**Present**: ***Louie Giambattista,******Chair***; Tawny Beal, Christina Goff, Rikki Hall, Erich Holtmann, Kevin Horan, Scott Hubbard, Yongmin Zhu (Morgan Lynn’s Designee) , A’kilah Moore, Jancy Rickman, Penny Wilkins, ­ Nancy Ybarra, Eileen Valenzuela, Grace Villegas and Shondra West (Note taker)

**Absent**: Dann Gesink, Natalie Hannum, Michelle Mack, and Eli Velazquez (LMCAS)

**Guest**: None

Meeting called to order: 1:10pm Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

None

1. **Approval of the Agenda**

**Action:** Approved (M/S: Goff/Rickman); unanimous

**Approval of the Minutes from February 15, 2016**

**Action:** Approved (M/S: Rickman/Beal); unanimous.

1. **Consent Agenda: Minor Changes:**

**Action:** Approved (M/S: Goff/Wilkins); unanimous

JOURN 110 – Writing for the Media

1. **Substantive Changes to Existing COORs and Pre/Co-Requisites:**

**BUS-027 Small Business Management**

**Action:** Approved with changes (M/S: Goff/Wilkins); unanimous

Detailed changes listed on the cover sheet.

**Committee Recommendations:** Advisory: ENGL 090 change to ENGL 100

**BUS-160 Personal Finance**

**Action:** Approved with changes (M/S: Beal/Goff); unanimous

The COOR CSLOs were updated

**Committee Recommendations:** Advisories: Math 012 change to pre-algebra and wording to “eligibility of”

**BUS-186 – Financial Accounting**

**Action:** Approved with changes (M/S: Goff/Beal); unanimous

Online supplement were up for renewal. The originally CSLOs were reverted to replace the current objectives listed on the COOR.

**Committee Recommendations:**

* Fix typos
* Advisories: Math 012 change to pre-algebra and wording to “eligibility of”
* Uncheck instructional method – activity

**BUS-187 Managerial Accounting**

**Action:** Approved with changes (M/S: Goff/Beal); unanimous

**Committee Recommendations:**

* Fix typos
* Advisories: Math 012 change to pre-algebra and wording to “eligibility of”
1. **Outline Supplements:**

**Drama 70 – Film as an international Art Form**

**Action:** Approved with changes (M/S: Wilkins/Hubbard); unanimous

The hours were revised for clarification.

**Committee Recommendations:**

* Replace the “D2L language”
* The online activity is reported by the action taken e.g. taking someone’s blood pressure.
* State requires colleges to report Distance Ed. courses with 50% or more courses offered online for a program; this course falls below that.
* To facilitate classroom management the course time scheduling will be determined based on the best classroom use maximization.

**BUS-027 Small Business Management**

**Action:** Approved with changes (M/S: Goff/Beal); unanimous

**Committee Recommendations:** Change the D2L language and fix typos

**BUS-160 – Personal Finance**

**Action:** Approved with changes (M/S: Goff/Beal); unanimous

**Committee Recommendations:** Change D2L language and fix typos

**BUS-186 – Financial Accounting (100% online)**

**Action:** Approved with changes (M/S: Goff/Wilkins); unanimous

**Committee feedback:**

* Change D2L language and fix typos

**BUS-186 – Financial Accounting (hybrid)**

**Action:** Approved with changes (M/S: Wilkins/Beal); unanimous

**Committee Recommendations:** Change D2L language and fix typos

**BUS-187 – Managerial Accounting (100%)**

**Action:** Approved with changes (M/S: Beal/Goff); unanimous

**Committee Recommendations:** Change D2L language and fix typos

**BUS-187 – Managerial Accounting (hybrid)**

**Action:** Approved with changes (M/S: Rickman/Holtmann); unanimous

**Committee Recommendations:** Change D2L language and fix typos

1. **Programs:**

**Action:** Approved (M/S: Holtmann /Rickman); unanimous

AAT Social Justice: African American Studies

**Committee feedback:**

* Submission of the AAT to State is pending approval of CID for one course
* Social Justice with emphasis in African American Studies; it’s a degree with multiple subjects
* **Name Correction**: Associate in Arts in Social Justice Studies: African American Studies for Transfer Degree
* The committee discussed assessment difficulties regarding the PSLOs listed as cross-discipline.

**Standing Committee Reports**

* **Shared Governance/Academic Senate** – discussion and planning regarding budget committee
* **TLC** – The committee selected Briana McCarthy was to serve as the CSLO/PSLO Coordinator for 2017-19
* **Articulation** – waiting for CSUGE/IGETC results

Meeting Adjourned: 2:03pm