**Present**: ***Louie Giambattista,******Chair***; Tawny Beal, Dann Gesink, Rikki Hall, Kevin Horan,

Erich Holtmann, Scott Hubbard, Morgan Lynn, Michelle Mack, A’kilah Moore, Jancy Rickman, Penny Wilkins, ­ Nancy Ybarra, Eileen Valenzuela, Grace Villegas and Shondra West (Note taker)

**Absent**: Christina Goff and Natalie Hannum

**Guest**: POLSC Student

Meeting called to order: 1:16pm Location: SS4-412

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

* Requested to have Rachel attend the meetings from the transfer center as informational member.
* Scott’s Curriculum Meeting replacement for the next term will attend the meeting.

1. **Approval of the Agenda**

**Action:** Approved with amendment (M/S: Beal/Holtmann); unanimous

* Amend the title for ATH-008; it’s incorrectly stated as anthropology.

**Approval of the Minutes from May 3, 2017**

**Action:** Approved (M/S: Lynn/Holtmann); unanimous

1. **Consent Agenda**

**Action:** Approved with amendments (M/S: Rickman/Holtmann); unanimous

* Pull from the consent agenda: ENGL 127, 128, 129, 132, 133 and Music 70, 71, 72, 73, 250

English courses the dates are missing; and music classes are listed that are not on the agenda

1. **Substantive Changes to Existing Course Outlines of Record and Prerequisites/Co-requisites**

**ENGL-127**

**Action:** Approved with changes (M/S: Hubbard/Holtmann); unanimous

* Add textbook dates; change repeatability; confirm assessment date

**ENGL-128**

**Action:** Approved with changes (M/S: Lynn/Holtmann); unanimous

* Change degree applicable; add assessment date

**ENGL-129 Introduction to Contemporary African-American Literature**

**Action:** Approved with changes (M/S: Lynn/Holtmann); unanimous

* Confirm student choice option; add IGETC/CSU areas; add textbook dates

**ENGL-132 Literature of the Imagination**

**Action:** Approved with changes (M/S: Gesink/Holtmann); unanimous

* Confirm student choice option; add IGETC/CSU areas; add textbook dates

**ENGL-133 Representations of Race, Ethnicity**

**Action:** Approved with changes (M/S: Lynn/Holtmann); unanimous

* Change repeat 0; confirm student choice option; add IGETC/CSU areas

**ENGL-111 Creative Writing**

**Action:** Approved with changes (M/S: Holtmann/Gesink); unanimous

Ask the department to clarify capstone; which is not part of the assessment; and LR option

**SOCSC/ENGL 136 Introduction to Gender Studies**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

This course was revised based on CID recommendations to modify the objectives.

The committee discussed how the state and local requirements process is different in regards to SLOs and objectives. The state requires objectives to be identified, which is not LMC process. The committee will review Title V language to establish an alignment between the local and state process.

**MATH-080 Differential Equations**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

* Change the assessment date to 2015-16

**Prerequisite: Math-080**

**Action**: Approved (M/S: Holtmann/Rickman)

No change to the prerequisite.

**POLSC-010 Introduction to American Government**

**Action:** Tabled unanimous

* Change repeatability; remove the activity

1. **New Courses**

**HIST-056**

**Action:** Approved with changes (M/S: Gesink/Lynn); unanimous

* Remove “d” from CSU GE ; correct the minor typos; remove activity

**HIST-057**

**Action:** Approved with changes (M/S: Rickman/Gesink); unanimous

* Remove “d” from CSU GE; minor CLSO changes; remove activity;

**HIST-060**

**Action:** Approved with changes (M/S: Lynn/Gesink); unanimous

* Remove “d” from CSU GE; minor CSLOs changes; remove activity

1. **Online Supplement**

**ENGL-132 Literature of Imagination: Myths, Tales, The Short Story and the Novel**

**Action:** Approved with changes (M/S: Lynn/Holtmann); 1 abstention - Mack

* Change 3 hours weekly to 54 total, D2L to LMS, and revise references of YouTube to social media.

**ENGL-129 Introduction to African American Literature**

**Action:** Tabled

* Determine the correct number of hours as Hybrid course at 50% or more hours online. The supplement indicates all the lecture hours are online. Clarification is needed.

1. **Cover Sheet**

Changes were made to the cover sheet except for the signature line. Academic Senate had requested to remove the signature line. The committee discussed different options when signatures are required, e.g. inactivation. This may complicate the process of remembering when signatures are required for certain actions. The committee agreed to adhere to the current practice of requesting a signature on the form each time.

1. **Intermediate Algebra and Transfer**

At the community college level, for students must take intermediate algebra to fulfill the TMC requirement. Sometimes students don’t complete the intermediate algebra requirement due to their program pathway, which they may complete it at the CSU/UC level. A statement is needed in the catalog letting students know intermediate algebra is required to fulfill the TMC program requirements.

Meeting adjourned: 2:55pm

Meeting Dates: Fall 2017: September 6, 20, October 4, 18, November 1, 15 December 6

Spring 2018: February 7, 21, March 7, 21, April 4, 18, May 2, 16

Location and Time: CO-420 / 1-3pm