

Present: Marci Lapriore (Chair and CSLO/PSLO Assessment Coordinator), Roseann Erwin (Librarian); Nina Ghiselli (Counseling Faculty) Rikki Hall (Admissions & Records, Director); Chialin Hsieh (Sr. Dean, Planning & Institutional Effectiveness); Morgan Lynn (Curriculum Chair/English Faculty); Briana McCarthy (PIP Program/Biology Faculty); Patrice Moore (Career Education/Nursing Faculty); Adrianna Simone (GE Chair/Social Justice Faculty); Ryan Tripp (Social Science Faculty/PT Faculty at Large); and Shondra West (Note Taker)

Absent: Natalie Hannum (Vice President of Instruction); Ryan Pedersen (Dean of Instruction: Math and Sciences); and Tue Rust (Math Faculty).

Guest: None

CURRENT ITEMS

Location: Online Zoom Meeting

1. **Meeting called to order:** 2:35 pm
2. **Announcements:** Fall open committee positions available:
 - TLC Chair
 - CSLO/PSLO Coordinator
 - Curriculum Chair
3. **Approval of the Agenda: Action:** Approve (M/S: P. Moore/R. Erwin); unanimous
Approval of the 2/8/2022 Minutes: Action: Approved with correction – B. McCarthy was absent, remove Patrice Moore from present, and fix the comprehensive program review year five statement. (M/S: A. Simone/C. Hsieh); unanimous
4. **Draft Comprehensive Program Review Template (CPRT) Update**

The committee reviewed the updated comprehensive program review template and provided feedback about it for C. Hsieh. The committee addressed several topics:

- Departments expressed some concerns about the volume of information included in completing the CPRT. M. Lapriore and C. Hsieh reassured everyone that support is provided as departments complete the process.
- Continue to have collaborative work sessions (PSLO Lite) to provide support and offer Focused Flex so that the knowledge and skills is provided by those with expertise in completing the CPRT to share with everyone.
- Developing program goals is intended for the departments to establish them for the next five years they would like to accomplish.
- The committee made recommendations to change areas E - F and assessment sections of the comprehensive template. The revision included:
 - How should departments answer the questions, especially the 1st two questions in the assessment area?
 - The document begins by addressing the program goal. Suggestions to move this area after completing the questions within the document after departments reflect on their program and determine new goals.

- The committee discussed the considering: Assessing where we were, evaluating where we are, and determining where we are going.
- B. McCarthy offers Friday sessions for departments to receive assistance with completing the program review, in which M. Lapriore shared TLC can offer additional support with completing the comprehensive report.
- C. Hsieh shared creating the template into a cross-walk that illustrates instruction and student services instructions. For example, the comprehensive review template items 10-11 is indirectly related to instruction to address the items but more so for student services.
- A recommendation was made for C. Hsieh to present at the next LSO meeting, scheduled Tuesday mornings with T. Maxwell.

5. Update on PSLO Assessment 2021-2022 plan – workshops continue

B. McCarthy provided a PowerPoint presentation about designing long-term transfer goals (PLOS), and updated the committee about the intentions of the PSLOs workshop as a follow-up discussion from the Focused Flex activity. B. McCarthy shared the objectives, goals, and outcomes and an overview focused on what knowledge, skills, and behaviors are most relevant to students' paths? Also, how do we design programs with these in mind? Briana's presentation included information about designing PSLOs relevant to students' outcomes when completing programs. The Flex was intended to inspire departments to look at their program outcomes using a backward design to evaluate and modify. The workshop goals were intended to help departments develop a path that directs students to where they need to be with retrospect to accomplishing their program outcomes that clarify, validate, and whereby students can share the outcomes of their programs. B. McCarthy shared the stages of the backward design model that was discussed at the workshop:

Stage 1 – Identify desired results

- Big ideas and skills focused on what do you want students to learn and be skilled in by the end of the program?
- Discussed long term transfer goals
- What is the meaning
- What are the knowledge, skills and behaviors.

Stage 2 – Determine acceptable evidence

- Culminating assessment task – how will you know they have gotten there?

Stage 3 – Plan learning experiences and instruction

- Learning events – how will you help to get them there?

Other items discussed at the workshop were labor market data and final thoughts. B. McCarthy shared the timeline of future PSLO sessions and what to bring to collect evidence across programs. B. McCarthy also shared efforts to design teams to work with C. Hsieh to develop program maps. This is an ongoing conversation with the planning committee regarding steps to complete the process of developing program maps and marketing the information. B. McCarthy showed examples of an AST in Biological Sciences PSLO mapping brochure and a Counseling

program map relevant to knowledge, skills, and behavior. Briana welcomes any feedback.

Next agenda item: B. McCarthy will bring feedback to the next TLC agenda regarding where they are and what items to collect from departments as it relates to PSLO outcomes and expectations in conclusive of the workshops and planning meetings.

6. Assessment Updates – Cycle Almost Complete

Marci updated the committee on the number of assessments submitted and will follow up with departments that have outstanding course assessments to submit. Some departments changed their course numbers, which B. Stone has been updating the system to reflect the changes.

7. Updates from Student Services/Counseling LSO update(s)

Nina updated the committee on Counseling LSO updates which are completed yearly. LSO assessments are being completed and uploaded to eLumen. Colleagues are being trained on how to submit assessments electronically using the new software (eLumen). A beta test was completed for the program review to determine areas of improvement. The beta testing is helpful in training future users. C. Hsieh shared that the student services are using a different workflow because they don't use SLO, in which B. Stone is creating an LSO template for the SS department's use.

Adjourn: 3:30 pm