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| **Item Number** | **Topic/Activity** | **Notes** |
| 1 | Call to Order | 2:12pm |
| 2 | Announcements & Public Comment | Members of the committee completed introductions  DSPS is hosting a comedy showcase 4/21 for disability awareness month |
| 3 | Approve Agenda | Approved: (M/S): Wilkins/McGrath; unanimous |
| 4 | Approve Minutes | Approved with corrections: (M/S): Rust/Wilkins; Hobbs/Lynn abstain   * Remove Natalie Hannum; not a member due to scheduling conflict * Revise 5a-e to “have been completed”. |
| 5 | Equity in Assessment - Discussion with Janice, Sabrina and Tess | Invited guest to TLC, Janice and Tess spoke about viewing assessment from an equity lens by seeking ways/places to have equity conversations and infusing equity into assessment. To understand the goal of creating an equitable process and offering support to use equitable assessments (diverse), Janice asked the committee what role do they hold compared to Briana’s role as outreach coordinator overseeing assessments?  It was shared that the program review and PSLO assessment are not the same. PSLO is assessing the program pedagogy, whereas program review looks at the statistics through an equity lens; graduation rates and number of people enrolling. One challenge, is being able to determine why students drop courses. Their input is valuable to determine their needs, whether the pedagogy was challenging or did they drop due to personal circumstances. It was suggested that the drop process should include a reasons to better understand what did/didn’t work. Add this as a future agenda item.  The discussion outcomes:   * Build equity questions based on available data * Create a professional development activity - FLEX * Develop a student focus group to better understand what can be done better * Offer avid training to figure out the current system and how to make it work * Offer spring Nexus as an opportunity to talk about retrieving data and the results * Develop faculty empowerment teams to write an improvement plan based on disaggregated data * Create a survey |
| 6 | Improvements to cohorts and Data Collection for cycle 2 | Tabled - with light discussion  The committee discussed working with faculty, TLC/GE, and academic senate to increase assessment numbers; current number of assessments completed were too low. To move forward with assessments completion; a review of the catalog is needed to:   * Remove old courses not being offered * Review new courses that haven’t been assessed.   This could be one reason why assessments haven’t reached 100%. The Deans have spoke with Department Chairs about looking at courses not being offered and inactivate them. |
| 7 | CSLO/PSLO Discussion | Tabled |
| 8 | GE Discussion | Tabled |
| 9 | TLC Position Paper and Reflection | Tabled |
| 10 | CSLO/PSLO Coordinator Interview | Tabled |
| 11 | Adjournment | Add to the next agenda:   * Membership and meeting date * Develop a plan to assess liberal arts degrees * Create a course evaluation process. Currently the evaluation process is   4:08pm |