<u>Present</u>: Marci Lapriore (Chair and CSLO/PSLO Assessment Coordinator), Roseann Erwin (Librarian); Rikki Hall (Admissions & Records, Director); Morgan Lynn (Curriculum Chair/English Faculty); Briana McCarthy (PIP Program/Biology Faculty); Adrianna Simone (GE Chair/Social Justice Faculty); Ryan Tripp (Social Science Faculty/PT Faculty at Large); and Shondra West (Note Taker)

<u>Absent:</u> Nina Ghiselli (Counseling Faculty); Natalie Hannum (Vice President of Instruction); Chialin Hsieh (Sr. Dean, Planning & Institutional Effectiveness); Patrice Moore (Career Education/Nursing Faculty); Ryan Pedersen (Dean of Instruction: Math and Sciences); and Tue Rust (Math Faculty)

<u>Guest:</u> None

CURRENT ITEMS

Location: Online Zoom Meeting

1. <u>Meeting called to order</u>: 2:39 pm

2. <u>Announcements</u>: M. Lapriore is receiving tenure and being recognized at the District Office reception. Everyone congratulated Marci.

3. <u>Approval of the Agenda</u>: **Action:** Approve with an amendment – table item 8 (M/S: A. Simone/R. Erwin); unanimous

4. <u>Approval of the 3/8/2022 Minutes:</u> **Action:** Approved (M/S: A. Simone/R. Erwin); unanimous

5. <u>ISLO and GESLO Assessment</u>

   M. Lapriore updated the committee on adopting of institutional learning student outcomes (ISLOs) for courses. The ISLO is a mapping of courses not mapped to general education student learning outcomes (GESLOs). The discussion question asked of the committee is the assessment of ISLOs, who does it, and a timeline of when it ISLOs assessments should be completed.

   Committee Feedback:
   - A comment shared about the intent of developing an Implementation plan focused on who to assign the responsibility of overseeing the ISLO assessment process. M. Lapriore shared that conversations have been that TLC is charged with its responsibility.
   - Consider working with the ISLO committee members to develop a process.
   - The GE committee is open to helping with developing the ISLO assessment process.
   - Thoughts about beginning the ISLO mapping of instructional courses during the timeframe when the assessment cycle cohort one starts when curriculum courses are being revised.
   - Establish a comprehensive timeline to determine when ISLO assessments would occur to prevent doubling the assessment work for departments. For example, assessing ISLOs assessed before or after PSLO assessments or during the comprehensive program review.

- Consider completing the ISLO assessment process using eLumen. However, the programs are being uploaded to eLumen, preventing the mapping process from occurring within the system.
- Create a workflow design to determine the next steps needed to develop the ISLO assessment process, being that eLumen is the initial phase of completing the program upload.
- The committee agreed that TLC is the place to house the ISLO assessment. The ISLO mapping process would involve the student's services LSO and Counseling assessment process. C. Hsieh agreed to oversee the mapping development in eLumen and is seeking feedback from TLC.
- A suggestion is that LSO mapping should be part of the comprehensive review. Considering that ISLO assessment is part of the final data analysis portion that will help departments reflect on the final outcomes.
- The committee discussed seeking approval from the governance committees (shared governance committee (SGC) and academic senate (AS)) about the responsibility of the implementation plan and revising the TLC charges to include it. However, the committee discovered when R. Erwin shared the ISLO document references, SGC is to consider the direction of the implementation plan. Inasmuch, further clarification is needed if the direction of TLC to take on the LSO assessment process, and the committee agreed to ask AS for the recommendation for TLC to move forward with the ISLO implementation plan.
- A. Simone agreed with asking AS, being that GE has an agenda item to discuss with AS about GE charges and the intentions with assisting with the ISLO developments, along with the collaboration of completing the GELSO mapping in eLumen. A. Simone also announced that the GE Committee date has changed to the 2nd and 4th at 1pm, and the TLC Chair is welcome to attend. A. Simone shared at the April GE meeting they are working on the GESLO mapping with C. Hsieh's support.
- A future agenda item updates the TLC position paper prior to the new chair taking over. Typically, the charges are reviewed and updated at the start of the Fall meeting to determine if the charges should include TLC's responsibility to develop and implement the ISLO assessments.
- It was determined that the 2020-21 charges include language about TLC overseeing the implementation of the assessment process.
- The final outcome meets with C. Hsieh and the GE Committee in support of TLC developing the LSO assessment process and course LSO mapping.

6. <u>Update on PSLO Lite Assessment 2021-2022</u>
B. McCarthy shared there is backwards design informational session this upcoming Friday. Previous sessions and Focused Flex workshop recordings, documents, and labor market data are available online. B. McCarthy also shared the backward design template is being sent for departments to complete before the end of the spring semester. Afterwards, in the Fall working with J. Schall who will develop program mapping brochures for the departments to

illustrate how students complete the requirements, program outcomes, career placements and salaries, and more.

M. Lapriore shared the LMC comprehensive program list of those involved in the PSLO Lite with degrees and certificates. The innovative backward design process helps departments review their PSLOs to streamline the process. The non-credit certificates are not included on the programs list, and they are part of a different database spreadsheet identified as non-state approved degrees/certificates.

The committee discussed liberal art (LA) degrees not being assessed because they are programs not attached to a department. A recommendation is asking AS to create a task force group that can complete the assessment as an agenda item seeking approval. Liberal Art programs have courses from varying departments in which the course student learning outcomes are assessed. The LA degrees revision is needed to include newer classes that fit the programs. In addition, the LA degrees share the same PSLOs, in which the recommendation is to have different ones since LA has subcategories of degrees. Without a department assigned to LA, the Deans oversee approving course substitution forms but are not in charge of the assessment. R. Hall shared with B. Bankhead help; they assessed the LA's disproportionate impact and met Title V when completing the data coaches project, and found the LAs are compliant. Often students majoring in other programs (nursing, math, social sciences) often quality to receive a LA as an additional degree. This is beneficial for the student, yet for the colleges with new funding formula, an apportionment will be received for the highest degree awarded out of the multiples earned by a student. In the past, college would receive an apportionment for each degree earned by the students.

7. Assessment Updates and Mapping in eLumen
   M. Lapriore shared the CSLO/PSLO mapping document used by C. Hsieh to start the eLumen data input. M. Lapriore shared the split model in which courses are mapped to different SLOs areas.

8. Updates from Student Services/Counseling LSO update(s) - Tabled

   Adjourn: 3:59 pm