

## TEACHING & LEARNING COMMITTEE MINUTES

March 26<sup>th</sup>, 2013 – 2:30-4:00, CO-420

Present: Scott Cabral, Laurie Huffman (Chair), Kiran Kamath, Cindy McGrath, Gail Newman, Alex, Sterling, Patricia Tirado, William Cruz

Absent: Tawny Beal, Paula Gunder, Ryan Pedersen, Sara Torino, Katalina Wethington

Guest: Kevin Horan

### 1. Welcome, public comment, announcement:

- Laurie welcomed everyone to the meeting.

The Agenda was approved.

### 2. Minutes were not approved but will be carried over to next meeting

### 3. Reports:

- Accreditation- Kiran-Kevin

Kiran explained to the committee that her report to ACCJC is due this next Friday and there are incomplete sections that need discussion. Cindy and Christina responded to each question regarding the SLO outcome archives and how they can be read by students. Kevin and Kiran reminded the committee that the report due Friday lacked specific information related to the percentage of departmental outcomes completed. This information will need to be available once the report to ACCJC is submitted in an online format. The TLC came to the conclusion that a streamlined approach to reporting out findings from the department level is required. Opening up the outcome reports from each department for external access is not what faculty expected at the time they wrote their individual outcome reports. These were written for faculty review only not for the public share. Therefore, it was recommended that a separate summary be requested from each department that reflects the outcomes and changes faculty/departments will make to courses. This summary will be available for student and overall community access. A separate URL will be designed where this information will be uploaded. It was recommended by Laurie that these summaries be completed at the April 15<sup>th</sup> meeting. Cindy volunteered to use her report, convert to summary and present it as a model at the next Department Chair meeting.

- April 15<sup>th</sup> campus-wide meeting-Laurie

Laurie asked if the committee would consider a hands-on campus-wide meeting to complete work that needs to be complete for Accreditation. Alex will begin the meeting with information relating to the GE Assessment. The group will then break out to work on program level outcomes and departmental summaries.

TEACHING & LEARNING COMMITTEE MINUTES  
MAY 12 2015 10:00 AM

• GE Assessment- Alex

Alex shared the updated plan for the GE Assessment. After having met with various departments, Alex has included in the plan many of the cross-curricular ideas reflected in his meetings campus-wide. Alex will continue to meet with department chairs and solicit ideas related to the assessment model. Discussion and approval for the model was unanimous. It was decided that Alex would present the model on the 15<sup>th</sup> and confirm and finalize at the GE meeting on the 4<sup>th</sup> of April.

The meeting concluded at 4:00