

Present Members:

Louie Giambattista, (*Chair*)

Voting Faculty Members:

Nila Adina (*Counseling*)

Sepideh Daroogheha (*Math*)

Christina Goff (*Librarian*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Tess Shideler (*Science*)

Adrianna Simone (*General Education Committee Representative*)

Girlye Sison (*Science, Technology, Engineering and Math*)

Star Steers (*Arts, Humanities, Communication*)

Alex Sterling (*English*)

Von Wolf (*Brentwood Center*)

Non-Voting Members:

Rachel Anicetti (*Transfer Representative*)

Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Rikki Hall (*Director of Admissions and Records*)

Imelda Lares (*Admission and Records*)

Lyssa Shabusheva (*Note Taker*)

A'kilah Moore (*Vice President of Instruction, Interim*)

Nicole Trager (*Dean, Instruction, Interim*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

Absent:

None

Guests:

Victor Coronado

Meeting called to order: 2:34 p.m.

Location: L-109 and BRT-135

CURRENT ITEMS

1. Announcements & Public Comment

- a. Lyssa- Announced the LMC Marketplace on Pittsburg Campus location, hours, and services available to faculty, classified professionals, and students.
2. Voting Members Joining Remotely
 - a. Nila Adina
 - b. Star Steers
3. Approval of the Agenda and Minutes
 - a. Approval of Agenda September 6, 2023
 - i. **Action:** Approved with four edits 1. Removal of Rick Estrada from the voting member list, 2. Removal of ENGL-100 (prerequisite change) from #7, 3. Removal of ENG-100E (prerequisite change) from line #7. 4. Removal of MATH-030 (remove MATH 20N prerequisite) from #5. **(M/S: Shideler/Sterling); Unanimous.**
 - b. Approval of the Minutes: May 3, 2023
 - i. **Action:** Approved with one edit 1. Page 1 “APA” instead of “API” **(M/S: Goff/Sison); (8/0/2) Nila Adina, and Alex Sterling abstain**
4. Standing Item: Articulation Update
 - a. Eileen received results from UCOP, and will email results shortly after meeting adjournment.
5. Consent Agenda
 - a. SPAN-057
 - i. It was noted that changes need to be made to the course outline. GESLO Mapping needs to be added to the course. CSLO2= GESLO1 . Lab Assignments and specific examples for hours should both be mapped to GESLO 1
 - ii. **Action:** Approved as written **(M/S: Shideler/Wolf); Unanimous.**
6. Missing Line Item on Agenda
7. Existing Courses
 - a. TRAVL-083 (prerequisite change)
 - i. Committee members questioned whether the textbook is available for public use, as the website states “members only”. It was noted the course outline lacks sample reading and writing assignments
 - ii. **Action:** The item will be sent back to the author due to issues the committee identified.
 - b. ENGL-230 (prerequisite change)
 - i. **Action:** Approved for GESLO 2 **(M/S: Goff/Sterling); Unanimous.**
 - ii. **Action:** Approved for ENGL-100E prerequisite **(M/S: Goff/Simone); Unanimous.**
8. New Courses
 - a. AUTO-010N

- i. **Action: Approved (M/S: Goff/Shideler); (9/0/1) Alex Sterling abstains.**
- b. AUTO-011N
 - i. **Action: Approved (M/S: Goff/Wolf); (9/0/1) Alex Sterling abstains.**

9. Programs

- a. None

10. Facilities Master Planning (FMP) - Stakeholder Interview Scheduling

- a. The committee noted that the Core complex equipment is inadequate; longer tables are unsuitable for classroom teamwork. Individual desks are not size-friendly. Furthermore, some classes require the ability to request additional tables. Previously, when a faculty member requested a table, the request was marked complete, but the item was not delivered to the classroom.
- b. Kinesiology building all gender bathrooms are always locked. Additional all-gender bathrooms would be helpful.
- c. Extra space for computer labs would be welcome.
- d. The committee suggests bringing back coffee carts.
- e. It was identified that core floor 1 and 2 classrooms are severely outdated. The committee commented that the projector system is outdated. The touchscreen projector system is incompatible with remote usage. Only one laptop cart exists to be shared among faculty for portable computer lab access. Multi-Factor Authenticator is hindering students' ability to access their accounts as there is reduced cell service in the College Complex area.
- f. It was expressed that the Child Study Center has experienced questionable traffic resulting from the location of the building being close to the bus stop and being the only visible building entry from that venture point. The Child Study Center Observation Room has technology that is not operable. The lobby area of the Child Study Center requires additional security measures, such as a doorbell. Additionally, there was a safety issue pointed out by the committee regarding the Child Study Center – the retaining wall needs maintenance.
- g. The committee asserts that the implementation of additional labs requires staff, which is currently lacking.
- h. The voting members commend Brentwood, which has a wraparound whiteboard, as a good example of a well-executed dynamic classroom addition.
- i. Pittsburg campus was noted to have Chemistry lockers that are unusable, and there are not enough to accommodate the students on campus.

- j. There was a sentiment amongst the committee that the Brentwood campus could benefit from additional shaded areas outside.
- k. It was added that the Residence halls would be a welcome addition.
- l. A member proposed a thorough ADA audit of campus to bring up accessibility issues such as buttons for doors and elevators being out of service.
- m. The committee acknowledges that a lack of staffing slows down the advancement of the programs.
- n. A committee member presented the idea of needing dynamic classrooms, and dynamic meeting spaces for different sized groups. Hybrid online/in-person meetings require additional technology resources that support space well.
- o. The committee was made aware that some students have reported the drinking fountains in the core buildings have been reported by students to have an off-putting taste, or to not be in a working condition.

STANDING ITEMS

- 1. Report-Outs
 - a. GE Committee
 - i. Tabled due to time constraints.
 - b. DE Committee
 - i. Tabled due to time constraints.
 - c. TLC
 - i. Tabled due to time constraints.
- 2. Shared Governance Committee
 - a. Tabled due to time constraints.
- 3. Academic Senate
 - a. Tabled due to time constraints.
- 4. Strategic Enrollment Management
 - a. Tabled due to time constraints.

The meeting adjourned at 4:28 p.m.

Meeting Dates:

Fall 2023: September 6, 20, October 4, 18, November 1, 15, 29

Spring 2024: February 7, 21, March 6, April 3, 17, May 1, 15