

Present: Marci Lapriore (Chair), LD Green (CSLO/PSLO Assessment Coordinator), Cindy McGrath (GE Assessment Chair), Marie Magante, Patrice Moore (CTE Rep)), Ryan Tripp (PT at Large), Chialin Hsieh (Sr Dean of Planning), Tanisha Maxwell (Vice President of Student Services), Ryan Pedersen (Dean); Shondra West (Note-taker)

Absent: Nikki Moultrie (Dean)

Guest: Natalie Hannum (Vice President of Instruction) and Myles Crain (Sr. Math Lab Coordinator),

CURRENT ITEMS

1. Meeting called to order 2:30 pm Location: Online Zoom Meeting
2. **Announcements & Public Comment:**
None
3. **Approval of the Agenda**
Action: Approved; unanimous
 - The committee discussed membership and TLC website updates
 - Remove Roseann Erwin and Nancy Ybarra from the website membership list
 - Ryan Tripp replaced Iris (PT member) (update website)
 - Vacant positions: Curriculum, Distance Education (DE), LMC Associated Student
 - Correct Tanisha Maxwell's title (update website)
 - Meeting quorum requirements
 - Committee voting rights are faculty, administrators, and student representative.
 - Quorum is 50% plus 1
 - The TLC committee faculty lead positions are assigned .25 release time to included TLC Chair, CSLO/PSLO Coordinator, and GE.
 - The 2012 position paper states members of the committee are: TLC Chair, CSLO/PSLO Coordinator, GE, Development Ed (faculty), student services (Faculty), Library and learning services (Faculty), CTE department chair, art/sciences department chair, PT at large, chairs of the curriculum, PD, planning committee, and DE; Student Rep; and Deans (Instruction, Student Services, and Academic).
 - A Recommendation was made to update the position paper and recruit committee membership based on the vacant position available.
 - Natalie Hannum and Myles Crain introduced themselves as guests.
4. **Approval of the Minutes: May, 12, 2020**
Action: Approved; (M/S: Green/McGrath); unanimous
Recommendation to add 8.1 items to the next agenda (October, 2020)
5. **Accreditation Standard Draft Review**
 - Chialin gave an update and shared that the accreditation virtual visit is scheduled Monday – Thursday, 10/5 -8.
 - The accreditation team is currently reviewing the evidence submitted. There was one recommendation made by the team to access SLO report via SharePoint.
 - Chialin gave an update concerning the percentage of CSLOs completed – year 4:
 - 51 CSLO reports submitted as of September 1st out of 135
 - The completion rate is 38%
 - Year one and year two completion rates were over 70%.

- Cindy shared that people have a year to complete assessments, in which departments will write their reports over the summer and into the early fall. The submission rate (38%) for this fall is a good number, granted that the assessment is carried out through the year. The deadline was coordinated with program review in February, but the program review process has been changed to December. Therefore, items that assessed last academic year should be completed by the end of the fall semester.
- One follow-up activity after completing an assessment, departments will complete a course revision for curriculum approval. During year one, departments will complete their assessment by cohort number. Year two complete the assessment report and revise the COOR. Year three submission are not considered late.

6. Updates & Goals for Teaching & Learning Committee

- Update the Membership
 - Revise the TLC membership list
 - Recruit to fill the vacant TLC position
- Incorporate the New GE Model
- Add a zoom link to the program level assessment (Planning website) concerning LD availability to offer CSLO assistance for departments needing help.
- Update the position paper. This assignment was originally postponed until after the GE model and position paper was updated.

7. eLumen Update

LD and Marci shared they completed the eLumen training with Nikki. The English department is starting to use eLumen to complete and submit course revisions, and other faculty are offering training to colleagues in their departments. Marci shared eLumen weekly meetings are scheduled for the tech review process. More information will be shared concerning the progress made.

8. GE Updates

Cindy provided the committee with an update about the New GE Model.

- The delay with writing the TLC position paper, the committee waited until GE committed had completed the GE model and position paper updates.
- The new GE model is scheduled for publication in 2021-22 academic year, starting FA 2021. Students with 2021-22 catalog rights will follow the new model effective summer 21.
- The first GE meeting is scheduled for September 9, 2020.
- New members will be recruited based on the new GE model structure.

Cindy shared the new GE document

- There are now eight GE SLO. Before there were five. The changes include the following:
 - Addition of the Universal COOR Core: Reading, Writing, and Critical Thinking to the GE model, which has been removed from GE as a responsibility, and now assigned to the province of TLC oversee the assessment process of it.
 - All degree applicable courses in accordance to Title 5 must include reading, writing, and critical thinking, whereas GE courses are not the only courses needing to meet this requirement. As a result, TLC will take on the responsibility to ensure the information is integrated into all course pedagogy.
 - Senate agreed to have TLC manage and assess reading, writing, and critical thinking across the college in accordance to Title 5, which is embedded in the GE model.
- TLC goals should include writing the criteria and rubrics to include the three universal core design.

- The GE model includes universal core descriptions of what should be required. TLC can use the information to develop the criteria and rubric.
- The new GESLOs include six requirements; human communication, information literacy, ethical insight, diverse perspectives, quantitative reasoning, and scientific inquiry. The GE committee will develop the definitions for the criteria. They will meet with different departments on campus that have expertise regarding the six GESLO requirements to help write the definitions.
- Cindy shared the standard language that was infused into the curriculum process.
- TLC can use GE previous descriptors for reading, writing and critical thinking, but requires an update.
- Cindy share the old GESLO requirements, descriptors, assessment criteria, and examples with the committee. This can be used as a pathway moving forward with completing the rewrite via TLC. The document is available on the GE website.
- Marci asked a question about the ethnic studies requirement (AB 1460) and the impact to the revisions – Cindy shared the integration of Title V requirements are part of the existing ethnic studies requirement. It's uncertain how AB 1460 ties into the existing the process, which LMC students are required to take 3.0 units of ethnic studies.
 - Cindy covered the GESLO process, and how departments will be able to meet the requirements, more so they can select “or any other more appropriate GE SLO course”. Regarding ethnic studies/multicultural studies – this is covered via diverse perspectives.
 - Marci will follow-up with AB-1460 requirement
- Cindy share courses are no longer routed via the GE committee, instead routed via the curriculum eLumen tech review committee.
 - Cindy agreed to sit on the tech review committee to evaluate the courses as meeting the requirements.
- Cindy shared with regards to the new model, departments do not have to remove their existing GESLOs just ensure they have fulfilled one area from the new model.

9. **Members: any updates and discussion**

- Ryan P. recommended that TLC's goal of updating the TLC position paper as a priority.
- Marci shared a future goal of TLC is to offer professional development.
- Cindy recommended that the committee should continue having TLC Leadership meeting (members: TLC Chair, SLO Coordinator, and GE)

10. **Meeting adjourned 3:50pm**

Meeting Dates Fall 2020 September 8, October 13, November 10 and December 8
