**Present**: ***Louie Giambattista,******Chair***; Tawny Beal, Dann Gesink, Rikki Hall, Kevin Horan, Bertha Proctor

Erich Holtmann, Morgan Lynn, Michelle Mack, A’kilah Moore, Jancy Rickman, Penny Wilkins, ­ Nancy Ybarra, Eileen Valenzuela, Grace Villegas and Shondra West (Note taker)

**Absent**: Christina Goff and Natalie Hannum

**Guest**: Rachel A

Meeting called to order: 3:15 pm Location: co-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

The committee did welcomes

1. **Approval of the Agenda**

**Action:** Approved (M/S: Holtmann/Wilkins); unanimous

**Approval of the Minutes from May 17 and May 22, 2017**

**Action:** May 17 minutes approved with amendments (M/S: Lynn/Rickman); unanimous

* Item 6 - online supplement verbiage was updated.

May 22, 2017 minutes tabled, next meeting.

1. **Consent Agenda**

**Action:** Approved (M/S: Lynn/Rickman); unanimous

* BIOSC-020 change in advisories

1. **Substantive Changes to Existing Course Outlines of Record and Prerequisites/Co-requisites**
2. **Action:** Approved with amendments (M/S: Rickman/Wilkins); unanimous

**POLSC -010 Introduction to American Government: Intuitions and Ideals**

* Repeatability select zero (0)
* Chance IGETC and CSU to H and D, remove the number specification.
* Uncheck activity
* CSLO 2 correct minor typo

**ENGIN 025 Engineering Graphics**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

* COOR changes identified on the cover page.

**ENGIN 038 Manufacturing Processes**

**Action:** Approved (M/S: Rickman/Wilkins); unanimous

* COOR changes and content changes
* Correct minor typos
* **Prerequisite**: ENGIN 25 missing;

**Action:** Tabled next meeting

* **Co-Requisite: ENGIN 30 for 38**

**Action:** Approved (M/S: Rickman/Goff), 1 abstention: B. Proctor

**ENGIN 045 Engineering Circuit Analysis**

**Action:** Approved (M/S: Lynn/Holtmann); unanimous

* 5 year review, COOR changes identified on the cover page

Prerequisite PHYS 041

**Action:** Approved (M/S: Rickman/Goff); 1 abstention: M. Mack

**VONUR 004 Introductory concepts to Clinical Pharmacology**

**Action:** Approved (M/S: Gesink/Mack); unanimous

* COOR updated based on Nursing Accreditation recommendations

**VONUR 010 Intermediate Concepts to Clinical Pharmacology**

**Action:** Approved (M/S: Holtmann/Wilkins); unanimous

* Remove OESLO - language that was used in the past; Occupational Education Student Learning Outcomes

**VONUR 011 Medical Surgical Nursing**

**Action:** Approved (M/S: Lynn/Mack); unanimous

* Remove OESLO - language that was used in the past; Occupational Education Student Learning Outcomes

**VONUR 012 Medical Surgical Nursing Practice**

**Action:** Approved (M/S: Lynn /Mack); unanimous

1. **New Courses**

**CHDEV 023 - Teaching Children with High Social Emotional Needs**

**Action:** Approved (M/S: Rickman/Mack); unanimous

* An explanation was added for the textbook being more than 5 years old – 2011/2012.

1. **Experimental Courses**

**CHDEV 997 - Teaching Children with High Social Emotional Needs**

**Action:** Approved (M/S: Wilkins/Lynn); unanimous

* This course is the same as CHDEV-0234 and is being offered as experimental course to run in the spring to help students discover a specialization in CHDEV. This course could be meaningful in pathway for working professionals in the industry.

1. **Online Supplement**

**FIRE 107 - Safety and Survival Hybrid Course**

**Action:** Approved (M/S: Wilkins/Mack); unanimous

* Correct typo

**MATH 030 Intermediate Algebra**

**Action:** Approved (M/S: Wilkins /Mack); unanimous

**MATH 034 Introductory Statistics**

**Action:** Approved (M/S: Holtmann/Wilkins); unanimous

* This course is being brought back due to Hybrid, fully online, hours changed.

**Committee Feedback:**

It was questioned is an online supplement form required each time the department would like to adjust their online hours? The content doesn’t change, however the hours changed.

* Since the form list the hours, the form is required to be resubmitted.
* The forms (new and existing) are identical in all cases; except the hours. Multiple forms are on record so that the course can be offered online in a variations online, depending on who’s teaching the course.
* Flexibility is needed on the form.

1. **Programs**

**AS Computer Support Specialist**

**Action:** Approved (M/S: Goff /Mack); unanimous

**AS Networking and Security**

**Action:** Approved (M/S: Mack/Goff); unanimous

* The department deleted and combined courses

Standing Meetings

**SGC** – The committee reviewed the bylaws and charges; facilities update was provided, and Natalie presented on Strong Workforce.

**Articulation -** None

**TLC -** First meeting is next week

**Academic Senate** - The state is in the process of changing the course outline of record, legislatively in which the terminology, lecture, lab, and activity will be replaced with the term contact and out of class hours. This will affect the Carnegie unit formula and total hours. The committee will need to look at the database to see what changes are needed.

Meeting adjourned: 2:55pm

Meeting Dates: Fall 2017: September 6, 20, October 4, 18, November 1, 15 December 6

Spring 2018: February 7, 21, March 7, 21, April 4, 18, May 2, 16

Location and Time: CO-420 / 1-3pm