**Present**: ***Louie Giambattista,******Chair***; Dann Gesink, Morgan Lynn, Bertha Proctor, Jancy Rickman, Penny Wilkins, Rikki Hall, Kevin Horan, Ryan Pedersen, Eileen Valenzuela, Grace Villegas, Nancy Ybarra, and Shondra West (Note Taker)

**Absent:**  Christina Goff, Erich Holtmann, Michelle Mack, and Natalie Hannum

**Guest**: Rachel Anicetti, Edward Haven, Scott Hubbard, and Luis Zuniga

Meeting called to order: 1:10pm Location: SS4-412

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

* Monday November 6 - Black Mind Matters series will continue. The workshop focus on best practices and achievements around empowering/engaging men of color in academics. Anyone interested in reading the book, *Teaching Men of Color in the Community Colleges*, can contact Morgan or Tess.

1. **Approval of the Agenda**

**Action:** Approved (M/S: Rickman/Gesink); unanimous

**Approval of the Minutes from October 18, 2017**

**Action:** Approved with corrections (M/S: Wilkins/Gesink); unanimous

Committee Feedback

* Correct minor spelling

1. **Consent Agenda: minor changes**

**Action:** Approved (M/S: Rickman/Wilkins); unanimous

* Drama 015
* Drama 030
* Drama 040
* Drama 041
* PE 012

Committee Feedback:

Drama 15 and 30: check the repeatability zero (pg. 1) box

Drama 30, 40, and 41: check the GESLO box (pg. 3)

1. **Substantive Changes to Existing Course Outlines of Record and Prerequisites/Co-requisites**

**DRAMA 016 Theatre Appreciation**

**Action:** Approved (M/S: Wilkins/Rickman); unanimous

Committee Feedback:

Check GESLO box

**MATH-004 Basic Math & Study Skills**

**Action:** Approved (M/S: Wilkins/Gesink); unanimous

**Committee Recommendations**

Committee Feedback:

* Remove English 070 advisory
* Check P/NP grading option

**WELD-100 Introduction to Industrial Technology and Trades**

**Action:** Approved (M/S: Wilkins/Rickman); unanimous

Grading was changed to P/NP

Committee Feedback:

* Instructions for the cover page was questioned regarding the grading evaluation and voting process? It was shared that the committee votes on the COOR.
* Recommendation: change the wording A-level work in reference to pass/no pass work, pg. 4.

1. **New Courses**

**HUMAN-050 Hip Hop Culture: An American Phenomenon**

**Action:** Approved (M/S: Rickman/Wilkins); unanimous

1. **Online Supplement**

**DRAMA-015 Multicultural Perspectives within Theater**

**Action:** Approved (M/S: Wilkins/Gesink); unanimous

**DRAMA 030 Chicano/a Mexican American Cinema: A Critical Analysis**

**Action:** Approved (M/S: Wilkins/Gesink); unanimous

1. **Programs**

**COA Transit Electrical Technology**

**Action:** Approved (M/S: Gesink/Wilkins); unanimous

Bart received a grant to offer a training program in train electrical maintenance or field electrician. The certificate is a 25 unit program. LMC in partnership with Bart piloted the first training course at LMC. The selection process was competitive. Students in the program are approaching completion and job placement.

Committee feedback:

* Need program coversheet and advisory meeting minutes
* Fix page numbering starting at 10 (there are 2 10s)

Standing Meetings

* SGC - None
* ARTICULATION - None
* TlC - None
* AS – None

Planning committee is seeking to replace PRST program with an integrated system that will encompasses; program review, curriculum management, program resource allocation, track accreditation, and assessment reports. Vendors are scheduled to provide a web demonstration of their product. The committee members will determine which vendor can meet needs of the college. DVC, CCC and District Office are interested in the developments of integrated system as well. The final vendors will require bidding and a contract before purchased.

Meeting adjourned: 1:50pm

Meeting Dates: Fall 2017: November 15 December 6

Spring 2018: February 7, 21, March 7, 21, April 4, 18, May 2, 16

Location and Time: CO-420 / 1-3pm