

Present Members: Morgan Lynn, (*Chair*)

Voting Faculty Members:

Sepideh Daroogheha (*Mathematics*)

Christina Goff (*Librarian*)

Randi Osburn (*Health, Behavioral and Social Sciences*),

Tess Shideler (*Science, Technology, Engineering and Math*)

Star Steers (*Arts, Humanities, Communication*)

Von Wolf (*Brentwood Center*)

Non-Voting Members:

Girlie Sison (*Science, Technology, Engineering and Math*)

Rachel Anicetti (*Transfer Center*)

Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Rikki Hall (*Director of Admissions and Records*)

Adrianna Simone (*General Education*)

Eileen Valenzuela (*Articulation Officer and Note Taker*)

Grace Villegas (*Academic Scheduling Specialist*)

Absent:

Syed Hussain (*Health, Behavioral and Social Sciences*)

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Imelda Lares (*Transcript Audit Specialist*)

Aprill Nogarr (*Dean of Instruction: Liberal Arts*)

Libby Oye (*Associated Students*)

Natalie Hannum (*Vice President of Instruction*)

Michele Laruta (*Note Taker*)

Guests: Kate Nelson, Richard Pasley, Connie Konsavage

Meeting called to order: 2 : 3 6 p . m . Location: L-109 and via Zoom

CURRENT ITEMS

1. Announcements & Public Comment

- Quorum approved for SP23 only: Curriculum Committee at least five voting members, seated members vs. total voting members.
- Black History Month and celebrating the Black experience from every angle, all year long – because Black history matters every day.

2. Voting Members Joining Remotely

Rachel Anicetti gave an overview of requesting joining a meeting remotely for voting members. The Brentwood Center will need to be listed on the agenda for any voting members and members of the public, wanting to attend the meeting remotely.

For committees (i.e. GE) that are Brown Act committees and are not listed as Brown Act committees, contact Jennifer Adams.

3. **Approval of the Agenda**

Action: Approved (M/S: Steers/Goff); Unanimous. 6-0-0.

Approval of the Minutes: February 15, 2023

Action: Approved (M/S: Osburn/Wolf); Unanimous.

4. **Articulation Update** – No report.

5. **Consent Agenda** – no items

6. **Existing Courses** no items

7. **New Courses**

CONST-015N/LOGIS-12N

Action: Approved (M/S Goff/Shideler) Unanimous.

CONST-016N/LOGIS-13N

Action: Approved (M/S Goff/Shideler) Unanimous.

8. **Programs**

Revise the certificates to indicate correct CONST and LOGIS courses.

Certificate of Completion NC, Forklift, Logistics, Operation and Warehouse (FLOW)

Action: Approved (M/S Goff/Shideler) Unanimous

Certificate of Completion NC, Forklift Operations and OSHA-010 for General Industry

Action: Approved (M/S Goff/Steers) Unanimous

Certificate of Completion NC, Pre-Apprenticeship – Revision

Action: Approved (M/S Goff/Steers) Unanimous

9. **Agenda Item Topics – Cover Sheet Discussion**

The committee discussed the use of the cover sheet. It helps determine where to place items on the agenda (consent agenda vs full discussion under existing and/or new courses). It also helps departments indicate what has changed within an existing course when submitting revisions for the course.

If a department only made “minor” revisions to the course, does this mean that the committee does not see the course for another five years? This would be problematic.

Standing Items

GE Committee – Adrianna reported that a video was created to help committee with reviewing

courses in eLumen. Adding comments and staying with the course in eLumen should be revisited.

SGC – The college is in the process of recruiting for a new President, committee is being formed. There is close to \$400,000 to request for RAP. Funds are categorical, not all from the general budget.

Academic Senate – the Liberal Arts Task Force is being formed and active.

It is good to see people in-person!

The meeting adjourned at 3:56 p.m.

Meeting Dates:

Spring 2023: February 1, 15, March 1, 15, April 5, 19, May 3