In this issue:

- New IT staff
- Free Public Wireless Access Update
- You asked...

New IT staff

Thanks to the support of SGC and President Garcia, IT has been able to hire two new staff. Toshiya Hoteli and Ahmad Jamil came on board on July 1, 2008 as Computer and Network Technicians. They bring with them much needed knowledge and skills that will help us serve you better. Please welcome Toshiya and Ahmad to the LMC family!

On a related but less encouraging note, one of our new Librarians, Richard Tan, has separated from the District and Shellie Jacobson is our long-term sub librarian for the fall 2008 semester. Welcome Shellie

You asked...

**Question:** Does IT monitor what goes on the LMC network?

**Answer:** As per Board policy, IT does log most of the critical network activities, but we don’t monitor network activity as a routine. The logged information is only used when the situation calls for it. Please refer to Board policy on acceptable technology use with this link: [http://www.4cd.net/policies_procedures/BOARD/ POL-PROC/ BP5030.PDF](http://www.4cd.net/policies_procedures/BOARD/POL-PROC/BP5030.PDF)

**Question:** Can I make transparencies in a printer?

**Answer:** YES. The transparency maker that Media Services had for a long time has died—cannot be resuscitated.

However, we have since bought transparencies that could be used in the regular laser printers. These are now available in the Faculty/Staff Reading Room (L215). We still have the honor system going for the distribution of these transparencies. Please only take as many as you need and leave some for your colleagues!

**Question:** How do I connect my iPhone or Blackberry to District email?

**Answer:** With the proliferation of smart phones, we get more questions and requests for support on connecting them to the District’s email system. While we do not have sufficient staff resources to support all of these requests, we have created a website on the District’s intranet to provide you with self-service directions on connecting your PDA’s and other smart phone to the District’s email system. Please check out this link if you have similar needs: [https://grynphon.4cd.net/mobile/default.aspx](https://grynphon.4cd.net/mobile/default.aspx)

**Question:** Where can my students or myself get an ID card in order to receive library and media services?

**Answer:** 2nd floor in the Library at the Media Services counter.

### LMC Free Public Wireless Update

Free public access wireless network (network name= LMC public) is now available in the following locations in the College Complex:

- President’s area/Information Center
- Voc Tech area
- Old quad (between Music and Bookstore)
- Cafeteria
- English department open area
- R&W Center (old Math area)
- CC 1 (Zen/Koi pond area)
- Office of Instruction/PS building
- Computer Science/Art area
- Business area (239)
- Little Theatre
- Social Science/Travel/Humanistic Studies area
- Child Development building
- Library
- Math
- Brentwood Center

### Inside this issue

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional technology</td>
<td>2</td>
</tr>
<tr>
<td>Important phone numbers</td>
<td>2</td>
</tr>
<tr>
<td>Off-campus access to Library</td>
<td>2</td>
</tr>
<tr>
<td>Requesting library materials</td>
<td>2</td>
</tr>
<tr>
<td>Operating Hours</td>
<td>2</td>
</tr>
<tr>
<td>Staff directory</td>
<td>2</td>
</tr>
</tbody>
</table>
People in IT&S

W. Cherry Li-Bugg
St. Dean, IT&S
Canus Buzgler,
St. Administrative Assistant, IT&S
Information Technology
Anthony Crawford
Comp. & Network Services Supervisor
Toshiya Hoshi
Comp. & Network Services Technician
Ahmad Jamil
Comp. & Network Services Technician
Judy Mills
Comp. & Network Services Specialist
Eldana Ortiz
Comp. & Network Services Specialist
Red Ramer
Comp. & Network Services Specialist

Media Service
Ken Stauton
Media Services Specialist II
Vincent Perry
Media Hourly

Library
Christina Goff
Instruction Librarian and Library Dept. Chair
Shelie Jacobson
Substitute Librarian
Lorie Butler
Senior Library Assistant
Sherry Wisdom
Library Assistant II

Important Phone numbers:
Library ext. 3320
Media Services ext. 3454
Info Tech ext. 3767

Somewhat New this semester
To request media services such as projectors, laptops, DVDs or cameras for the classroom, you could use the IT help desk to log a support request http://itmcpits1/sitehelpdesk/user/login.asp. Same advance notification rules apply as in person requests.

Did you know that...
1. you could have access to thousands of newspaper and magazine articles, receive virtual reference service, put a hold on a library book and much more at the LMC Library website simply by using your last name and your DataTel number! Go to http://www.bosmedanos.edu/LMC_library/default.htm
2. You could request library and media materials by completing the Materials Request Form available on the Library’s website under “faculty resources” or follow this direct link http://www.bosmedanos.edu/LMC_library/Materials.html
3. you can now attend District meetings via video conferencing. Video conferencing is accessible in the Advanced Media Room (L216) and in the Community Room (L109). Make sure you bring this option to the table when scheduling District meetings and contact Media Services for assistance to set up such meetings.

Instructional Technology Updates

1. Multimedia workstation fully operational in Faculty/Staff Reading Room (L215) for you to convert audio and/or video files to the latest digital formats and to create podcast. For assistance, please contact Media Services at extension 3454 or email 03-mediaverservicesstaff@lmc
2. To use iTunes U, please check out laptops from Media Services—they all have iTunes loaded. For reservation of these laptops, please contact Media Services at extension 3454 or email 03-mediaverservicesstaff@lmc
3. For web conferencing with voice, be sure to check out the newly revamped CCCCOnfer at http://www.cccconfer.org
4. All student computers are loaded with Office 2007 starting fall 2008. Make sure you students are aware of this and be able to easily port documents between Office 2003 and Office 2007.
5. For those lucky few faculty and staff who have brand-new computers, you have Office 2007 loaded on your machine as well. For those of us who have older computers, Office 2007 is being rolled out in Fall 2008.

Contest: What is the best kept secret of the LMC Library?
Submit your answers to Cherry Li-Bugg. Winners will be contacted for prizes.