**Present**: *Louie Giambattista, Chair*; Tawny Beal, Erich Holtmann, Scott Hubbard, Christine Kromer, Morgan Lynn, Michelle Mack, Jancy Rickman, Penny Wilkins, Susie Hansen, Eileen Valenzuela, Nancy Ybarra, Shondra West (Note taker)

**Absent**: Natalie Hannum, Kevin Horan, A’kilah Moore, Robert Pope, Grace Villegas,

**Guest**: Nicole Trager (Math); Joe Meyer (PTEC)

Meeting called to order: 1:05pm Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

***Email sent:*** *Tuesday, 2/16/2016 3:33pm*

*From: Julie Von Bergen*

*Hello Eileen and Louie,*

*Please make the following announcement to inform Curriculum Committee members about the new Math prerequisites that are on the agenda for Wednesday February 17th.  Please also include the following announcement documented in the minutes for the Curriculum Committee meeting:*

*The LMC Math department has made the decision to include one year of high school algebra as a prerequisite option for Math 25, 26, and 29.  This decision was made as part of a larger effort to reform LMC Math placement and prerequisite practices.  The decision to include high school algebra as a prerequisite stems from our participation in the California Academic Partnership Program (CAPP) grant with Deer Valley High School and CSU East Bay.  As part of the CAPP grant, Mara Landers, LMC Math Professor, has worked directly with the Deer Valley Math department and California Common Core Standards for Mathematics implementation.  Dr. Landers has reported back to the LMC Math department about the CCCSM implementation and changes at our local high schools, and we have used this information to inform our placement and prerequisite changes.*

*Thank you,*

*Julie Von Bergen*

*Math Professor*

1. **Approval of the Agenda**

**Action:** Approved with changes (M/S: Beal/Kromer); unanimous

**Changes:** Item 8 add “or” for the Experimental Course number assignments: COUNS 905 or 909; Grace will assign the official number.

**Approval of the Minutes from February 3, 2016**

**Action:** Approved (M/S: Rickman/Wilkins); one abstention - M.Lynn

1. **Consent Agenda**

**Action:** Approved (M/S: Beal/Holtmann); unanimous

|  |  |
| --- | --- |
| **Inactivation:** | **Additional Disciplines** |
| ART-066 | RNURS |
| ART-067 | RNURS |
| ART-069 | VONUR |

1. **New Course Outline of Record**

**Drama-025 - The Texture of Diversity: LGBT Identity in Dramatic Art**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

Approved by GE on 2.5.16

**Recommendations:**

* Check the CSU GE box with an area. As a new course a request for GE transfer approval has to be submitted.
* A concern was shared on the new course form #9 if this course impacts other GE courses as being competitive. It was explained that offering more GE courses give students options. Curriculum wouldn’t expand if this was a true concern. There are situations when a department will request for permission from another department if the content overlaps and cannibalizes the other, then it should be note. As a general course, this it’s not a true impact and #9 doesn’t need to be filled in.

**POLSC-040**

**Action:** Approved (M/S: Beal/Kromer); unanimous

Approved by GE on 2.5.16.

**Recommendations:**

* Remove the PSLOs - This will be a problem when tracking PSLO assessment since a Social Science degree doesn’t exist. By removing the PSLOs this solves the problem of aligning the CSLOs to PSLOs.
* Update the IGETC and CSU GE area to include designated letters.
* Change the course numbers from POLSC 010 to 040 throughout the outline. It was determined the information was indeed written to POLSC 040 and not 010. The department used 010 outline template for 040 and forgot to change the course numbers.

1. **Existing Course Outlines of Record**
2. **WELD-020 - Intermediate Shielded Metal Arc Welding Practice**

**Action:** Approved (M/S: Beal/Mack); unanimous

**Recommendations**:

* Remove the weighting area; not required
* Change advisory course from ENGL 090 to 095
* Change the assessment date from Sp’16 to Fa’15

1. **TRAVL-130 - Home Based Travel: Launching Your Business**

**Action:** Approved (M/S: Wilkins/Mach); unanimous

This course was up for renewal

**Recommendation:** Change advisory course from ENGL 090 to 095

English 070 and 090 are going away and all students will be eligible for ENGL 095. It will be okay for disciplines to list 095 as the lowest entry point. The English Department will need to educate the campus regarding the change and to note that the only distinction will be that students did not get an ESL placement and are not eligible for Engl 100. The English department realized students were being improperly placed into English courses (070) via the placement exam; some were placed too low. It will benefit students by having them all eligible for 095 accelerating students, however this may cause difficulties for certain departments. For example, Business Management found that being tested into lower level courses help identify students’ ability to complete the course provided with additional resources; tutoring or attending office hours.

The English Department has hired a Coordinator and this person will help work with other departments to make that determination, educate the campus, and attend department meetings. Courses that use ENGL 090 as an advisory requirement will not be changed automatically via the curriculum process, it’s the department choice whether to use ENGL 095 or another course other than 070 and 090.

In regards to TRAVL the advisory statement will remain as ENGL 090; the course hasn’t been official inactivated. The department will need to decide the appropriate replacement course at a later point.

1. **TRAVL-131 - Home Based Travel: Success Factors**

**Action:** Approved (M/S: Wilkins/Beal); unanimous

This course was up for renewal

**Recommendation**: Change last date of assessment from Sp’16 to Fa’15; the department reviewed the data and completed the assessment during Fall’15 and submitted it Spring’16.

1. **MATH-120 - Number Systems**

**Action:** Approved (M/S: Mack/Holtmann); unanimous

The department changed the title, course number, and content for CID submission. This course was formally Math 032.

**Recommendations**:

* The perquisite terminology “equivalent” was questioned; it was shared the term is used in contexts of the equivalent prerequisite course to satisfy the prerequisite via HS or College course similar in content.
* Student choice (SC) option was questioned whether the option should be changed to letter grade (LG) which is required for teachers or transfer majors? It was shared LR is a requirement for most transfer majors; students should be informed about selecting SC. Typically students do not request or ask about SC when meeting with counselors. The system defaults to LR and a petition for P/NP must be submitted via A&R before the deadline to request SC. The form indicates the implications for selecting SC. When students take choose SC, they should understand they can’t repeat it due to repeatability standards.

**Prerequisites for Math 120:**

* **MATH-029 for Math 120**

**Action:** Approved (M/S: Holtmann/Rickman); unanimous

The department choose option 8 on the prerequisite form.

* **MATH-030 for Math 120**

**Action:** Approved (M/S: Beal/Holtmann); unanimous

1. **MATH-160 - Discrete Math**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

The outline was revised based on CID recommendations; this count for two programs: Computer and Math.

**Prerequisites for Math 160:**

* **MATH-050 for Math 160**

**Action:** Approved (M/S: Rickman/Mack); unanimous

The department choose option 4 with three attached example from CSU/UC.

1. **MATH-025 - Elementary Algebra**

**Action:** Approved (M/S: Beal/Lynn); unanimous

A HS equivalent course will satisfy the prerequisite requirement toward Math 012

**Prerequisites for Math 025:**

* **HS Algebra for Math 025**

**Action:** Approved (M/S: Rickman/Beal); unanimous

* **MATH-012 for Math 025**

**Action:** Approved (M/S: Hubbard/Beal); unanimous

1. **MATH-026 - Plane Geometry**

**Action:** Approved (M/S: Rickman/Mack); unanimous

**Prerequisites for Math 026:**

* **HS Algebra for Math 026**

**Action:** Approved (M/S: Hubbard/Beal); unanimous

* **MATH-025 for Math 026**

**Action:** Approved (M/S: Mack/Lynn); unanimous

* **MATH-029 for Math 026**

**Action:** Approved (M/S: Beal/Lynn); unanimous

1. **MATH-029 - Accelerated Elementary & Intermediate Algebra**

**Action:** Approved (M/S: Rickman/Mack); unanimous

The Math Department offers multiple pathways for students to complete math requirements based on majors and/or transfer requirements; e.g. STEM majors can use Math 027, whereas BUS/KINES/Pre-Nursing students need Math 029. There’s multiple ways to enter statistics or calculus give students many choices. It’s important that students’ education plan clearly identify their major pathway. The placement test poses a displacement for students in math when really the pathway depends on students’ majors. Using HS GPA is better placement tool than the test.

CSLO 4 (pg5) was questioned regarding mastery-based skills are not required? It was shared basic skills like arithmetic is not required in the context of application or solving equations.

**Prerequisites for Math 029:**

* **HS Algebra for Math 029**

**Action:** Approved (M/S: Hubbard /Rickman); unanimous

* **MATH-012 for Math 029**

**Action:** Approved (M/S: Beal/Kromer); unanimous

1. **Prerequisites:**

The committee reviewed this item as part of item 5; linking prerequisite course forms to the COOR review process.

1. **Online Supplements**

**Second Reading:**

1. **FIRE-107 - Firefighter Safety and Survival Hybrid Course**

**Action:** Approved (M/S: Rickman/Lynn); unanimous

The department updated the outline based on the review at the last curriculum review on 2.3.16

**Recommendation**: Fix the header typo

**First Reading**

1. **DRAMA-072 - The Color of Media: A Journal Through African American Life in Film, Television, and Theatre**

**Action:** Approved (M/S: Wilkins/Beal); unanimous

1. **TRAVL-130 - Home Based Travel: Success Factors**

**Action:** Approved (M/S: Beal/Kromer); unanimous

1. **TRAVL-131 - Home Based Travel: Launching your Business**

**Action:** Approved (M/S: Beal/Penny); unanimous

1. **Experimental Courses**
2. **COUNS-905 or 909 - MESA/STEM Scholars Success**

**Action**: Approved (M/S: Rickman/Beal); unanimous

The MESA course has been running under counseling transfer prep course. This is a new course designed for MESA students for 1.5 units. This course is combines counseling and sciences and will be co-taught.

**Recommendations:**

* + The schedule description was questioned regarding: students being in the MESA program or would like to join or for students in the MESA program? The statement was intended to attract students using this course who are in the MESA program and are transferring and students taking STEM courses but are not actually part of the program. It was suggested to reword the statement or remove the statement altogether.
  + Check with the COUNS department about changing the advisories from English 90 to 95
  + Uncheck the activity box; it’s reserved for PE
  + Check role-playing since it’s part of the curriculum
  + Remove the weighting table with numbers; not required

1. **AUTO-932 - Advanced Diesel Technology**

**Action:** Approved with the changes (M/S: Wilkins/Hubbard); unanimous

Last year the department offered a beginning diesel experimental course and would like to offer an advanced one.

**Recommendations:**

* + Remove the PSLOs this course is not part of a program and this courses is not required to be assessed
  + Remove the weighting
  + Grammar corrections needed

1. **Programs**

The department would like to inactivate these two programs; there has been little to no interest.

1. **Music Pedagogy**

**Action:** Approved (M/S: Rickman/Mack); unanimous

1. **Music Performance**

**Action:** Approved (M/S: Beal/Holtmann); unanimous

**Standing Items**

1. **Curriculum Chair Information** – As Chair of the Curriculum Committee this will be Louie’s last semester. The committee was asked for interest in the position; or if none the Academic Senate will be responsible for finding someone. If the position remains vacant, Louie agreed to continue another year.
2. **SGC** – RAP proposals has been the main item in which the committee is working out details how to process them. RAPs were due Tuesday 2/16 at 5pm.
3. **Articulation** - none
4. **TLC** - The midway report was reviewed; it’s coming out soon. The Chair assignment ends this spring’16; a second announcement will be sent to fill the positon. Josh from History applied for the open GE Chair position for Fa’16.

Meeting adjourned – 2:50 pm

Meeting Dates: March 2, 16; April 6, 20; and May 4, 18

Location and Time: CO-420 / 1-3pm