

Los Medanos College
Department Chair Meeting Agenda
December 3, 2019 LIB- 213
2:15 – 3:15 pm

Item #	Agenda Topic	Facilitator/s	Time	Follow up Notes
1.	Welcome and Announcements: <ul style="list-style-type: none">• Cybersession Fall 2020• Incomplete Grades• Applications due for Reduced Workload per Article 14.2• Final Program Review submission	Nancy	2:15 – 2:30	
2.	Website Updates and Needed Fixes	Nancy and Eloine	2:30 - 3:10	
3.	Input for Department Chair meetings for Spring 2020?	All	3:10 - 3:15	