

TEACHING & LEARNING COMMITTEE MINUTES

February 19, 2013 – 2:30-4:00, CO-420

Present: Tawny Beal, Scott Cabral, Paula Gunder, Laurie Huffman (Chair), Kiran Kamath, Richard Livingston, Cindy McGrath, Gail Newman, Ryan Pedersen, Alex, Sterling, Patricia Tirado, Sara Torino, Katalina Wethington

1. Welcome, public comment, announcement:
 - o Laurie welcomed everyone to the meeting.
 - o Tawny Beal's position being cut was announced. Tawny will become part of faculty.
2. The Agenda was approved.
3. Minutes were approved.
4. Reports:
 - Christina Goff – Update:
 - o Christina meeting with individuals regarding CSLOs; now at 71%.
 - o Co-hort revisions based on what is giving into program review.
 - o No tracking mechanism for monitoring progress within departments.
 - o Going into 33-33-33 from 25-25-25
 - o Cindy thinks we will be close to 100%.
 - o Laurie has ideas for how we can provide evidence; where assessment can be housed online.
 - Alex Sterling – Update:
 - o February 4th college assembly – management called to meeting.
 - Question of how to assess new GE requirements
 - Each tabled talked, provided notes:
 - 1) Faculty against non-course imbedded assessment.
 - 2) Significant support for aggregating data-pulling from PSLO assessment for GE. More work than people think it is; may not be realistic.
 - 3) People don't want extra work; they see themselves as members of departments and LMC but not a part of GE Program.
 - o Research shows more collaboration and interdisciplinary groups getting together (more work); community building difficult.
Possible campus-wide, focused-flex day with GE focus
5. Accreditation:
 - Kiran Kamath – Update:
 - 1) Two substantive change task forces:
 - 1) Brentwood – 50% or more of student programs can be completed at Brentwood.
 - 2) Students can complete 50% or more of AJ, fire, EMS off campus
 - 3) Richard Livingston chairs both.
 - 2) Skills certificate question – are PSLO's needed for these?
Kiran to invite others to "strategy meetings" (two) to discuss how to proceed; if we do PSLOs how to we address
Christina and Laurie volunteered. A'kilah, Kevin, Kiran to be part of it; Student Service representation probably not needed; CTE will be represented.
LMC has 65 skills certificate and 68 certificates of achievement/degrees.

6. Desire2Learn Assessment Instructional Design – Tabled
7. Spring Monday Campus – Wide Meetings for TLC and DE Report:
 - o Two needed: Business Office Report
Annual Report with 50 questions
 - o Highlighting continuous quality improvement
 - 14b we have to set benchmark for student completions
 - 15b we have to set benchmark for retention rates
AACJC will look at benchmark for “reasonableness”
 - 16b standard for degree completion
 - 17b standard for transfer
 - 30a % of college programs with SLO assessment results
 - 30b URLs from college website where students can find SLO assessment results
 - o The new accreditation/assessment requirements for AACJC – days old; we have to respond within a month.
 - o ACCJC – not just looking at quality but also quantity
 - o We need to “tell our story” – describe how our assessment discussions, planning has evolved – how we present ourselves are very important.
 - o These are new best practices; we will be benchmarked against other colleges
 - o Concern expressed about information from assessment being shared with students
 - o Laurie recommends using existing LMC website for the required URL; just make updates
 - o Increase in accountability requirements, similar to other accountability standards (i.e. Students Right-to-know (federal) requirements, gainful employment requirement)
8. Professional Development/Archiving in InSite:

Future agenda items:

TLP handbook, online resources, updating the website and P-drive

Revising SLO reporting forms

Upcoming meetings: *Third Tuesdays of the month from 2:30-4:00pm on the fourth floor of the CORE in Room 420 unless otherwise noted – please mark your calendar. Same time frame first Tuesday of the month for TLC leadership meetings, sub-committee work and special TLC meetings as needed.*

March 12th, April 16th and May 14th