

**IDEA MEETING MINUTES**

**Thursday, May 1, 2008**

**ATTENDEES:** R. Armendariz, J. Hiltbrand, E. Jones, N. Lizardo, N. Orante, P. Garcia, H. Sale, J.A. Stewart, M. Yeong,

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**Resource Allocation Process (RAP) Update:**

LMC Resource Allocation Process included two IDEA proposals for funding: (1) Professional Development and the 200 Hours Project. SGC's recommendation for the IDEA Professional Development is to collaborate with the institutional effort around professional development lead by Ruth Goodin. IDEA members of the LMC Prof. Dev. Task Force include Erlinda Jones and Newin Orante.

Although E. Jones and N. Orante are members of the Task Force, there needs to be clarity whether the professional development initiative of IDEA is now subsumed under the new Task Force. N. Orante indicated that although it is imperative to collaborate, it is necessary to maintain autonomy. If IDEA will maintain as a leadership team on campus, it is necessary to maintain/develop strong identity, understand core purpose, and be able to assess effectiveness of IDEA to meet goals and objective.

As for the Basic Skills Initiative (BSI), few proposals under IDEA were also forwarded. Rosa Armendariz provided an update on the proposed Culturally Relevant Pedagogy Workshop Series; potential consultation with the Center for Urban Education's (CUE) work with the Equity Scorecard, as well as efforts around the "Student Voices" project which she explained weaved into several proposed activities under BSI.

**LMC Involvement with CUE:**

N. Orante provided a brief update regarding the Alliance College Equity and Assessment Institute scheduled for June 20, 2008. It is recommended that Michael Norris and Joellen Hiltbrand attend Assessment Institute. As co-chairs of the DE Committee and the academic departments they represent, it is ideal for both candidates to represent LMC. CUE also indicated that a potential third person may be invited. If this is the case, N. Orante recommended a representative from Student Services. The potential candidate potentially identified was Sr. Dean of Student Services, Gail Newman. N. Orante will follow up with the status of the 3<sup>rd</sup> person before any decisions are made.

J. Hiltbrand has confirmed her interest to participate. N. Orante will confirm with M. Norris.

**IDEA Retreat Planning:**

The group identified Tuesday, May 27<sup>th</sup> as the new date for the retreat. The primary focus of the retreat will develop a strategic action plan for IDEA (Mission, Purpose, and Goals, etc.). This effort will allow IDEA the direction for 2008-09. Moreover, P. Garcia also encouraged the group to take into consideration and potentially identify where IDEA will fit within the institutional structure. Coupled with a clearer understanding of IDEA's purpose and position within the college will inform the group's responsibility and relationships on campus such as SGC, Umoja, AVID, etc. Lastly, the idea of soliciting the assistance of California Tomorrow (Ileri) to facilitate the retreat (task force???) was also discussed. N. Orante will follow up with CT. R. Armendariz, D. Belman, and N. Orante will plan the logistics of the May 27<sup>th</sup> Retreat.

In addition, in preparation for the 2008-09 AY, it was recommended that the development of the IDEA Summer Task Force is critical. It was agreed that a day in June and July will be sufficient to plan for the upcoming academic year. Discussion regarding student and faculty stipend was brought up. P. Garcia recommended developing the structure and discussing cost at a later time. Due to the time, it is critical to identify level of participation and not let cost determine the outcome of the summer effort.