<u>Present:</u> **Marci Lapriore** (**Chair and CSLO/PSLO Assessment Coordinator**), Roseann Erwin (Librarian); Nina Ghiselli (Counseling Faculty); Rikki Hall (Admissions & Records, Director); Chialin Hsieh (Sr. Dean, Planning & Institutional Effectiveness); Morgan Lynn (Curriculum Chair/English Faculty); Briana McCarthy (PIP Program/Biology Faculty); Patrice Moore (Career Education/Nursing Faculty); Adrianna Simone (GE Chair/Social Justice Faculty); Ryan Tripp (Social Science Faculty/PT Faculty at Large); and Shondra West (Note Taker)

<u>Absent:</u> Natalie Hannum (Vice President of Instruction); Ryan Pedersen (Dean of Instruction: Math and Sciences); and Tue Rust (Math Faculty)

<u>Guest:</u> None

CURRENT ITEMS

Location: Online Zoom Meeting

1. <u>**Meeting called to order**</u>: 2:39 pm

2. <u>**Announcements**</u>:
   - M. Lynn announced curriculum deadlines to submit course/program revisions by September 7th. Curriculum Committee representative and Morgan Lynn, Chair, are available to assist with the process.
   - B. McCarthy shared that the PSLO (PSLO Lite) submission is due Friday, May 13th.
   - PIP

3. <u>**Approval of the Agenda**</u>: **Action:** Approve (M/S: N. Ghiselli/B. McCarthy); unanimous

4. <u>**Approval of the 4/12/2022 Minutes:**</u> **Action:** Approved (M/S: C. Hsieh/R. Tripp); unanimous

5. <u>**ISLO Assessment Recommendations: Review Final Report from ISLO Core Group**</u>

   - The final ISLO report indicates charges for TLC to complete the assessment. M. Lapriore asked the committee how to move forward with developing an ISLO assessment process. There was a suggestion to discuss how to integrate ISLOs and GESLOs assessments.
   - The ISLO information six criteria were screen shared with the committee, along with the document that was reviewed by SGC AND approved by the Academic Senate (AS). The document has a description, purpose, members, and recommendations. C. Hsieh shared how the ISLO criteria and GESLOs are aligned and the suggestion for how departments' GESLOs align to a particular ISLOs. For example, GESLO 1 is aligned to communication Competency ISLO whereby the department would come up with a description in meeting the area.
   - M. Lapriore led a discussion about the ISLO assessments. Some recommendations:
     - Coordinate with the ISLO Core Group to assist with the assessment of ISLO
     - TLC would oversee the ISLO assessment process.
     - LSO vs. instructional was once on different review/assessment schedules. However, N Ghiselli shared that student services LSO cycles are now in conjunction with the program/review five-year cycle. The LSO cycle will begin

with planning during year 1, assessment and review years 2-5, and planning to start back at year 1.

- o The idea was to blend LSO assessments starting in year five (2022-23), but there were concerns with assessment overload with PSLO/ISLO/LSO simultaneously. However, student learning support outcomes are not courses or programs being assessed, instead are goals of the student services departments that are more broad being looked at and reviewed. For courses being offered in student services, e.g., counseling is not part of programs and not PSLO assessed. Yet, there are non-credit counseling courses that lead to a certificate that does require PSLO assessment.
- M. Lapriore surveyed the committee about assembling the ISLO Group to infuse in the assessment process. However, R. Hall shared how student services ISLO Group to patriciate in the assessment process is much different than institutional assessment and may not benefit from the evaluation of ISLOs process.
- The committee discussed the institutional process of assessing PSLO, GESLOs, and ISLOs. C. Hsieh screen shared a document assessment process involving mapping CSLOs to GESLOs and then aligning GESLOs to ISLOs. The alignment of GESLOs/ISLOs was approved previously by the GE committee. In eLumen, alignment will be completed for ISLOs based on the course designation of their GESLOs. C. Hsieh screen shared the eLumen GESLO template by selecting a course with the PSLO/GESLO information and how to enter the data for meeting ISLO requirements. The charge of TLC is to assist in completing the process by helping departments select the appropriate ISLOs checkbox (mapping) based on the GSLOs. Afterward, once the ISLO checkboxes are completed, a report can be generated to determine the assessments for courses with ISLOs.
- Future agenda item: action needed to make the recommendation of ISLO Core Group

6. <u>Workflow for Updating TLC Charges 22-24</u>
- M. Lapriore shared an idea about adding a co-chair to this committee since the chair position is open, more so to help with the volume of work.
- SGC will ask for TLC to present their charges as a bi-annual process. M. Lapriore shared to update the charges in Fall 2022 regarding what transpired, what's a work in progress, and new charges to add.
- TLC will also present the updated charges to (AS).

7. <u>Update on PSLO Lite Assessment 2021-22</u>
- M. Lapriore, B. McCarthy, and C. Hsieh updated the PSLO assessment and its intent to be part of the accreditation. Not to mention PLSO assessments help with assuring programs support student initiatives.
- New marketing materials are developed to support departments updating PSLOs, more so as a visual aide and 1-2-3 step process. B. McCarthy screen-shared the PSLO marketing materials concerning program accomplishments and career opportunities.

8. <u>TLC Chair & PSLO/CSLO Coordinator Position Update</u>

- M. Lapriore announced Nidia Gonzalinajec as the new PSLO/CSLO Coordinator Position.

9. <u>Updates from Student Services/Counseling GE; Curriculum Committee PIP</u>
    - A. Simone gave a GE update: the committee is meeting tomorrow to review the universal core, review the catalog to make updates with the GE alignment, complete a GE quality check with course alignment to avoid misalignment to ISLO, and continue working on the comprehensive program review updates. GE committee is available to help TLC.
    - M. Lynn announced being the chair for an additional semester for Fall 2022. The position announcement will go out soon for the new chair to start in spring 2023. Concerns with encouraging interest in the position include asking for additional RT due to the volume of work or reducing the chair's responsibility. The ongoing work by the committee is mapping courses to the EMP and updating forms.
    - PIP is accepting applications for the next cohort. The training is pedagogy focused, but all are welcome to come.

10. <u>Adjourn</u>: 3:55 pm