**Present**: ***Louie Giambattista,******Chair***; Tawny Beal, Dann Gesink, Christina Goff, Rikki Hall, Erich Holtmann, Kevin Horan, Scott Hubbard, Morgan Lynn, Michelle Mack, Jancy Rickman, Penny Wilkins, ­ Nancy Ybarra, Eileen Valenzuela, Grace Villegas and Shondra West (Note taker)

**Absent**: Natalie Hannum, A’kilah Moore and Eli Velazquez (LMCAS)

**Guest**:

Meeting called to order: 1:05pm Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

None

1. **Approval of the Agenda**

**Action:** Approved (M/S: Rickman/Holtmann); unanimous

**Approval of the Minutes from February 1, 2016**

**Action:** Approved (M/S: Holtmann/Hubbard); Christina abstain.

1. **New Course Outlines of Record; Pre/Co-Requisites from Feb. 1st**

Second Reading:

* **DRAMA-060 – Directing for the Stage**

**Action:** Approved (M/S: Goff/Mack); unanimous

This course is 3.0 units.

**Committee feedback**: New Course Form

* This course is a stand alone and not part of a major sequence
* This course is not experimental (remove #7)
* **DRAMA-062 - Directing Workshop**

**Action:** Approved with changes (M/S: Rickman/Wilkins); unanimous

**Committee feedback:**

Explanation is needed for the textbook when using an older book.

First Reading:

* **ESL-085G Intermediate Grammar for College and Career Communication**

**Action:** Approved (M/S: Goff/Mack); unanimous

The committee was provided an enrollment diagram that explains the class leveling.

**Committee feedback:**

* There’s a concern about having blanket prerequisites. The computer system requires specific test score or class that allow students to enroll. The department decided on a blanket statement due to new state assessment guidelines; it’s unclear how assessment placements will be determined.
* This course is intended to create a learning community for students that are struggling with the higher ESL levels. This is a credit course, non-degree applicable.
* **ESL-095G Advanced Grammar for College and Career Communication 1**

**Action:** Approved (M/S: Goff/Mack); unanimous

This is a degree applicable credit course. Courses one level below transfer is classified as degree-applicable; whereas two levels below transfer are considered non-degree.

* **ESL-100G Advanced Grammar for College and Career Communication 2**

**Action:** Approved with changes (M/S: Wilkins/Mack); unanimous

Students will assess into one of three: ESL-085G, 095G, or 100G. ESL-085G/95G requires prerequisite whereas 100G does not. ESL 100G has reading, writing, and speaking component, and general grammar. This course is intended to offer support for multilingual ESL students at the English 100 or 100S level. ESL 85G & 95G will take the place of intermediate/advanced ESL grammar courses; and provide students with additional grammatical support when taking English 100.

**Committee feedback:**

1. Recommend adding a prerequisite statement that an appropriate assessment test is required. Prerequisite should be listed as a score/course with either and, or statements; not blanket.
2. The committee discussed the impact on students taking three courses: ESL 100G, ENGL 100, and 100S together, totaling 8.0 units along with additional college courses.
3. Recommend changing the titles so students are aware that they are not required to take 85G/95G before ENGL 100. It may be confusing when then lower level courses 85G/95G are identified as “advance” that require prerequisites whereas the higher level course 100G is also identified as “advance 2” and does not have prerequisites. From a sequential point, students may take the higher-level course that doesn’t require a prerequisite for convenience.
4. Change the schedule description; last statement the *Advanced English for Academic and Professional Advancement Skills Certificate* and add generic language.
5. **College Skills Certificates from Feb. 1st Meeting**
* **Cultural Competence Skills Certificate Revision**

**Action:** Approved (M/S: Goff/Holtmann); unanimous

Added SIGN 50 and deleted FILIP-060.

* **Fundamental Business Skills**

**Action:** Approved (M/S: Goff/Holtmann); unanimous

Remove two courses that are no longer offered.

1. **Consent Agenda: Minor Changes**

**Action:** Approved (M/S: Beal/Hubbard); unanimous

Pull Drama 70 from the consent agenda

* Drama-70
* MANGT-50

Change the grading option to student choice: SC

* SPAN-057
* SPAN-060
* AA-T Music
* AS/COA Electrical Technology
* AS/COA Instrumentation Technology
* AS/COA Process Technology

1. **Substantive Changes to Existing COORs and Pre/Co-Requisites**

**Drama-070 - Film as an International Art Form**

**Action:** Approved (M/S: Holtmann/Beal); unanimous

* + Textbook – revise the textbook language; strike the second sentence.

**SIGN-70 Fingerspelling I**

**Action:** Approved (M/S: Holtmann/Wilkins); unanimous

Retain prerequisite SIGN 50/65; they were previously deleted.

* **SIGN-050 prerequisite Action:** Approved (M/S: Holtmann/Lynn); unanimous
* **SIGN-065 prerequisite Action:** Approved (M/S: Holtmann/Rickman); unanimous

**SIGN-072 Deaf Culture**

**Action:** Approved (M/S: Rickman/Mack); unanimous

Retain SIGN 051 and 066; they were previously deleted

* + **SIGN-051 Action:** Approved (M/S: Rickman/Mack); unanimous
	+ **SIGN-066 Action:** Approved (M/S: Rickman/Wilkins); unanimous
1. **New Course Outlines of Record**

**PHIL-151 - Philosophy of the Arts**

**Action:** Approved with changes (M/S: Rickman/); unanimous

The course has been GE approved. This is a collaboration course with philosophy/music and will be team taught by two different professors.

* + Remove interdisciplinary studies statement and change to singular disciplines: philosophy, humanities, art, and drama.
	+ Revise the schedule description – remove the questions.
1. **Online Supplements**
* **DRAMA-070 (partially)**

**Action:** Tabled

* + CSLO1 & 2 were discussed and it was determined that there are no copy write issues.
	+ Remove the D2L language
	+ Add to the next agenda online supplement check marks.
	+ The committee discussed the number of hours: online, lecture and lab. It’s unclear how the hours are separated out for the different modes of instruction: online vs. face-to-face; clarification is needed.
* **DRAMA-070 (100% online)**

**Action:** Approved (M/S: Mack/Holtmann); unanimous

* Remove the D2L language
* **SPAN-060**

**Action:** Approved (M/S: Goff/Holtmann); unanimous

COOR was approved during consent agenda.

* Change the font for CSLO1
* Committee discussed instruction methods listed are delivery forms: zoom, web conferences, YouTube, etc. Using a discussion board would be the correct instruction method.
* The types of film being analyzed were questioned: Spanish vs. Latina.

Meeting adjourned – 2:25pm

Meeting Dates: March 1, 15; April 19; May 3, 17

Location and Time: CO-420 / 1-3pm