**Present**: *Louie Giambattista,* ***Chair***; Tawny Beal, Dann Gesink, , Natalie Hannum, Erich Holtmann, Kevin Horan, Scott Hubbard (phone), Morgan Lynn (phone), Eileen Valenzuela , Eli Velazquez (LMCAS), Jancy Rickman, Penny Wilkins, Rikki Hall, Nancy Ybarra

**Absent**: Christina Goff, A’kilah Moore, Grace Villegas, Shondra West

**Guest**: Scott Hubbard, Caitlin Mitchell, Clayton Smith

Meeting called to order – 1:20 pm Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

* Strong Workforce funding is available for community colleges, and a portion of the money funded to District Colleges will be used for curriculum revise; Automotive Technology. This program is a huge labor demand for more completers to earn degrees/certificates and the college to receive additional FTEs.
* Institutional Effectiveness Partnership initiative - IEPI pathway workshops conference in Sacramento and a team of faculty from the Curriculum Committee and Academic Senate to attend; December 7-8.
* Dual enrollment documentation was shared with Academic Senate; Natalie and Kevin have partner to move the information across the groups.

1. **Approval of the Agenda**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

**Approval of the Minutes from October 19, 2016**

**Action:** Approved with correction: (M/S: Rickman/Paul); unanimous

Correction: move Christina Goff from present to absent

1. **Consent Agenda**

**Action:** Approved without Welding Skills Certificate (M/S: Beal/Wilkins); unanimous

* Auto-035 Automotive Fundamentals - change in course title
* AS/COA Welding Technology

Pulled from consent agenda:

* Welding Skills Certificate - adding certificate requirement; Math 012 or higher

3a. **Welding Skill Certificate:**

* Ask Department Chair Joe Meyer to consider adding Math 028 to possible higher math course sections and update the certificate total unit to reflect the math unit ranges. It was recommended to require Math 028 which lowers the total unit to 8.
* The change of replacing Math-025 with 012 for the skills certificate, (1) it aligns with the Certificate Math requirement of Math 12 and (2) Math-025 is higher than Math 012, so students had to complete a higher level course for the local skills certificate oppose the state certificate.
* The committee discussed using class substitution to fulfill the requirement; but more information is needed about the policy

**Action:** Tabled

1. **New Course Outline of Record and Pre/Co-Requisites**
2. **ART-003 - Art Studio Practice**

**Action:** Approved (M/S): Rickman/Beal); unanimous

The committee reviewed the new course information form:

* Item 4 checkbox “No” was questioned; it shared this course is an addition to

1. **ENGL-100S - Support for College Composition**

**Action:** Approved with clarification (M/S: Holtmann/Gesink); 2 abstentions

* + Prerequisite ENGL-090

**Action:** Approved (M/S: Holtmann/Gesink); 1 abstention

* + Prerequisite ENGL-095

**Action:** Approved (M/S: Rickman/Hubbard); 1 abstention

1. **Substantive Changes to Existing Course Outlines of Record and Prerequisite/Co-Requisite**
   1. **COMSC-011 Systems and Network Administration**

**Action:** approved (M/S: Wilkins/Beal); unanimous

* 1. **COMSC-012 Introduction to Information Systems Security**

**Action:** approved (M/S: Gesink/Rickman); unanimous

1. **COMSC-040 Introduction to Computer and Business Information Systems**

**Action:** approved (M/S: Wilkins/Beal); unanimous

1. **COMSC-120 - Computer Forensics Fundamentals**

**Action:** approved (M/S: Beal/Hubbard); unanimous

**The following items tabled until November 16, 2016 (No Quorum - 2:30pm)**

**New Course Outline of Record and Pre/Co-Requisites**

* PE-008B - Intermediate Weight Training
* PE-014B - Intermediate Volleyball
* PE-026B - Intermediate Soccer
* PE-046B - Intermediate Basketball

**Substantive Changes to Existing Course Outlines of Record and Prerequisite/Co-Requisite**

* ENGL-100 - College Composition
  + Engl-100S Prerequisite
  + Engl-100S co-Requisite
* MUSIC-058 - Musical Theater
  + Prerequisite
* PE-008A - Beginning Weight Training
* PE-014A - Beginning Volleyball
* PE-026A - Beginning Soccer
* PE-046A - Beginning Basketball
* WELD-020 - Intermediate Shielded Metal Arc Welding Practice
* WELD-021 - Advanced Shielded Metal Arc welding Practice
* WELD-010 Prerequisite
* WELD-020 Prerequisite

**Online Supplements for New Courses**

* + SPCH-110 - Speech Communication
  + SPCH-150 - Intercultural Communication

**Online Supplement**

* Committee Discussion

**Standing Items:**

1. **SGC**
2. **Articulation**
3. **TLC**
4. **Academic senate**

Meeting adjourned: 2:30 p.m.

Meeting Dates: November 16, December 7

Location and Time: CO-420 / 1-3pm