**Institutional Development for Equity and Access (IDEA)**

**MINUTES**

**DATE: November 16, 2023**

**TIME: 2:30 – 3:50pm**

**LOCATION: Pittsburg Campus L-105**

**Brentwood Campus BRT-125**

**Zoom:**

<https://4cd.zoom.us/j/84294452433>

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| ***Item*** | ***Topic/***  ***Activity*** | ***Lead*** | ***Time*** | ***Outcome*** |
|  | Roll Call/Call to order | N. Trager | 5 | Quorum Established |
|  | Public Comment & Announcements | All | 5 | Rosa: Working on ASPEN application essays for the grand prize  Dave Belman: Puente bringing speaker Juan Gonzalez Tuesday 2/6/23  Who can cosponsor?   * Equity & Inclusion * Library   Adrianna: LGBTQ+ Studies Chosen Family Feud event 11/28 from 11:10-12:35PM in Unity Room  Lindsay: [Student Life upcoming events](https://www.losmedanos.edu/studentlife/index.aspx) |
|  | Agenda  Minutes:  -3.16.23 -4.20.23  -10.19.23 | N. Trager | 10 | 11.16.23 Agenda:  L. Litowitz moved to approve the agenda  D. Belman seconded  Agenda Approved 5-0-0  3.16.2023 Minutes:  D. Belman moved to approve  C. Bluford seconded  3.16.2023 Minutes Approved 4-0-1  *M. Crain abstained*  4.20.2023 Minutes:  A. Simone moved to approve  L. Litowitz seconded  4.20.2023 Minutes Approved 4-0-1  *M. Crain abstained*  10.19.2023 Minutes:  M. Crain moved to approve  L. Litowitz seconded  10.19.2023 Minutes Approved 5-0-0 |
|  | Vote to Update Charges and Projects | All | 20 | Need to clarify changes discussed at October meeting and update the website |
|  | NCORE Plan and Application Rubric | R. Armendariz | 10 | -Committee provided feedback on the application questions  -The committee discussed how attendees can share their NCORE experience, professional development for the campus, ideas to implement, etc. Question #9 explores the purpose of attending the conference and how to share what’s learned  -The committee discussed whether people attending for the first time should be prioritized over those who have previously attended  -Conference Evaluation form from the past can be used for NCORE & PDAC Committee  -Nicole has a rubric for conference attendee applications, Rosa has one from DVC  -IDEA subcommittee (Myles & Nicole) & PDAC subcommittee (2 individuals) to review applications  -Send application Monday 11/20, deadline by end of semester  -Quick timeline because conference may sell out |
|  | Gaza Conflict Student Support and 4CD resolution | Adrianna | 10 | -Does IDEA committee want to sign on and support the 4CD resolution?  -The committee is not comfortable signing as a committee, because we are interested in supporting equity more broadly, however we may sign as individuals  -Next teach-in is being planned |
|  | Reflection Room Promotion Plan | All | 10 | Postponed |
|  | Vote to appoint new co-chair for 2024 | N. Trager/M. Crain | 5 | After 6 years of service, N. Trager is stepping down as co-chair.  M. Crain has expressed interest in becoming the new co-chair  A. Simone moves to elect M. Crain as Co-chair  D. Belman seconded  Election Approved: 4-0-1  *M. Crain abstained* |
|  | Future Agenda Items | All | 5 |  |
|  | Adjourn | A. Simone |  | Meeting adjourned at 3:58PM |

Attendees: Catt Wood (non-voting), Nicole Trager (non-voting), Myles Crain (Classified), Lindsay Litowitz (Classified), Dave Belman (Manager), Cameron Bluford (Faculty sitting in for E. Jones), Adrianna Simone (Faculty), Rosa Armendariz (ex officio, non-voting),

Guest: Robert Delgado