC 1 (Zen/Koi pond area)
- ◆ Office of Instruction/PS building
- ◆ Computer Science/Art area
- ◆ Business area (239)
- ◆ Little Theatre
- ◆ Social Science/Travel/Humanistic Studies area
- ◆ Child Development building
- ◆ Library
- ◆ Math
- ◆ Brentwood Center

### You asked...

*Question: Does IT monitor what goes on the LMC network?*

Answer: As per Board policy, IT does log most of the critical network activities, but we don't monitor network activity as a routine. The logged information is only used when the situation calls for it. Please refer to Board policy on acceptable technology use with this link: [http://www.4cd.net/policies\\_procedures/BOARD/POL-PROC/BP5030.PDF](http://www.4cd.net/policies_procedures/BOARD/POL-PROC/BP5030.PDF)

*Question: How do I connect my iPhone or Blackberry to District email?*

Answer: With the proliferation of smart phones, we get more questions and requests for support on connecting them to the District's email system. While we do not have sufficient staff resources to support all of these requests, we have created a website on the District's intranet to provide you with self-service directions on connecting your PDA's and other smart phone to the District's email system. Please check out this link if you have similar needs:

<https://gryphon.4cd.net/mobile/default.aspx>

*Question: Can I make transparencies in a printer?*

Answer: YES. The transparency maker that Media Services had for a long time has died—cannot be resuscitated.

However, we have since bought transparencies that could be used in the regular laser printers. These are now available in the Faculty/Staff Reading Room (L215). We still have the honor system going for the distribution of these transparencies. Please only take as many as you need and leave some for your colleagues!

*Question: Where can my students or myself get an ID card in order to receive library and media services?*

Answer: 2nd floor in the Library at the Media Services counter.

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**People in IT&S**

*W. Cherry Li-Bugg*

Sr. Dean, IT&S

*Camme Benzler,*

Sr. Administrative Assistant, IT&S

**Information Technology**

*Anthony Cranford*

Comp. & Network Services Supervisor

*Toshiya Hotei*

Comp. & Network Services Technician

*Ahmad Jamil*

Comp. & Network Services Technician

*Jody Mills*

Comp. & Network Services Specialist

*Elaine Ortiz*

Comp. & Network Services Specialist

*Rod Raumer*

Comp. & Network Services Specialist

**Media Service**

*Ken Stanton*

Media Services Specialist II

*Vincent Perry*

Media Hourly

**Library**

*Christina Goff*

Instruction Librarian and Library Dept. Chair

*Shellie Jacobson*

Substitute Librarian

*Lorie Butler*

Senior Library Assistant

*Sherry Weikum*

Library Assistant II



**Important Phone numbers:**

Library 3320 ext.

Media Services ext. 3454

Info Tech ext. 3767

**Somewhat New this semester**

To request media services such as projectors, laptops, DVDs or cameras for the classroom, you could use the IT help desk to log a support request <http://lmc pitfs1/sitehelpdesk/user/log.asp>. Same advance notification rules apply as in person requests.

**Fall Operating Hours for Library and Media Services:**

**Monday through Thursday**

**7:45am to 8:45pm**

**Friday**

**7:45am to 2:45pm**

**Saturday**

**10am to 2pm**

**Information Technology Hours:**

**Monday through Friday**

**8am to 12noon**

**1pm to 8pm**

**Instructional Technology Updates**

1. Multimedia workstation fully operational in Faculty/Staff Reading Room (L215) for you to convert audio and/or video files to the latest digital formats and to create podcast. For assistance, please contact Media Services at extension 3454 or email [03-mediaseservicesstaff@lmc](mailto:03-mediaseservicesstaff@lmc)
2. To use iTunes U, please check out laptops from Media Services—they all have iTunes loaded. For reservation of these laptops, please contact Media Services at extension 3454 or email [03-mediaseservicesstaff@lmc](mailto:03-mediaseservicesstaff@lmc)
3. For web conferencing with voice, be sure to check out the newly revamped CCCconfer at <http://www.cccconfer.org>
4. All student computers are loaded with Office 2007 starting fall 2008. Make sure you students are aware of

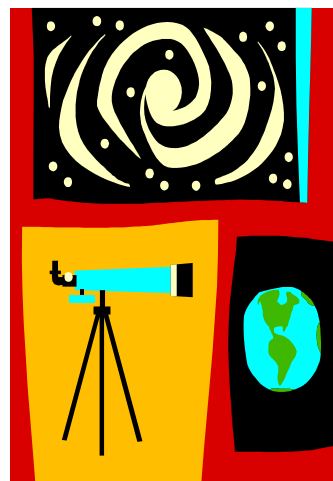
this and be able to easily port documents between Office 2003 and Office 2007.

5. For those lucky few faculty and staff who have brand-new computers, you have Office 2007 loaded on your machine as well. For those of us who have older computers, Office 2007 is being rolled out in Fall 2008.

**Did you know that...**

1. you could have access to thousands of newspaper and magazine articles, receive virtual reference service, put a hold on a library book and much more at the LMC Library website simply by using your last name and your DataTel number? Go to [http://www.losmedanos.edu/LMC\\_library/default.htm](http://www.losmedanos.edu/LMC_library/default.htm)
2. You could request library and media materials by completing the Materials Request Form available on the Library's website under "faculty resources" or follow this direct link [http://www.losmedanos.edu/LMC\\_library/Materials.html](http://www.losmedanos.edu/LMC_library/Materials.html)

3. you can now attend District meetings via video conferencing. Video conferencing is accessible in the Advanced Media Room (L216) and in the Community Room (L109). Make sure you bring this option to the table when scheduling District meetings and contact Media Services for assistance to set up such meetings.



**Contest: What is the best kept secret of the LMC Library?**

**Submit your answers to Cherry Li-Bugg. Winners will be contacted for prizes.**