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New IT&S staff

Kim Wentworth, new Electronic and Technical Services Librarian, came to us after a librarian stint at Touro University. She’s also had the good fortune to have worked with the Google Book Search project at Stanford University and with Lucas Film as a library intern. However, librarianship is her second career. She was a graphic artist before going to library school and becoming a

professional librarian. A very warm welcome to Kim!

Denise Knowles, new Web Application Specialist, is a seasoned IT professional, experienced in database design and implementation. She has worked for the University of Washington and Massage Envy (among others) as an application developer. Her prior career was working as a geophysicist. A warm welcome to Denise!

LMC Free Public Wireless—More Updates

With the excellent assistance of Eloine Chapman, we have created a website that contains extensive information about campus wireless access including instructions on connecting to LMC’s free public access wireless network (network name= **LMC public**), a map of the campus that shows all the access point locations as well as troubleshooting information. Please visit this website at <http://www.losmedanos.edu/wireless>

Since the creation of this website, the recital hall has come online with wireless access, so we will be constantly updating this website. In addition, we have requested outdoor access points through RAP so that we could light up the new quad area. We appreciate campus support in the success of the wireless project. A lot of you have given me feedback about this project and I welcome your continued feedback!

We are in the process of producing signage to pinpoint the locations of the access points.

Bits and Bytes

Microsoft software home use

LMC’s Microsoft contract has a home use provision, which provides for one instance of a Microsoft to be installed on one home computer, primarily in reference to Microsoft Office 2007 including Office for the Mac. In addition, we have Symantec antivirus software that also has a home use provision. Copies of these home use software are available now in Media Services for you to check out. Please make sure you return them so that the rest of the LMC faculty and staff could take advantage of this program.

If you need to purchase other software for your home computer use, visit this website for deeply [discounted software](#)

Me reading your emails—no way!

I have heard a number of times in casual conversations and in meetings around campus that IT reads your emails. **That is not true. And I repeat, this is not true!**

The LMC IT team does NOT have any administrative access to the District’s email server (s). Email server administration is the sole responsibility of District Office IT. However, your browsing and other activities on the LMC network is being handled by the LMC IT team. It is true that there is logging of your browsing activities and we are able to find out the type of files you store in “My Documents” or on the J or P drives. We do follow the Board policy on acceptable technology use closely http://www.4cd.net/policies_procedures/BOARD/POL-PROC/BP5030.PDF. While we don’t routinely monitor the LMC network for content, we do monitor the technical functioning of the network closely. If something is amiss, we use the logged information as part of our diagnosis and troubleshooting procedure. If

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People in IT&S

W. Cherry Li-Bugg

Sr. Dean, IT&S

Camme Benzler,

Sr. Administrative Assistant, IT&S

Information Technology

Anthony Crawford

Comp. & Network Services Supervisor

Toshiya Hotei

Comp. & Network Services Technician

Ahmad Jamil

Comp. & Network Services Technician

Jody Mills

Comp. & Network Services Specialist

Elaine Ortiz

Comp. & Network Services Specialist (on assignment at DO thru Spring 2009)

Rod Raumer

Comp. & Network Services Specialist

Denise Knowles

Web Application Specialist

Media Service

Ken Stanton

Media Services Specialist II

Vincent Perry

Media Hourly

Library

Christina Goff

Instruction Librarian and Library Dept. Chair

Kim Wentworth

Electronic and Technical Services Librarian

Lorie Butler

Senior Library Assistant

Sherry Weikum

Library Assistant II

**Spring Operating
Hours for Library
and Media**

Services:

**Monday through
Thursday**

7:45am to 8:45pm

Friday

7:45am to 2:45pm

Saturday

10am to 2pm

Information

Technology

Hours:

Monday through

Friday

8am to 12noon

1pm to 5pm

Bits and Bytes continued

you have any questions about how we operate based on Board policy, please feel free to get in touch with me.

Internet in the classrooms

All classrooms in the Library, Math and Science buildings are SMART classrooms with wired Internet access for the College Complex, teacher station. All three of the new classrooms at the Brentwood Center is the same way. However, in the Main College Complex, we've only been able to convert half a dozen classrooms into bona-fide SMART classrooms. There are a few classrooms that are somewhat SMART including 114 and 115. Media Services have just submitted a RAP proposal to convert CC114, CC115, CC212 and CC256. into full-blown SMART classrooms. We hope that the College will support this proposal. With all the remodeling coming up in the College Complex, we will gradually convert all the classrooms there into SMART classrooms as well, I'm confident of that...

Getting District email on your smart phone

For those of you who have smart phones and want/need to access your email on your phone, District Office IT has set up a website that contains instructions on getting emails on your phone. Please [go here](#).

Remote Access to LMC IT resources

Yes it can be done! Some of you have inquired about the possibility of accessing and working on your files and documents in your "my documents", J and P drives from home or other off-campus locations. This has been possible for the past five years. Simply point your browser to remote.losmedanos.edu, enter your LMC username and password and you'll be all set to start working. It is as simple as that! The only caveat is that you'll need to download the files you want to work on and upload them back onto the server once you finish working on them.



Important Phone numbers:

Library circulation

Ext. 3320

Library reference desk

Ext. 3275

Library reserves

Ext. 3393

Media Services

Ext. 3454

Information Technology/Help Desk

Ext. 3767

You can now enter media services support requests (for event setups, equipment delivery or video taping) via the same IT help desk system that you use for other IT requests.

<http://lmcpitfs1/sitehelpdesk/user/log.asp>.

Tired of traveling to other District sites for meetings? You can now attend District meetings via video conferencing. Video conferencing is accessible in the Advanced Media Room (L216) and in the Community Room (L109). Make sure you bring this option to the table when scheduling District meetings and contact Media Services for assistance to set up such meetings.

CCCconfer (cccconfer.org) is another great option for attending online/web-based meetings. This semester, the Technology Advisory Group has scheduled all of its meetings via cccconfer in addition to the J2f option so that one faculty who is on sabbatical can attend if he so chooses. If you need any assistance in setting up confer meetings, please feel free to contact me.

If you need materials ordered in the Library, please contact the Librarians or myself. We very much welcome your suggestions and involvement.

Have a great Spring 2009 semester.