

**Present Members:** Morgan Lynn, (*Chair*)

**Voting Faculty Members:**

Sepideh Daroogheha (*Mathematics*)

Christina Goff (*Librarian*)

Scott Hubbard (*Distance Education*)

Syed Hussain (*Health, Behavioral and Social Sciences*)

Jeffrey Miller (*Career Technical Education*)

George Olgin (*English*)

Randi Osburn (*Health, Behavioral and Social Sciences*),

Tess Shideler (*Science, Technology, Engineering and Math*)

Girlye Sison (*Science, Technology, Engineering and Math*)

Star Steers (*Arts, Humanities, Communication*)

Von Wolf (*Brentwood Center*)

Penny Wilkins (*Business and Management*)

**Non-Voting Members:**

Rachel Anicetti (*Transfer Center*)

Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*,

Rikki Hall (*Director of Admissions and Records*)

Natalie Hannum (*Vice President of Instruction*)

Aprill Nogarr (*Dean of Instruction: Liberal Arts*)

Libby Oye (*Associated Students*)

Ryan Pedersen (*Dean of Instruction: Math and Sciences*)

Sara Toruno-Conley (*Interim GE Chair*)

Eileen Valenzuela (*Articulation Officer and Note Taker*)

Grace Villegas (*Academic Scheduling Specialist*)

**Absent:** none

**Guests:** Richard Pasley, Julie Von Bergen

Meeting called to order: 2 : 3 5 p . m . Location: Zoom Meeting

## **CURRENT ITEMS**

---

### **1. Announcements & Public Comment**

Rachel Anicetti expressed her appreciation to the committee members for the support of Transfer Career and Services.

Opportunity Fair, Explore Your Tomorrow will be held next Tuesday at the Student Union.

Morgan thanked Christina for chairing the October 5 meeting.

### **2. Approval of the Agenda**

**Changes:** Order of meeting: items #2, 5, 6, 4, 8 and 9. Removal of #7.

Corrected titles: CSC Specialization: Infant and Toddler Care and Education

CSC Assistant Teacher Permit Coursework

**Action:** Approved as revised (M/S Hussain/Shideler); unanimous (11-0-0).

**Approval of the Minutes: October 5, 2022**

**Action:** Approved (M/S: Goff/Wilkins); (10-0-1).

**3. Existing Courses**

**LOGIS-10N, online supplement**

Changes: check hours, expand on justification, check CSLOs (method of evaluation). Morgan will work with Richard.

Course outline: **Action:** Approved with revisions. (M/S: Goff/Olgin) unanimous (11-0-0)

Online Supplement: **Action:** Approved (M/S Hubbard/Wilkins) unanimous (11-0-0)

Dennis Franco praised the adjunct faculty in LOGIS, DRONE and CONST (Richard Pasley, Jeffrey Miller and Kate Nelson) for their excellent work for these programs.

**LOGIS-12N**

Changes: map CSLOs, methods of evaluation and update textbook.

Course outline: **Action:** Approved with edits. (M/S: Goff/Olgin) unanimous (11-0-0)

Online supplement to be brought back to the committee.

**LOGIS-14N, online supplement**

The course outline and the online supplement will be brought back to the committee.

**ENGIN-010, online supplement**

Department to consider changing catalog description. The COOR needs reading assignments, Morgan will touch base with Francesca.

The outline and online supplement will be brought back to the committee.

**4. New Courses**

**LOGIS-013N**

The course will be brought back to the committee.

**MATH-022N**

The course will be brought back to the committee. Feedback provided to the department:

1. The committee had a hard time following the logic justifying the course. Since the content is so similar to the 25N, and the department is making the case that they can't offer the 25N due to AB705, why is the 22N legitimate? What is different about it? Why is it better for students than the 25N? And how is the department going to ensure that students don't self-select into the course, thereby adding a layer of math coursework to their plans? Furthermore, how many people really want to take a whole semester of algebra? Can the course be modularized, so that a student could enroll and only take, say, one part of it?
2. There is no textbook for the course, but there should be something listed there that shows the scope of material and level of the course. You don't have to use that textbook—it is meant to be representative of the content. This could also be a published OER.

3. In the sample assignments section, we won't be able to publish the course with the photos in our new eLumen-based course outlines page. It is text only. So, can you translate the assignments so they read clearly in text only? Then, it helps to clearly distinguish which assignments emphasize reading more and which emphasize writing or problem-solving more. (Since reading, writing, and critical thinking are all part of Title 5 requirements).

### **MATH-90N**

Brentwood Center Math faculty have not had the chance to discuss this course. The course will be brought back to the committee.

5. **Articulation Update** – No report.

6. **Consent Agenda**

MATH 130 online supplement

KINES-203, online supplement

CSC Specialization: Trauma Informed Practitioner

CSC Specialization: Curriculum in Early Childhood Education

CSC Specialization: Infant and Toddler Care and Education

CSC Specialization: Special Needs Early Care and Education

CSC Associate Teacher Permit Coursework

CSC Assistant Teacher Permit Coursework

CSC Administration and Leadership of Early Childhood Education Programs

**Action:** Approved (M/S: Goff/Steers); unanimous (11-0-0)

8. **ART Families**

Morgan brought forth changes to the ART families. Motion made and seconded to approve these changes. (Wilkins/Goff) (11-0-0) unanimous.

### **Standing Items:**

1. Report-Outs:
  - GE Committee
  - DE Committee – Committee is discussing revising the online addendum be a part of the course outline and not a separate document.
  - TLC – New ISLOs and SLOs for students services.
2. Shared Governance Committee- SGC is discussing transparency for RAP rubric in advance.
3. Academic Senate – CC Chair job description is out and in recruitment.
4. Strategic Enrollment Management

**Adjourned** 4:28 pm

---

### **Meeting Dates:**

**Fall 2022:** September 7, 21, October 5, 19, November 2, 16, 30, December 7

**Spring 2023:** February 1, 15, March 1, 15, April 5, 19, May 3, 17