

GENERAL EDUCATION COMMITTEE Minutes

October 21, 2016 – 2-4 p.m., L-105

Present: Josh Bearden **Chair**, Curtis Corlew, Cindy McGrath, A’kilah Moore, Anthony Perri, David Reyes, Nancy Ybarra, and Shondra West (Note taker)

Absent: Natalie Hannum

Guest: Steven Freeman (EOPS/CARE)

CURRENT ITEMS

1. **Meeting called to order:** 2:07pm

2. **Announcements & Public Comment:**

AAT Social Justice Degree was approved at the last Curriculum meeting; District and State approval is required next. District approval process is quick; the state may take some time.

3. **Approval of the Agenda**

Action: Approved with changes (M/S) Perri/Corlew); unanimous

- Change the agenda order: move New COOR Review ahead of GE Assessment Planning

4. **Approval September 16, 2016 Minutes**

Action: Approved; (M/S) Perri/McGrath); unanimous

5. **GE COOR Approval**

COUNS-035 - Navigating Diversity in Contemporary America

Action: Denied: need GESLO1 oral component, discipline assignment, and address teaching assignment (M/S) Perri/McGrath); unanimous

Committee’s Feedback:

The committee was concerned that this course model previous practices when Counselors were able to teach courses and counsel students; the college moved away from assigning Counselor 50% load for teaching and 50% for counseling. Counselors now receive 100% load to counsel students and not teach, unless the COUNS courses are designed towards student educational planning at which time they can teach. Accreditation recommended to split the counseling and teaching assignments back when Social Science teachers worked as Counselors, before 2000. This brings a concern regarding which discipline should this course reside; with the new social justice courses/degree approval and with this course not part of a program, where does it fit in the curriculum? Also, it’s difficult to determine which GE area without knowing the discipline. The committee agreed to review the COOR for GE appropriateness. The committee reviewed the COOR as meeting the following GE criteria:

- **GE SLO-1 (oral/reading/writing: Nancy)** - There’s evidence of sufficient reading and writing, but no speaking. Without the oral component to included assigned presentation, this course doesn’t pass as meeting GESLO1.
- **GE SLO-2 (interdisciplinary studies: Cindy)** - CSLO assessments is imbedded; the content address issues tied to race, religion, ethnicity, psychosocial, and social class to develop an awareness and appreciation for diversity.
- **GE SLO-3 (creative & critical thinking: Curtis)** - Quizzes require students to analyze historical cultural aspects; students are required to complete assignments that shape their understanding of a diverse world.
- **GE SLO - 4 (Ethics: Anthony)** - The components of this course is ethically framed to each CSLOs.
- **CSLO-5 (Worldview: David)** - The entire course covers worldview with respect to cultural difference and appreciation.

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It was asked, what is the mechanism to inform departments about COOR revisions based on the committee's findings; it was shared Josh is responsible for providing communication/feedback. Josh will inform the department about missing oral component, Counselors teaching classes, placing the course in an appropriate discipline, and deciding how this course fits with the new Social Justice classes/degree.

6. GE Assessment Planning

- The committee discussed and revised the prompt at the last meeting and the final revised prompt is ready for approval. It was shared the instruction sheet explaining how to incorporate assignment into Faculty syllabus could be lengthy; but one item to make clear the goal of this assignment is to document students' speech and is not filmmaking exercise. It was recommended to add this as part of the technical detail sheet, last sentence of the document.

Action: Approved adding a third bullet to the technical detail page (M/S): McGrath/Cindy; unanimous

- Do not read from the document
- Keep eye contact look at the audience and/or directly at the camera
- This assignment is a documentation of your speech and not a filmmaking exercise

- The committee approved the prompt as stated:

How did this class change your understanding of diversity and global interdependence?

Action: Approved (M/S): Perri/McGrath; unanimous

- A'kiah and Nancy will work on devising a random sample.
- An email was sent regrading GE plans and a few responses were received. One response was to create a video outlining GE plans for the faculty and students to complete what's being asked.
- Dedicated space is available in tutoring center for students to make their videos. The criteria to use the space: students will need to schedule an appointment to avoid scheduling conflicts with tutors. It was recommended that if the space is available allow students to drop-in.
- It was suggested, post information on GE's website; plans, instructions, and outcomes. It was asked, what equipment is needed for the designated space; web-cam or computer with camera abilities.
- The committee discussed different options of possibly purchasing computers for the space; it was decided that the budget doesn't support the purchase of new computers, however purchasing tablets with camera capabilities is an option.
- GE is scheduled to present at Monday's Meeting along with TLC scheduled on December 5th.

7. Action Plan

- Send an email thanking people for their feedback and share the final approved prompt as "Draft". Sending the prompt as a draft, allows for constructive feedback to alter the prompt.
- Afterwards, send instructions addressing the intent of using a video to satisfy GE assessment requirements: speaking, worldview, and creative thinking components. Faculty will be required to grade the video, but the committee and selected people will complete the overall GE assessment of the video.
- Random sampling of classes will receive an email about completing the assignment. It was recommended to include that support is available if needed, to guide students how to complete the assignment being requested.

Meeting Adjourned: 2:57pm