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| **Agenda Topic** | **Desired Outcome** | **Facilitator** | **Time in****Minutes** | **Follow up Notes** |
| WELCOME!Brief announcements: * New Chairs
* Syllabus template
* Wait list change
 | Well-informed chairs | Gil & Kiran | 10  |  |
| Positive Attendance: Audit | Informed | Robin | 5 |  |
| CurricuNet and Training | Update | Eileen | 10 |  |
| Catalog Process for 13/14 Year | Update | Eileen | 10 |  |
| Accreditation | Update | Kiran | 10 |  |
| Department Chair Training | Brainstormed ideasHandbookOoI Website | Gil & Kiran |  |  |
| Program Review Feedback | Feedback on the feedback and process | Ryan | 10-15 |  |
| Assessment | Update | Cindy & Christina | 10 |  |
| Next Dept Chair meeting: September!  | Agenda items | Kiran & Gil | 5  |  |