

LOS MEDANOS  
COLLEGE

Teaching and Learning Committee Minutes- **DRAFT**  
Tuesday, September 12, 2023 from 2:30pm – 4:00

Voting Members in person: L105 and BRT-125  
Zoom for Non-Voting Members and the Public

Present: Randi Osburn (Chair), Nidia Gonzalinajec (CSLO/PSLO Assessment Coordinator), Roseann Erwin (Library Services), Sharlice Wright (Counseling), Adrianna Simone (GE Chair), Jordan Clark (Math Rep), Briana McCarthy (PIP), A’kilah Moore (Vice President of Instruction), Dennis Franco (Dean of Instruction – CTE&WFD)

Absent: Louie Giambiattista (CC), Patrice Moore (CTE Rep), Honeymiel Montecillo (LMCAS), Tanisha Maxwell (Vice President of Student Services), Ryan Tripp (PT at Large), Rikki Hall (Admissions Records Director)

Meeting Logistics & Support – Michele Laruta

Topic/Activity	Notes
Call to Order	R. Osburn opened the meeting at 2:35 Introductions.
Announcements and Public Comment	R. Osburn invited public comments  Adrianna Simone Announces: <ul style="list-style-type: none"> <li>• Thursday September 14 is the kickoff for Hispanic Heritage Month</li> <li>• Sept. 27 Pride Alliance is showing the film “To Wong Foo” in the Student Union</li> <li>• GE Committee meets September 13, 2023</li> </ul>
Approve Agenda– September 12, 2023	09/12/23 Agenda approved: M/S: A. Simone/N. Gonzalinajec motion carried (unanimous)
Approve Position Statement, TLC objectives/outcomes	R. Osburn and N. Gonzalinajec presented an updated Position Paper <ul style="list-style-type: none"> <li>• The paper has been condensed</li> <li>• Discussion around who will be voting member and in what capacity</li> <li>• Updating titles on membership list discussed, “Sr. Dean: will change to “Vice President”, “LLS” will be “Library”. Faculty (edits will be made by members and brought back to next meeting)</li> <li>• It is stated that TLC’s focus should be Pedagogy and Assessment</li> <li>• TLC may assess Reading, Writing and Critical Thinking across all curriculum</li> <li>• Discussion around composition of TLC membership. R. Osburn notes that keeping it lean has advantages of easier quorum and dedicated members. She also notes that wider representation may be necessary for</li> </ul>

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	<p>input from all areas.</p> <ul style="list-style-type: none"> <li>• Membership and other edits will be worked on in the next meeting</li> </ul>
<p>Committees and PIP: Curriculum Committee: R. Osburn GE: A. Simone PIP: B. McCarthy</p>	<ul style="list-style-type: none"> <li>• PIP: B. McCarthy reports that there are 11 participants with 2 student facing staff. PIP is working on a web presence and sharing the work that has been done over the past 4 years.</li> <li>• Curriculum Committee: R. Osburn shares that CC participated in the Facilities Master Plan Interview during the last meeting</li> <li>• General Education: A. Simone reports that the first meeting was cancelled in lieu of the FMP Interview</li> </ul>
<p>eLumen Updates and Assessment Updates</p> <ul style="list-style-type: none"> <li>- Cohort 1 revision deadline</li> <li>- Cohort 2 submission deadline</li> </ul>	<p>N. Gonzalinajec informs the committee that an eLumen webpage with tasks now exists. The present goal is to set due dates for assessments and revisions.</p> <ul style="list-style-type: none"> <li>• Having due dates before the end of the semester is agreed to be best practice</li> <li>• One must give a reason to change cohorts</li> <li>• B. McCarthy recommends removing the timeline permanently</li> <li>• Input from Curriculum Committee is necessary to set due dates</li> </ul>
<p>Future of TLC-Academic Senate / SGC workgroup to review all committees</p>	<p>R. Osburn notes that we have been discussing the future of TLC throughout the meeting and this will be brought back to the next meeting for further discussion as the committee works on the position paper.</p>
<p>Adjourn</p>	<p>R. Osburn adjourned at 3:35.</p>