

**Department Chairs Meeting- Dream a Little Dream.....**

**October 4, 2016**

**12:30 -1:50 pm in LIB 109**

**Present:** A'kilah Moore, Liana Padilla-Wilson, Tue Rust, Joanne Hobbs, Penny Wilkins, Paula Gunder, Jason Dearman, Debra Hawkes, Joanne Bent, William Cruz, Cecil Nasworthy, Matt Stricker, Dave Hobbs, Ken Alexander, Sharon Wellbrook, Cindy McGrath, Nick Garcia, Frank Dorritie, Kyle Chuah, Clayton Smith, German Sierra, Dennis Gravert, Edward Haven, Kim Wentworth

<b>Agenda Topic</b>	<b>Desired Outcome</b>	<b>Facilitator/s</b>	<b>Time</b>	<b>Follow up Notes</b>
<b>Welcome/Overview of Agenda</b>	Shared understanding of purpose of today's meeting.	Nancy, A'kilah and Natalie	12:30 – 12:35	Moment of silence for Laura Subia and Gil Wagner  Nancy & Natalie had to be off campus
<b>Lead- Campus Safety</b>	Increase awareness of campus safety.	Chad Wehrmeister	12:35 - 12:45	Chad introduced himself and provided chairs with update on their strategy and recent arrests. Noted that many times the crimes are committed by LMC students. There has been an increase in staff esp. in key areas at night. Chancellor's Cabinet approved 1 <sup>st</sup> phase of camera project – standardization, upgrade of existing equipment, all on same infrastructure. Reminded chairs, safety, evacuation training, etc. available for depts. or student groups.
<b>Inspire- English Advisories</b>	Increase awareness of English Advisories and how this may impact your	JoAnn Hobbs	12:45- 1:00	All 90's and almost all 70's are gone. 95 is 1 level below transfer and is open for all students. Therefore a 95 advisory isn't necessary. Joanne

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	programs.			provided examples: eligible of E100 or concurrent enrollment in E100. In Fall 2017 expect to see a big increase in students eligible for E100 because multiple measures will be used (hs gpa)
<b>Teach and Learn:</b> Putting the Program back in Program Review	Chairs will know how to access and use data in reviewing programs:	Beth Ann Roberson	1:00-1:30	Beth Ann went over what is new in Program Review and provided chairs a handout as well as the updated PRST direction packet. An email will go out soon letting us know the awarded degrees and certificate data has been updated by district. Reminder that data repository can only be accessed on campus. PR closes Jan 30 <sup>th</sup> . There was a suggestion to connect the tool to RAP – Planning Committee is discussing this as well. Beth is available for workshops or presentations to depts. if needed.
<b>Succeed:</b> Canvas Grade Book	Understand the use and application of the gradebook using canvas.	Courtney Diputado	1:30-1:40	Courtney encouraged chairs to remind faculty to at least put their syllabus and grades on Canvas. She went over a few key features (test student, what-if feature, speed grader). D2L will be completely gone after 6/30/2017 and there will

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				be NO access. Please import grades from previous 3 years D2L to a spreadsheet (per title V). Canvas offers 24-7 support line and Courtney is also available for help/training. Flex workshops coming in spring.
<b>Announcements/Round Table</b>		All	1:40 -1:50	<p>Distance Ed now holds virtual meetings through CC Zoom.</p> <p>Drama has a host of upcoming events (Brother Gary, Black Panther Movement, Where do we sit on the bus, etc)</p> <p>Journalism will be hosting the N. Regional Conference next week to over 150 participants</p> <p>Sabbatical Leave Workshop on 11/2 3pm in SS-412. Look for the email.</p>