Present: **Marci Lapriore (Chair),** LD Green (CSLO/PSLO Assessment Coordinator), Cindy McGrath (GE Assessment Chair), Cameron Bluford (Librarian Representative); Morgan Lynn (Curriculum Chair); Marie Magante (Math & Basic Skills Rep), Ryan Tripp (PT at Large), Chialin Hsieh (Sr. Dean of Planning), Tanisha Maxwell (Vice President of Student Services), Nikki Moultrie (Dean of Career Education & Social Sciences; Ryan Pedersen (Dean of Math and Sciences); Shondra West (Note-taker)
Absent: Patrice Moore (CTE Rep);
Guest: Ryan Hiscocks (POLSC Faculty) and Adrianna Simone (Social Justice Studies Dean)

CURRENT ITEMS

1. Meeting called to order 2:41 pm Location: Online Zoom Meeting
2. **Announcements & Public Comment:**
   None
3. **Approval of the Agenda**
   Action: Approved; (M/S: Green/Hsieh); unanimous

4. **Approval of the Minutes: November 10, 2020**
   Action: Approved (M/S: McGrath/Tripp); unanimous

5. **TLC Charges & Goals: Planning for 2021**
   Marci covered the charges and goals by sharing what actions are needed to revise the position paper and incorporate the latest developments. Also, Marci spoke about task 4. *To contribute efforts to the EMP, develop and maintain consistent collaboration with the Planning Committee, PDAC, GE, CC, DE, and IDEA*, more so as a FLEX activity. At the FLEX activity, there will also be a discussion about the anti-racism resolutions created by the different consistency groups (academic senate, student, and classified) and how these resolutions can meet the EMP's goal.

   Morgan questioned the universal COOR SLOs statement as to what's needed by the TLC committee and curriculum. Marci shared the statement refers to TLC creating and developing the criteria for reading & writing and critical thinking. Morgan shared that a conversation is needed to develop concise language that doesn't overlap with other descriptions, e.g., universal COOR SLOs, and create a broader name that people can understand what's required. Not to mention, Morgan shared that both committees (TLC/Curriculum) should come together to develop the criteria. Cindy described what is meant by universal COOR SLO and the actions needed, whereas TLC develops the criteria for assessing the universal COOR SLO and the curriculum role of establishing the standards. Cindy agreed with Morgan that the two committees should work together. This is no longer a GE requirement since all classes must adhere to reading & writing and critical thinking set forth by state standards. Chialin reminded the committee that if the requirement becomes an ISLOs, the instructional area should become part of the conversation. Tanisha framed a question around the institutional assessment model (IAM) and whether it should include ISLOs. The recommendation is to develop and finalize one process of creating potential ISLOs before revising the IAM will incorporate the changes made. The committee agreed that distinctions are needed to define universal vs. SLOs vs. ISLOs via a workgroup to begin the conversations. Nikki further shared that broader conversations are required even at the SGC level concerning ISLOs, especially when looking at programs meeting ISLOs, GESLOs, CSLOs, and PSLOs. Inasmuch, the SLO requirements are housed in eLumen to create efficiencies in streamlining departments' processes to meet the criteria. Morgan expressed why wanting better services, ISLO outcomes, and institutional assessments to enhance the process via equitable ways using the EMP and not COORs alone. Marci will remove "GE" from the universal SLO.

   Tanisha asked if an institutional assessment model exists; if not, is the intent to move in that direction, and who's responsible (SGC or AS)? Moreover, Tanisha recommends developing one as an effective way of aligning different goals of the college together, specifically thinking about what the model would like.

Cindy provided context about ISLOs that existed in the past when TLC was TLP (Teaching & Learning Project), in which there was an agreement to remove them as a complicated model.

6. **Review & Update TLC position paper**

    Review item IV. Assessment plan: An integrated five-year section as break-out-groups. The committee agreed to move forward with item IV since the focus is on the instructional level assessment process. Marci questioned waiting until other groups complete their sections, e.g., student services. Tanisha shared not to wait; however, there has been work completed with revising the student services assessment narrative about the process. Furthermore, Tanisha recommends addressing institutional models by establishing student services guiding principles that align with assessment, whereas the paper may integrate student services assessment throughout it. Marci and LD confirmed that a plan is needed, which having the FLEX to bring the committees together will provide valuable feedback about this conversation. Ryan shared that the current model provides value in revising the document or building a new model to include ISLOs, eLumen, assessment criteria, institutional goals, etc.

7. **Universal GE SLO: Reading, Writing and Critical Thinking**

    Item discussed in item 5

    -   Review working rubrics

8. **Review & Planning**
    Item discussed in item 5
    -   Professional Development
    -   SP21 FLEX

Final thoughts about today's discussion:

Cindy shared this is an excellent opportunity to build a new vision for TLC moving forward and use Ryan's idea of treating the existing document to create a new model by taking pieces of the existing language from it. Morgan shared this speaks to envisioning the work and the membership, making committee work sustainable. Committee participation was discussed, wanting to address it in consideration of it being an inclusive process. In thinking about this, the committee discussed dates, times, the commitment by members, conflicts with compressed/block calendar schedule, zoom meeting options, etc.

9. **Meeting adjourned 4:03 pm**

Next Meeting Date Spring 2021 from 2:30-3:55 pm

-   February 9
-   March 9
-   April 13
-   May 11